



VACANCIES

Applications are invited for the following posts in the Construction Industry Development Authority (CIDA)

01. POST OF DIRECTOR GENERAL- SENIOR MANAGER CATEGORY-HM 2-1

Qualifications:

External:

B.Sc. Degree in Engineering / Architecture / Quantity Surveying which is recognized by the U.G.C.
WITH

Masters Degree in relevant field or Corporate Membership of a relevant professional body recognized by the Institute of Engineers of Sri Lanka (IESL) / Institute of Architects of Sri Lanka (SLIA) / Institute of Quantity Surveyors of Sri Lanka (IQSSL).

AND

Minimum of 20 years of experience in all the border areas of major construction activities at a "Managerial Level" after the Bachelor's Degree in the relevant field out of which 05 years of experience should be at "Senior Managerial Level" with proven track record in a Corporation, Statutory Board / Institution or a reputed Mercantile Establishment acceptable to CIDA after obtaining the first degree.

Internal:

B.Sc. Degree in Engineering / Architecture / Quantity Surveying which is recognized by the U.G.C. with Masters Degree in relevant field or Corporate Membership of a relevant professional body recognized by the Institute of Engineers Sri Lanka (IESL) / Institute of Architect of Sri Lanka (SLIA) / Institute of Quantity Survey of Sri Lanka (IQSSL).

WITH

(a) A Minimum of 07 years of experience as a Director in the senior manager (HM) category in the subject area relevant to the post.

AND

(b) A proven ability to lead and direct multi-disciplinary teams. Experience in proper deployment and efficient management of human and other resources.

Structured Interview:

Marks allocated for the interview are as follows:

• Relevant additional experience	-	30 Marks
• Relevant additional educational / professional qualifications	-	30 Marks
• Other achievements	-	15 Marks
• Performance at the interview	-	25 Marks
		100 Marks

Appointments will be made purely in the order of merit at the interview.

02. ASSISTANT DIRECTOR/DEPUTY DIRECTOR (H R & ADMINISTRATION) – MM 1-1 Grade – I (01 POST)

External:

A Bachelor's Degree in Human Resources Management / Business Management / Business Administration / Public Management or General Management which is recognized by the U.G.C.

WITH

A minimum of 01 year post qualifying executive level experience in the field of HR Management / General Administration or General Management in a Government Department / Corporation / Statutory Board.

Internal: (1 or 2 below)

- Having obtained the qualifications required by the external candidates above
- Minimum of Five (05) years satisfactory services as an Administrative Officer in CIDA in the Junior Manager (JM) Category.

03. ASSISTANT DIRECTOR/DEPUTY DIRECTOR (INDUSTRY DEVELOPMENT) – MM 1-1 Grade – II (01 POST)

Qualifications and Experience

External Candidate:

B.Sc. Degree in Civil Engineering which is recognized by the U.G.C.

OR

Associate Membership of a professional body in the relevant field recognized by the Institute of Engineers of Sri Lanka (IESL).

WITH

A minimum of 01 year post qualifying executive level experience in the Construction field in a Government Department / Corporation / Board or a reputed Private Sector Organization acceptable to CIDA.

Internal Candidate: (1 or 2 below)

- Having obtained the qualifications required by the external candidates above.
- Completion of minimum five (05) years satisfactory service in Engineering Assistant/Training Officer in CIDA in the Junior Manager (JM) Category.

04. ASSISTANT DIRECTOR / DEPUTY DIRECTOR (MANAGEMENT & SUPERVISORY TRAINING) – MM 1-1 Grade – II (01 POST)

Qualifications and Experience

External Candidate :

B.Sc. Degree in Civil / Mechanical Engineering / Architecture / Quantity Surveying which recognized by the U.G.C.

OR

Associate membership of a professional body in the relevant field recognized by the Institute of Engineers of Sri Lanka (IESL) / Institute of Architects of Sri Lanka (SLIA) / Institute of Quantity Surveyors of Sri Lanka (IQSSL).

WITH

A minimum of 01 year post qualifying executive level experience in the relevant field to the post in a Government Department / Corporation / Board or a reputed Private Sector Organization acceptable to CIDA.

Internal Candidate : (1 or 2 below)

- Having obtained the qualifications required by the external candidates above.
- Completion of minimum five (05) years satisfactory service in Engineering Assistant / Training Officer in CIDA in the Junior Manager (JM) Category.

05. ASSISTANT DIRECTOR / DEPUTY DIRECTOR (ADVISORY SERVICES) – MM 1-1 Grade – II (01 POST)

Qualifications and Experience

External Candidate:

B.Sc. Degree in Civil Engineering / Architecture / Quantity Surveying which is recognized by the U.G.C.

OR

Associate membership of a professional body in the relevant field recognized by the Institute of Engineers of Sri Lanka (IESL) / Institute of Architects of Sri Lanka (SLIA) / Institute of Quantity Surveyors of Sri Lanka (IQSSL).

WITH

A minimum of 01 year post qualifying executive level experience in the relevant field to the post in a Government Department / Corporation / Board or a reputed Private Sector Organization acceptable to CIDA.

Internal Candidate: (1 or 2 below)

- Having obtained the qualifications required by the external candidates above.
- Completion of minimum five (05) years satisfactory service in Engineering Assistant / Training Officer in CIDA in the Junior Manager (JM) Category.

06. ASSISTANT DIRECTOR / DEPUTY DIRECTOR (DISPUTE RESOLUTION) – MM 1-1 Grade – II (01 POST)

Qualifications and Experience

External Candidate :

B.Sc. Degree in Civil Engineering / Architecture / Quantity Surveying which is recognized by the U.G.C.

OR

Associate membership of a professional body in the relevant field recognized by the Institute of Engineers of Sri Lanka (IESL) / Institute of Architects of Sri Lanka (SLIA) / Institute of Quantity Surveyors of Sri Lanka (IQSSL).

WITH

A minimum of 01 year post qualifying executive level experience in the relevant field to the post in a Government Department / Corporation / Board or a reputed Private Sector Organization acceptable to CIDA.

Internal Candidate : (1 or 2 below)

- Having obtained the qualifications required by the external candidates above.
- Completion of minimum five (05) years satisfactory service in Civil Engineering Assistant / Training Officer in CIDA in the Junior Manager (JM) Category.

07. TECHNICAL CUM MAINTENANCE OFFICER – JM 1-2 Grade – II - (02 POSTS)

Qualifications & Experience

External Candidate : (1 or 2 or 3 below)

- Having obtained a certificate of proficiency not below than the National Vocational Qualification (NVQ) Level 07 in the relevant field issued by a Technical / Vocational Training Institute accepted by the Tertiary and Vocational Education Commission.
- Having obtained a Certificate of proficiency not below than the National Vocational Qualification (NVQ) Level 06 in the relevant field, issued by the Technical Institute accepted by the Tertiary and Vocational Education Commission with at least five (05) years post qualifying experience in the relevant field to the post in a Government Department / Corporation / Board or a reputed Private Sector Organization acceptable to CIDA.

- Having obtained a certificate of proficiency not below than the National Vocational Qualification (NVQ) Level 05 in the relevant field, issued by a Technical / Vocational Training Institute accepted by the Tertiary and Vocational Education Commission of a relevant professional and at least ten (10) years post qualifying experience in the relevant field to the post in a Government Department / Corporation / Board / Reputed Statutory Institution or a Private Sector Organization acceptable to CIDA.

Internal Candidate : (1 or 2 below)

- Having obtained the qualifications required by the external candidates above.
- Completion of minimum of Five (05) years satisfactory service in a post of the Management Assistant (Tech) – Grade II in CIDA in the subject area relevant to the post.

08. MANAGEMENT ASSISTANT (TECHNOLOGICAL) CATERGORY

• TECHNICAL ASSISTANT - MA 2-2 – Grade – III (04 POSTS)

(Transport/premises maintenance / Civil/Mechanical)

• COMPUTER HARDWARE TECHNICIAN- MA 2-2 – Grade – III (01POSTS)

Qualifications: (General)

External Candidate :

Vocational:

Having obtained a certificate of proficiency not below than the National Vocational Qualification Level (5), issued by a Technical / vocational Training Institute accepted by the Tertiary and vocational Education Commission in the relevant field.

Internal Candidate : (1 or 2 below)

- Having obtained the qualifications required by the external candidates above.
- Only for Technical Assistant Post / Instructor post, Employees of Primary Level - Skilled, who having completed a minimum of Five (05) years satisfactory service in Grade I in a permanent post under above employee category in CIDA.

AND

Vocational:

Having successfully completed a Diploma in the relevant field or Having obtained a certificate of proficiency not below than the National Vocational Qualification Level (04) in the relevant field, issued by a Technical / vocational Training Institute accepted by the Tertiary and vocational Education Commission in the relevant field or passed at a Trade Test conducted by CIDA or a recognized institution in the relevant field.

09. MANAGEMENT ASSISTANT (NON-TECHNOLOGICAL)- MA 1-2 – Grade - III - (09 Posts)

Qualifications (General) :

External Candidate :

Educational :

- Having passed the G C E (O/L) examination in six (06) subjects in one sitting with credit passes for four (04) subjects including.
 - Sinhala / Tamil
 - Mathematics
 - English

- Having passed three (03) subjects (other than the General Paper) at the G.C.E.(A/L) examination.

- Working knowledge of Word Processing, Spread Sheet, Data Base on Personal computer and recognized course in Secretarial Work will be an added advantage.

Internal Candidate :

Employees of the Primary Level – Skilled (PL -3), Primary Level Semi skilled (PL- 2), and Primary Level – Unskilled (PL- 1), who possess the following qualifications are eligible to apply.

Educational:

Having passed the G C E (O/L) examination in six (06) subjects with credit passes for four (04) subjects including.

- Sinhala / Tamil
- Mathematics
- English

AND

Having completed a minimum of five (05) years satisfactory service in a permanent post under the above employee category.

Note-

- Any period of service prior to been appointed to a permanent post or period of service to completed under training as a prerequisite for appointment on permanent basis to any post should not be counted within the five years of service required for qualification as stated above. Any period of service on casual / temporary basis too should not be counted for this purpose.
- Working Knowledge of Computer package handling including MS Office, Word, Excel and Power point will be and added Qualification.

Recruitment Procedure:

Written competitive examination and a structured Interview.

Nature of Appointment:

Permanent with entitlement to Employee's Provident fund (EPF) and Employee's Trust Fund (ETF).

• Other :

Every applicant,

- Should be a citizen of Sri Lanka.
- Should be physically and mentally fit to discharge the duties of the post well and to serve in any part of the Island.
- Should be of excellent moral character.

Salary Code and the Monthly Salary Scale of the each employee category.

Salary Scale-

Senior Manager Category - HM 2-1

HM 2-1 Rs. 93,020/- 12 x 2,700/- 125,420/-

Manager Category - MM 1-1 - Grade – II

MM I - I Rs 53,175/- 10 x 1,375/- 15 x 1,910/- 95,575 -/

Junior Manager Category – JM 1-2 Grade – II

JM 1-2 Rs. 43,355/- 10 x 755/- 18 x 1,135/- 71,335/-

Management Assistant – Technological Category : MA 2-2 – Grade - III

MA 2-2 – Rs. 30,310/- 10 x 300/ 7 x 350/- 4 x 600/- 20 x 710/- 52,360/-

Management Assistant – Non-Technological Category :MA1-2 – Grade - III

MA 1-2 – Rs. 27,910/- 10x300/ 7x350/- 12x600/- 12x710/- 49,080/-

Age: Senior Manager Category -HM 2-1

should be not less than 35 years and not more than 55 years.

Manager Category - MM 1-1 - Grade – II, Junior Manager Category – JM 1-2 Grade – II

Should be not less than 22 years and not more than 45 years.

Management Assistant Tech – (MA 2-2 Grade III) , Non Tech – (MA1-2 Grade III)

should be not less than 18 years and not more than 45 years.

The upper age limit will not apply to the internal candidates and candidates of the Public / Corporate Sector.

Other Benefits

- Government approved allowances.
- CIDA will contribute 15% and 3% of the salary to the EPF and ETF respectively, while employee will contribute 10% of the salary to the EPF.
- Bonus as per the public enterprise Circulars.
- Medical Insurance Facilities.
- Transport facilities & Reimbursement of Telephone bills will be Provided according to the public enterprises Circularsto senior manager category and manager category.

The applications along with the certified copies of Educational, Professional and Experience Certificates should be forwarded by **Register post** to reach to the **Chairman of CIDA** on or **before 27.08.2021**. Applications from officers employed in Government Departments / Corporations / Statutory Boards / Permanent employee of Institutions should be forwarded through the respective Heads of such institutions indicating whether the applicant could be released, if selected. **The post applied should be indicated on the top left corner of the envelope.**

All the other details are available at CIDA website www.cida.gov.lk

Incomplete or late applications will be rejected. Only short-listed eligible candidates will be called for the Interview.