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## The Gazette of the Democratic Socialist Republic of Sri Lanka

අංක 2,428 – 2025 මාර්තු මස 14 වැනි සිකුරාදා – 2025.03.14  
No. 2,428 – FRIDAY, MARCH, 14, 2025

(Published by Authority)

### PART I: SECTION (IIA) – ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

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#### IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY "GAZETTE"

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, Corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after **three months** from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* notices for publication in the weekly *Gazette* of 04th April, 2025, should reach Government Press on or before 12.00 noon on 21st March, 2025.

#### Electronic Transactions Act, No. 19 of 2006 - Section 9

"Where any Act or Enactment provides that any proclamation, rule, regulation, order, by-law, notification or other matter shall be published in the Gazette, then such requirement shall be deemed to have been satisfied if such rule, regulation, order, by-law, notification or other matter is published in an electronic form of the Gazette."

K. G. PRADEEP PUSHPA KUMARA,  
Government Printer.

Department of Govt. Printing,  
Colombo 08,  
02nd January, 2025.



This Gazette can be downloaded from [www.documents.gov.lk](http://www.documents.gov.lk)

1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A Sri Lankan, is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the ,New Entrants, Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

3. Conditions of Service applicable to Public Officers holding permanent appointments :

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I Proficiency Test in one of the Official Languages within one year; Grade II Proficiency Test within two years, and Grade III Proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such Officers may in the first instance be appointed to act in the new post for a

specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the 'Widows and Orphans' Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed Forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

5. Serving Officers in the Public Service :

5 :1 Applications from officers of the Public Service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public Officers holding post in the permanent establishment in the Public Service. Heads of Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5 :2 Candidates may be required to present themselves for interview at an appointed time and place. No travelling or other expenses will be paid in this connection.

5 :3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5 :4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5 :5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

6. Definition of Salary for the purpose of Eligibility :

6 :1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (I) of 25.03.1990 & 15/90 (ii) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent Public Administration Circulars.

Rules and Instructions for Candidates

All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968.

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations :—

- (i) Suspension from the whole or part of the examination or one subject or a part thereof ;
- (ii) Disqualification from one subject or from the whole examination ;
- (iii) Debarment from appearing for an examination for a period of one year or two years ;
- (iv) Debarment for life ;
- (v) Suspension of the certificate for a specified period ;
- (vi) Reporting the candidate's conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the Supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for Practical and Oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination Hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination Hall other than a member of the Examination Hall Staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate's answer script is identified only by the Index Number and his/her name should not be written on the answer script. Another candidate's index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. It should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination Hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination Hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination Hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate's boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination Hall. Breach of this rule is a punishable act.

12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination Hall. Should the Supervisor so requires, each candidate is bound to

declare everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any another candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination Hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone's identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

Candidates should adhere to the following instructions for their own safety :—

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination Hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination Hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination Hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination Hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination Hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your Index Number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner's use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics Questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into several pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

Commissioner General of Examinations,  
Department of Examinations,  
Pelawatta, Battaramulla.

## Post - Vacant

### REGISTRAR GENERAL'S DEPARTMENT

#### Post of Registrar of Births and Deaths - Sinhala Medium

#### BADULLA DISTRICT

APPLICATIONS are called for the Post of Registrar of Births and Deaths for the Divisions set out in the Schedule hereof :

01. Applicant should be a permanent resident of relevant Registrar of Births and Deaths Division and entitled to reasonable properties and should be a person with outstanding personality who has acquired sufficient interest and influence amongst the residents of the area.
02. Both Male and Female candidates can apply for this post.
03. Applicant should be not less than 30 years and not more than 55 years of age as at the closing date of the applications. (Maximum age of retirement is 70 years)
04. Applicant should have passed minimum of 06 subjects including Sinhala language with 02 Credit passes in not more than Two (02) sittings in GCE (O/L) examination together with the ability to perform duties in secondary language as per the language requirement of the populate within the Division or else should have passed in any other similar examination.

**N.B.** In case a subject contains 02 parts at GCE(O/L) or any other similar examination, it shall be considered as one subject and pass is applicable only if the applicant passes both parts of the said subject.

05. Applicant should have the ability to establish the office in a centrally located building that ensures respect of the post and enable easy access by all or majority of residents.

Under circumstances where there is so adequate office facilities provided within the hospital premises, recruited candidate for post of the Registrar of Births and Deaths, should be able to establish his/her office at a suitable building located in the close proximity within 01 k.m. from the Hospital.

06. Additional details such as Village name list/ Grama Niladhari Divisions of the relevant Division of Births and Deaths, relevant educational and other qualifications required for this post, could be obtained from notices exhibited in public places within the Division such as District Secretariat, Divisional Secretariat or relevant land and District Registries, Grama Niladhari Offices, Samurdhi Development Society Offices and Post Offices depicted in the Schedule hereunder.
07. Relevant application and the said "Annex-01" inclusive of Village name list/ Grama Niladhari Divisions could be collected from District Secretariat (GA Office), relevant land and District Registry or Divisional Secretariat. Applications could also be downloaded from the official website ([www.rgd.gov.lk](http://www.rgd.gov.lk)) of the Registrar General's Department.
08. Duly filled applications should be forwarded on or before 16<sup>th</sup> April, 2025, by registered post to the address given in the Schedule.

W. R. A. N. S. WIJAYASINGHE,  
Registrar General.

Registrar General's Department,  
No. 234/A3, Denzil Kobbekaduwa Mawatha,  
Battaramulla,  
On this 15<sup>th</sup> day of January, 2025.

**Schedule**

<i>District</i>	<i>Divisional Secretariat Division</i>	<i>Post &amp; Division for which Applications are called</i>	<i>Address to which Applications should be sent</i>
Badulla	Welimada	Post of Births & Deaths Registrar of Silmiyapura Division	District Secretary/ Additional Registrar General, District Secretariat, Badulla.
Badulla	Welimada	Post of Births & Deaths Registrar of Guruthalawa Division	District Secretary/ Additional Registrar General, District Secretariat, Badulla

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**REGISTRAR GENERAL'S DEPARTMENT**

**Post of Registrar of Muslim Marriages – (Sinhala)**

**BADULLA DISTRICT**

APPLICATIONS are called for the Post of Registrar of Muslim Marriages in the Divisions set out in the Schedule hereof;

01. Applicant should be a permanent resident of relevant Muslim Marriages Division and entitled to reasonable properties and should be a person with outstanding personality who has acquired sufficient interest and influence amongst the residents of the area.
02. Only Muslim Males can apply for this post.
03. Applicant should be not less than 30 years and not more than 55 years of age as at the closing date of the applications. (Maximum age of retirement is 70 years)
04. Applicants for the Post of Registrar of Muslim Marriages should be married and should not be a widower or divorced.
05. Applicant should have passed minimum of 06 subjects including Sinhala/ Tamil (relevant language for the Post) with 02 Credit passes in not more than Two (02) sittings in GCE(O/L) examination together with the ability to perform duties in secondary language as per the language requirement of the populate within the Division or else should have passed in any other similar examination.

**N.B.** - In case a subject contains 02 parts at GCE(O/L) or any other similar examination, it shall be considered as one subject and pass is applicable only if the applicant passes both parts of the said subject.

(Possession of Moulavi Certificate or Diploma in Arabic Language shall be considered as fulfillment of aforesaid basic qualification.

06. Applicant should have the ability to establish the office in a centrally located building that ensures respect of the post and easy access by all or majority of residents.
07. Additional details such as Village name list/ Grama Niladhari Divisions of the relevant Division of Muslim Marriage, relevant educational and other qualifications required for this post, could be obtained from notices exhibited in public places within the Division such as District Secretariat, Divisional Secretariat or relevant land and District Registries, Grama Niladhari Offices, Samurधि Development Society Offices and Post Offices depicted in the Schedule hereunder.

08. Relevant application and the said “Annex-01” inclusive of Village name list/ Grama Niladhari Divisions could be collected from District Secretariat (GA Office), relevant land and District Registry or Divisional Secretariat. Applications could also be downloaded from the official website ([www.rgd.gov.lk](http://www.rgd.gov.lk)) of the Registrar General’s Department.
09. Duly filled applications should be forwarded on or before 16<sup>th</sup> April, 2025, by registered post to the address given in the schedule.

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Registrar General.

Registrar General’s Department,  
No. 234/A3, Denzil Kobbekaduwa Mawatha,  
Battaramulla,  
On this 17th day of January, 2025.

#### Schedule

<i>District</i>	<i>Divisional Secretariat</i>	<i>Post &amp; Division for which Applications are called</i>	<i>Address to which Applications should be sent</i>
Badulla	Mahiyanganaya	Post of Muslim Marriages Registrar of Bintenna Paharagammana/ Mapakada Division	District Secretary/ Additional Registrar General, District Secretariat, Badulla.

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### REGISTRAR GENERAL’S DEPARTMENT

#### Post of Registrar of Births, Deaths and Marriages - Tamil Medium

#### BADULLA DISTRICT

APPLICATIONS are called for the Post of Registrar of Births, Deaths and Marriages/ Additional Marriages for the Divisions set out in the Schedule hereof :

01. Applicant should be a permanent resident of relevant Births, Deaths and Marriages/ Additional Marriages Division and entitled to reasonable properties and should be a person with outstanding personality who has acquired sufficient interest and influence amongst the residents of the area.
02. Both Male and Female candidates can apply for this post.
03. Applicant should be not less than 30 years and not more than 55 years of age as at the closing date of the applications. (Maximum age of retirement is 70 years)
04. Applicants for the Post of Registrar of Marriages should be married and should not be a widow/widower or divorced.
05. Applicant should have passed minimum of 06 subjects including Sinhala language with 02 Credit passes in not more than Two (02) sittings in GCE (O/L) examination together with the ability to perform duties in secondary language as per the language requirement of the populate within the Division or else should have passed in any other similar examination.

**N.B.** In case a subject contains 02 parts at GCE(O/L) or any other similar examination, it shall be considered as one subject and pass is applicable only if the applicant passes both parts of the said subject.

06. Applicant should have the ability to establish the office in a centrally located building that ensures respect of the post and easy access by all or majority of residents.
07. Additional details such as Village name list/ Grama Niladhari Divisions of the relevant Division of Births, Deaths and Marriages/ Additional Marriages, relevant educational and other qualifications required for this post, could be obtained from notices exhibited in public places within the Division such as District Secretariat, Divisional Secretariat or relevant land and District Registries, Grama Niladhari Offices, Samurdhi Development Society Offices and Post Offices depicted in the schedule hereunder.
08. Relevant application and the said “Annex-01” inclusive of Village name list/ Grama Niladhari Divisions could be collected from District Secretariat (GA Office), relevant land and District Registry or Divisional Secretariat. Applications could also be downloaded from the official website ([www.rgd.gov.lk](http://www.rgd.gov.lk)) of the Registrar General’s Department.
09. Duly filled applications should be forwarded on or before 16<sup>th</sup> April, 2025, by registered post to the address given in the schedule.

W. R. A. N. S. WIJAYASINGHE,  
Registrar General.

Registrar General’s Department,  
No. 234/A3, Denzil Kobbekaduwa Mawatha,  
Battaramulla,  
On this 15th day of January, 2025.

#### Schedule

<i>District</i>	<i>Divisional Secretariat Division</i>	<i>Post &amp; Division for which Applications are called</i>	<i>Address to which Applications should be sent</i>
Badulla	Haldummulla	Post of Births and Deaths Registrar of Kandapalla West Division and Marriages Registrar (General) of Haputale Division (Tamil Medium)	District Secretary/ Additional Registrar General, District Secretariat, Badulla.
Badulla	Meegahakivula	Post of Births & Deaths Registrar of Meegahakivula Division and Marriages Meegahakivula Division (General) (Tamil Medium)	District Secretary/ Additional Registrar General, District Secretariat, Badulla

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### REGISTRAR GENERAL’S DEPARTMENT

#### Post of Registrar of Additional Marriages (Kandyan/ General) - Sinhala Medium

#### BADULLA DISTRICT

APPLICATIONS are called for the Post of Registrar of Births, Deaths and Marriages/ Additional Marriages for the Divisions set out in the Schedule hereof :

01. Applicant should be a permanent resident of relevant Births, Deaths and Marriages/ Additional Marriages Division and entitled to reasonable properties and should be a person with outstanding personality who has acquired sufficient interest and influence amongst the residents of the area.

02. Both Male and Female candidates can apply for this post.
03. Applicant should be not less than 30 years and not more than 55 years of age as at the closing date of the applications. (Maximum age of retirement is 70 years)
04. Applicants for the Post of Registrar of Marriages should be married and should not be a widow/widower or divorced.
05. Applicant should have passed minimum of 06 subjects including Sinhala language with 02 Credit passes in not more than Two (02) sittings in GCE (O/L) examination together with the ability to perform duties in secondary language as per the language requirement of the populate within the Division or else should have passed in any other similar examination.  
  
*N.B.* In case a subject contains 02 parts at GCE(O/L) or any other similar examination, it shall be considered as one subject and pass is applicable only if the applicant passes both parts of the said subject.
06. Applicant should have the ability to establish the office in a centrally located building that ensures respect of the post and easy access by all or majority of residents.
07. Additional details such as Village name list/ Grama Niladhari Divisions of the relevant Division of Births, Deaths and Marriages/ Additional Marriages, relevant educational and other qualifications required for this post, could be obtained from notices exhibited in public places within the Division such as District Secretariat, Divisional Secretariat or relevant land and District Registries, Grama Niladhari Offices, Samurdhi Development Society Offices and Post Offices depicted in the schedule hereunder.
08. Relevant application and the said “Annex-01” inclusive of Village name list/ Grama Niladhari Divisions could be collected from District Secretariat (GA Office), relevant land and District Registry or Divisional Secretariat. Applications could also be downloaded from the official website ([www.rgd.gov.lk](http://www.rgd.gov.lk)) of the Registrar General’s Department.
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<i>District</i>	<i>Divisional Secretariat</i>	<i>Post &amp; Division for which Applications are called</i>	<i>Address to which Applications should be sent</i>
Badulla	Kandeketiya	Post of Additional Marriages (Kandyan/ General) Registrar of Viyaluwa Division (Kandeketiya Area) Division	District Secretary/ Additional Registrar General, District Secretariat, Badulla.
Badulla	Hali Ela	Post of Additional Marriages (Kandyan/ General) Registrar of Udukinda Division	District Secretary/ Additional Registrar General, District Secretariat, Badulla



## **Examinations, Results of Examinations &c.**

### **MINISTRY OF ENVIRONMENT**

#### **Department of Forest Conservation**

#### **OPEN COMPETITIVE EXAMINATION FOR RECRUITMENT TO THE POST OF BEAT FOREST OFFICER OF THE DEPARTMENT OF FOREST CONSERVATION 2023**

APPLICATION are called from qualified Sri Lankan Applicants for the Open Competitive Examination to be held for the selection of qualified persons to appoint to the vacant posts of Beat Forest Officers of the Department of Forest Conservation by 14.03.2025.

#### **01. Salary System :-**

- i. MN-1-2016  
According to the Public Administration Circular 03/2016  
Rs. 27,140-10x300-11x350-10x495-10x660-Rs.45,540

#### **02. General Terms of Engagement and service conditions :-**

- i. This post is permanent and pensionable should make contributions to the widow/widower and orphans pension scheme.
- ii. The appointment will be subjected to a probation period of three years.
- iii. Work places of the Beat Forest Officer are located in arduous forested areas. The Beat Forest Officer are responsible for checking forest offences, arresting offenders and assisting in legal activities. The selected candidates should prepare to work in any part of the island.
- iv. The examination will be held in Sinhala, Tamil and English media. No candidate will be allowed to change the medium of language indicated in the application.

#### **03. Age Limit :-**

Applicants should not be less than 18 years and not more than 30 years of age by 14.04.2025, the closing date of applications.

#### **04. Educational and other qualifications :-**

##### **4.1 Educational Qualifications :**

All applicants should have completed following educational qualifications satisfactorily.

- i. Should pass the General Certificate of Education (O/L) in six subjects with credit passes for four subjects including Sinhala or Tamil or English Language, Mathematics and Science in one sitting.
- ii. Should pass at least one subject from the General Certificate of Education (A/L) (Except Common Test)

##### **4.2 Professional Qualifications :**

- i. Professional qualifications obtained from the field are considered as special qualifications.

##### **4.3 Physical Qualifications :**

- i. Minimum height of the applicants should be 05 feet and 02 inches and chest should be 32 inches.

- ii. All applicants should be physically and mentally fit to work in any part of the island and to perform duties assigned to the post.

4.4 Other Qualifications :

- i. Must be a citizen of Sri Lanka.
- ii. Applicants must possess an excellent character.
- iii. Qualifications required for the recruitment to the post, should be completed successfully by the date mentioned in the notification/ gazette calling applications.
- iv. Only male applicants can be applied for this post.

**05. Method of Recruitment :-**

- i. Based on the marks obtained by the applicants at the written examination, twice the number of approved vacancies will be summoned for the structured interview from the highest scores of the written competitive examination.

Accordingly, the applicants who have scored highest total marks will be recruited in the descending order based on the number of vacancies.

- ii. The written examination consist of two question papers. The applicants must score minimum of 40% marks for each paper to pass the written examination. The applicants must sit for both papers in same medium of language.

Intelligence Test	Duration - 01 hour Marks - 100 marks
	This written paper consists of 50 multiple choice questions and short answer questions in order to assess logical thinking ability, analytical competence and decision making ability of the applicants. (Applicants must answer all the questions)
Technical	Duration - 02 hours Marks - 100 marks
	This written paper consist of semi structured and structured questions. * Knowledge on the affect of climate and weather on forest resources and fauna on it. * Knowledge on environment conditions, geological importance and natural disasters of Sri Lanka. * Knowledge on traditional and modern agricultural economy of Sri Lanka. * Important facts about the Ministry of Environment and the Department of Forest Conservation and their mission and objectives. * Knowledge on natural environment, forest and vegetation. * Knowledge on the importance close relationship between forests and the general public. * Basic knowledge on Geography (will test the knowledge on the shape of the earth, zonal geographical features and locations etc. and general knowledge.)

06.

- i. The application is published in the "Online Applications - Recruitment Exams" which is categorized under "Our services" of the web site of the Department of Examinations, [www.doenets.lk](http://www.doenets.lk). Applications can be submitted only via online method. Acceptance of online applications will be opened on **14.03.2025 at 9.00 a.m.**
- ii. Online applications must be completed only in English. Acceptance/ Non. acceptance of online submitted application by the applicant to the Department of Examination will be notified to the applicant by a SMS to the mobile telephone which is used to access the system or to the given E-mail address. Before completing the online application, it is necessary to download instructions prepared for completing the application. You must adhere to the instructions during completing the application. Applicants who are already in Governments/ Provincial Government service should hand over a copy of their application to the relevant authority to keep in their personal file. They are required to submit a copy of the application certified by the Head of the institution and a service letter affirming the service at the interview.

*Note :*

A copy of the application has to be handed over to the relevant authority to keep in the personal files and a copy of that application certified by the Head of the institution and a service letter affirming the service have to be submitted at the interview.

#### **07. Examination Fee**

Examination fee is **Rs. 600.00**. Payments can be made only via following modes of payments given by the online system.

- i. By any Bank Credit card.
- ii. By any Bank Debit card with the facility of Internet Transactions.
- iii. By online Banking method of Bank of Ceylon.
- iv. By any Branch of the Bank of Ceylon.

*Note:*

- a) Instructions regarding making payments by above methods have been published under "technical instructions" relevant to the examination in the Website.
- b) Receipt of payments will be notified by a SMS or by an e-mail. Total payment relevant of the examination fees has to be made at the same time and the applications of which payments have been made in higher or lesser amounts will be rejected. The Department of Examination will not be responsible for the errors encountered during the payment of examination fees by above mentioned modes of payments.
- c) The money paid for the examination will not be refunded or transferred for another examination due to any reason.

#### **08. Any one of the following documents or all the documents have to be produced when it is required.**

- i. Birth certificates.
- ii. Educational certificates.
- iii. A Grama Niladhari Certificate obtained recently.
- iv. Two character certificates.
- v. other relevant certificates.

*N.B :* Documents/ Certificates or copies of them should not be sent along with the application.

#### 09. Examination Centers and admission cards.

- i. The examination will be held at the examination centers to be established in the towns mentioned in schedule - 1 of this notification. The towns preferred by the candidates to sit for the examination and their numbers have to be mentioned at the Head of the application as the first choice and the second choice when there are no sufficient applicants to hold the examination in a particular town, those applicants will be directed to the town mentioned as their second choice or to another closely located town. Further, when there are no sufficient applicants to hold the examination in all proposed or majority the commissioner General of Examination will take necessary actions to hold the examination in Colombo.
- ii. Admission cards will be issued by the Commissioner General of Examination only *via* online method to the candidates who are within the age limit mentioned in notice and have sent duly perfected application forms on or before the closing date along with the receipt obtained after paying examination fee. As soon as the admission cards are issued, a notice regarding this will be published in the web site of the Department of Examination. If any candidate has not received the admission card, that has to be informed to the Department of Examination as mentioned in the notice. During these inquiries it is required to mention the name of the examination applied the full name of the candidate, National Identity card number and the address accurately. If the applicant is a resident outside Colombo, it may be more effective to submit a fax number along with other information in the request letter to which a copy of the admission card can be received quickly. This request letter has to be sent to the fax number of given in the notice. It will be benefited if you can produce a copy of the application, a copy of the receipt obtained after paying examination fee and receipt obtained after sending the application by registered post during these inquiries.
- iii. The issue of an admission card to a candidate does not necessarily mean that he/she has fulfilled the required qualifications to sit for the examination and the admission card in which his/her signature has been duly attested should submit to the Head of the Examination Center on the very first day he/she sits for the examination.
- iv. Candidates are subjected to the rules and registration issued by the Commissioner General of Examination regarding the conduct of the examination and issue of results. Those who violate such rules and regulations will be subjected to any punishment determine by the Commissioner General of Examination.
- v. The candidates who have scored not less than 40% marks for each subject at the written examination will be summoned for the structured interview in descending order of total marks. Twice the number of candidates as the number of available vacancies will be summoned for the interview. the results sheet prepared based on the total marks scored at both written examination and structured interview arranged in the descending order will be handed over to the Conservation General of Forest.

