

NATIONAL WATER SUPPLY & DRANAGE BOARD

HUMAN RESOURSCES MANAGEMENT SECTION

APPLICATION FOR THE POST OF

1. Name with Initials		(Mr./Mrs. /Miss)
Name in full		

2. Postal Address		
WhatsApp Number		
Contact Number		
Email ID		

3. NIC Number	
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4. Date of Birth	D	D	M	M	Y	Y	Y	Y
Age as at the Closing date	Years		Month		Days			

5. Civil Status	Married		unmarried	
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6. Whether Citizen of Sri Lanka	
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7. Qualifications

a. Academic Qualification

Institution		Qualification	Date of Effective	Duration	
				From date	to date

b. Memberships of Professional Bodies

Institution		Type of membership	Corporate / Non Corporate	Date of Effective

8) Work Experience

Name of Institute / Organization		Designation	Duration		Total Experience
			From date	To date	

9. Other Achievements:

Achievement		Year

10. Names of two non-related referees with addresses and Contact Nos.

Name	Address
1.	
2.	

11. Have you been convicted of a criminal offence in a Court of Law? If so, give details:

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12. Copies of the following certificates (Not originals) should be attached:

P.S. Applications not supported by copies of these certificates will be rejected

- a) Birth Certificates
- b) Certificates of Educational Qualifications
- c) Academic Transcript of Degree
- d) Certificates of Professional Qualifications
- e) Letters of Experience
- f) Copies of other achievement certificates

I do hereby certify that the particulars furnished by me in this application are true and accurate. I am also aware that, any particulars contained herein are found to be false or incorrect, I am liable to be disqualified before selection or to be dismissed without any compensation if such detection is made after appointment.

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Signature of Applicant

Date:

Certificate of Head of Department/ Institution

(Only for the applicants serving in the Public Service/ Government Corporations/ Statutory Boards.)

General Manager - NWSDB,

I recommended and forward the application of Mr. / Mrs. / Miss. -----
-----holding the post of -----
-----in this institution. I certify that his/ her work and conduct are satisfactory
and that he/ she has not been subject to any disciplinary action. He/ She can be released/ cannot be
released from service if selected for this post.

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Signature of Head of Department/ Institution
(Official Stamp)

Date: