



GSMB TECHNICAL SERVICES (PVT) LTD

VACANCIES

GSMB Technical Services (Pvt) Ltd is a government owned subsidiary company of Geological Survey & Mines Bureau under the preview of Ministry of Environment.

Application will be received to fill the below mentioned vacancies existing at the Company.

1. LEGAL OFFICER

Required Qualification & Experience (1 & 2 & 3 below)

- 1) A Bachelor's Degree in Law (LLB), which is recognized by the University Grants Commission (UGC)
 - 2) Attorney -at-Law & Registered Company Secretary
 - 3) Minimum of one-year post qualifying experience in the field of Active Practice/Legal work.
- Experience as Board Secretary will be an added advantage.

2. HUMAN RESOURCES MANAGER

Required Qualification & Experience (1 or 2 or 3 below)

- 1) Should have obtained a Bachelor's Degree recognized by the University Grants Commission (UGC) and should have at least one-year service experience in the subject field relevant to the post after obtaining the degree
- 2) Should have passed the Intermediate Examination of a Chartered Professional Institute compatible to the subject field relevant to the post and should have obtained at least one-year service experience in the relevant field after obtaining the qualification
- 3) Should have obtained a Proficiency certificate of not less than National Vocational Qualification level seven (NVQ- Level 7) issued by a Vocational Training Institute recognized by the Tertiary and Vocational Education Commission and should have at least one-year experience in the relevant field in government service or semi government organizations after obtaining the qualification

All Applicants

- Internal & External candidates should have all the above qualifications
- **Age Limit** - should not below 22 years & not more than 45 years (Maximum age limit will not be applicable for officers already in government service or semi government organizations)
- The appointment will be for one year period under contract basis & the contract will be extended based on performance
- Should attach copies of educational certificates, experience & other relevant certificates with your CV

Note :

The employee should contribute 8% to Employees Provident Fund & the Company contribution is 12%. Another 3% will be contributed to Employees Trust Fund

Salary Scale & Category -

MM 1-1 (Rs. 53,175 - 1375x10 - 1910x15 = Rs. 95,575/=)

and other allowances provided by the Company

Forward your CV with details of 02 non related referees under **registered cover on or before 12/04/2021** to reach the following address. Position applied for should be written on the top left hand corner of the envelope.

**Chief Executive Officer,
GSMB Technical Services (pvt) Ltd,
No. 190/A, Ratnaweera Building,
Stanley Thilakarathna Mawatha,
Nugegoda.**