



NATIONAL GEM & JEWELLERY AUTHORITY
State Ministry of Gems and Jewellery related Industries



VACANCIES

The National Gem and Jewellery Authority is calling for applications from qualified and experience candidates who are citizens of Sri Lanka for the following vacant position.

1. Legal Officer – 02 post

Job Description -:

Attend to the all matters pertaining to the Court cases, LT cases, Arbitrate and Labor Department inquiries, Preparation of agreement, contracts deeds (as a notary) and disciplinary matters etc.

Qualifications:

A Bachelor's Degree in law which is recognized by the UGC and Attorney at Law.

And

Registered as a Notary

Salary Scale :

JM 1-1 - Rs. [42600-755x10 -1135x18- 70580/-]

Age

Should be not less than 22 years and not more than 45 years. However, the upper age limit would not apply to internal candidates.

Additional benefits

- Contributing EPF & ETF fund
- Incentive payment on annual profits
- Reimbursement of Medical Expenses for employees and dependents
- Reward Money
- Transport Allowance
- Housing loan interest, etc.

Interested candidates should submit their applications with 02 non related referees and their contact details together with certified copies of certificates to reach the Chairman & Chief Executive Officer, National Gem & Jewellery Authority, No.12, Macksons Tower, Alfred House Gardens, Colombo 03, on or before 29/03/2022 by registered post. The post applied for should be written on top left and hand corner of the envelope.

The applicant already in National or Provincial Government service/ corporation and statutory Bodies should submit their applications through the Heads of the respective Departments or Corporations. Late applications will be rejected.

Only the eligible applicants will be called for an interview.

Chairman and Chief Executive Officer

National Gem & Jewellery Authority

No.12, Macksons Tower, Alfred House Gardens, Colombo 03, Colombo

Tel. - 011-2325364, 0112329295, 0112390645 -8

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