



WESTERN PROVINCE, PROVINCIAL ROAD DEVELOPMENT AUTHORITY

(Ministry of Roads, Transport, Co-operative Development
and Trade, Housing and Construction, Estate Infrastructure,
Industries and Rural Development Western Province)

VACANCY

This Authority is established with the objective of reducing the disparity in resource allocation among the provinces by enhancing the quality of life of the people, providing them with a comfortable and secure road network reducing their long hours of transportation through the improvement and maintenance of roads and road related constructions. Accordingly, applications are invited from Sri Lankan citizens who are self motivated and dynamic, with 03 years of permanent residence within the Western Province, for below mentioned vacancy in order to fulfill its objective.

Assistant Manager (Administration and Human Resources) MM - 1 - 3

Qualifications

External Applicants

1. A degree, in Public Administration/Human Resource Management/ Commerce and Accounts /Law/ Social Science, which is recognized by the University Grants Commission.

AND

2. A minimum one (01) year post qualifying experience in the relevant field.

Internal Applicants (01 or 02 below)

1. Should have met the eligibility requirements mentioned above, for the external applicants.
2. Completion of minimum 05 years satisfactory service in the relevant field at a post of grade 01 in 'Junior Management' (JM) service category.

Age : Should be not less than 22 years and not more than 45 years of age. Upper age limit will not be applicable for the internal applicants.

Salary Code : MM - 1-3

Salary Scale : Approved salary structure according to Management Services Circular No. 02/2016

MM 1-3:- Rs. 55,925 -10x 1,375- 15x1910-98,325

Additional Benefits : - Government approved other allowances.
- Government approved cost of living allowance.
- Vehicle/Housing/Disaster loan facilities
- Medical Benefit Scheme.

Nature of Appointment : Permanent with entitlement to Employees' Provident Fund and Employees' Trust Fund.

How to Apply :

1. If you have the right qualifications and experience, please submit your curriculum vitae with names and addresses of two non-related referees and copies of certificates under registered cover within 14 days of this advertisement to the address mentioned below. Those who are already employed in government /corporations/statutory boards should forward their applications through the Heads of the Departments.
2. The post applied should be indicated on the top left hand corner of the envelope, containing your curriculum vitae.

**Chairman,
Western Province,
Provincial Road Development Authority,
No 59, St. Sebastian Hill,
Colombo 12.**

Telephone: 011-2321980