



MINISTRY OF TRADE



MAHAPOLA HIGHER EDUCATION SCHOLARSHIP TRUST FUND

VACANCIES

Applications are invited from suitably qualified citizens of Sri Lanka for the following post in Mahapola Higher Education Scholarship Trust Fund.

Officers in Government or Semi-Government institutions should channel their applications through the respective heads of institutions with their recommendation as to whether the applicant can be released fulltime.

DIRECTOR (C.E.O)

1. Educational Qualifications & Experience :

1.1 External : Bachelor's Degree in Management, Finance, Commerce, Law or IT from a University recognized by UGC with a minimum of 10 years' post qualifying experience in Administration, Finance, Managerial Level out of which 05 years' experience in Government Department/ Corporation Board/ Statutory Board.

OR

Corporate membership of a recognized professional institute in Accounting, Management, Finance with minimum of 10 years' post qualifying experience in Administration Finance, Managerial Level out of which 05 years' experience in Government, Department/Corporation Board/ Statutory Board.

1.2 Internal/Candidate from Secondment Basis:

Bachelor's Degree in Management, Finance, Commerce, Law or IT from a University recognized by UGC with a minimum of five (05) years satisfactory service in a post in the manager category Grade I in the subject area relevant to the post.

Note:

Preference will be given to Internal Candidates. Sound English & IT Knowledge will be added qualification.

2. Salary Scale :

HM 2-3 : Rs. (98,215 - 12x2,700 - 130,615)

EPF - 15% ETF - 3% Cost of Living, Attendance Allowance (Rs. 10,000/-) with Health Insurance Cover.

Other :

Every Applicant,

- ♦ Age should be not less than 45 years and not more than 57 years. The upper age limit will not apply to the internal candidates or the candidates applying on secondment basis.
- ♦ Should be a Sri Lankan citizen, should be physically and mentally fit to discharge the duties of the post well and to serve in any part of the island. Should be of excellent moral character. Has a good command of English and Sinhala, Tamil would be an added advantage.
- ♦ Selection will be made by structured interview.
- ♦ Application giving full name, date of birth, age, nationality, educational qualifications, experience and any other details with names and addresses of two referees should be sent to the Secretary, Ministry of Trade, CWE Secretariat Building, 27, Vauxhall Street, Colombo 2 under registered cover along with copies of relevant certificates to reach on or before 25/04/2021 indicating the post for which the application is made on the top left hand corner of the envelope.
- ♦ Applicants who have already submitted their applications as per the paper advertisement published on 15th February, 2021 will be treated as valid application for the above purpose.
- ♦ The Mahapola Higher Education Scholarship Trust Fund reserves the right to shortlist the applications.
- ♦ Applications received after the closing date and incomplete applications will not be entertained.
- ♦ Travelling or any other expenses incurred by you in this connection will not be reimbursed by the Mahapola Higher Education Scholarship Trust Fund.

Secretary,

Ministry of Trade,

CWE Secretariat Building,

27, Vauxhall Street,

Colombo 02.