Results will be issued to each and every candidate personally or will be published in the web site [www.results.exams.gov.lk](http://www.results.exams.gov.lk).

#### 10. Identity of the candidate.

Candidates must prove their identity to the satisfaction of the Head of the Examination center for each subject they sit. One of the following documents will be accepted for this

- i. National Identity Card
- ii. Valid Passport
- iii. Valid Driving license

Allowing the confirmation of identity, the candidate must enter the examination hall without covering their face and two ears. Further, the candidates who refuse to prove their identity will not allow to enter to the examination hall. The candidates should not cover their face and two ears from the moment they enter the examination hall until they leave the examination hall allowing the examination authority to prove your identity.

11. Whenever necessary, actions will be taken regarding the fact that have not been mentioned in this notice according to the decision of the Conservator General of Forests.
12. If there is any inconsistency seen among Sinhala, English and Tamil texts of this notice in such a situation Sinhala text shall be accepted.

Conservator General of Forests.

Department of Forest Conservation,  
Rajamalwatta Road,  
Battaramulla.

OPEN COMPETITIVE EXAMINATION FOR RECRUITMENT TO THE  
POST OF BEAT FOREST OFFICER (2023)

Town in which it is expected to sit for the examination.

	Town	Town Number
1 <sup>st</sup> choice		
2 <sup>nd</sup> choice		

(Complete as per Schedule – 1)

01. Medium of Examination

Sinhala - 2  
Tamil - 3  
English - 4

(Write the relevant number in the cage)

02. i. Name with initials indicating initials at the end  
(in block Capitals)

.....  
(Eg : GUNAWARDHANA.M.G.B.S.K.)

ii. Full name (In block capitals)

.....  
iii. Full name (In Sinhala/Tamil)

.....

03. i. Address to which admission card to be posted  
(In block capitals)

.....

ii. Permanent Address ( In Sinhala/ Tamil)

.....

iii. District

.....

04. Gender

(write the relevant number in the cage)

- Male - 0
- Female - 1

05. National Identity Card Number :

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06. i. Date of Birth

Year     Month   Date

ii. Age at .....

Years     Months   Dates

07. Citizenship

(Write the relevant number in the cage)

- By descent - 1
- By registration - 2

08. Telephone Number :

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09. Physical Fitness

- 1. Height .....
- 2. Chest .....

10. Educational Qualifications

i. General certificate of Education  
 (Ordinary Level)

1<sup>st</sup> attempt

Year.....  
 Index Number .....

2<sup>nd</sup> attempt

Year.....  
 Index Number .....

Subject	Grade

Subject	Grade

ii. General Certificate of Education  
(Advanced Level)

1<sup>st</sup> attempt

Year.....

Index Number .....

2<sup>nd</sup> attempt

Year .....

Index Number .....

Subject	Grade

Subject	Grade

11. Professional/ Other Qualifications

.....

12. i. Have you ever been convicted for any offence by a court of law ? Yes/ No

ii. If yes, give details

.....

13. If you are already employed, give particulars

- i. Institute :
- ii. Date of first appointment :
- iii. Designation :
- iv. Salary :

14. Names and addresses of non-related referees

- a. ....
- b. ....

15. Declaration of the applicant :

I hereby certify that the particulars furnished by me in this application are true and correct. I am aware that if any particulars given in the application are found to be incorrect prior to my selection, I am liable to be disqualified and if it is found after the selections, I am liable to be dismissed without any compensation. Further, hereby declare that I will be subjected to the rules and regulations imposed by the commissioner General of Examination regarding conducting Examination and issue of results.

.....

Date

.....

Signature of the applicant.

**Schedule – 1**

<u>Town</u>	<u>Town number</u>	<u>Town</u>	<u>Town number</u>
Colombo	01	Awissawella	06
Kotte	02	Moratuwa	07
Nugegoda	03	Piliyandala	08
Maharagama	04	Dehiwala	09
Homagama	05	Kaduwela	10