



# ශ්‍රී ලංකා ප්‍රජාතාන්ත්‍රික සමාජවාදී ජනරජයේ ගැසට් පත්‍රය

## The Gazette of the Democratic Socialist Republic of Sri Lanka

අංක 2,422 – 2025 ජනවාරි මස 31 වැනි සිකුරාදා – 2025.01.31  
No. 2,422 – FRIDAY, JANUARY, 31, 2025

(Published by Authority)

### PART I: SECTION (IIA) – ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

	PAGE		PAGE
Post - Vacant	218	Examinations, Results of Examinations &c.	221

#### IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY "GAZETTE"

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, Corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after **three months** from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* notices for publication in the weekly *Gazette* of 21st February, 2025, should reach Government Press on or before 12.00 noon on 07th February, 2025.

#### Electronic Transactions Act, No. 19 of 2006 - Section 9

"Where any Act or Enactment provides that any proclamation, rule, regulation, order, by-law, notification or other matter shall be published in the Gazette, then such requirement shall be deemed to have been satisfied if such rule, regulation, order, by-law, notification or other matter is published in an electronic form of the Gazette."

K. G. PRADEEP PUSHPA KUMARA,  
Government Printer.

Department of Govt. Printing,  
Colombo 08,  
02nd January, 2025.



This Gazette can be downloaded from [www.documents.gov.lk](http://www.documents.gov.lk)

1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A Sri Lankan, is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the ,New Entrants, Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

3. Conditions of Service applicable to Public Officers holding permanent appointments :

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I Proficiency Test in one of the Official Languages within one year; Grade II Proficiency Test within two years, and Grade III Proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such Officers may in the first instance be appointed to act in the new post for a

specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the 'Widows and Orphans' Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed Forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

5. Serving Officers in the Public Service :

5 :1 Applications from officers of the Public Service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public Officers holding post in the permanent establishment in the Public Service. Heads of Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5 :2 Candidates may be required to present themselves for interview at an appointed time and place. No travelling or other expenses will be paid in this connection.

5 :3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5 :4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5 :5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

6. Definition of Salary for the purpose of Eligibility :

6 :1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (I) of 25.03.1990 & 15/90 (ii) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent Public Administration Circulars.

Rules and Instructions for Candidates

All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968.

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations :—

- (i) Suspension from the whole or part of the examination or one subject or a part thereof ;
- (ii) Disqualification from one subject or from the whole examination ;
- (iii) Debarment from appearing for an examination for a period of one year or two years ;
- (iv) Debarment for life ;
- (v) Suspension of the certificate for a specified period ;
- (vi) Reporting the candidate's conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the Supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for Practical and Oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination Hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination Hall other than a member of the Examination Hall Staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate's answer script is identified only by the Index Number and his/her name should not be written on the answer script. Another candidate's index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. It should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination Hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination Hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination Hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate's boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination Hall. Breach of this rule is a punishable act.

12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination Hall. Should the Supervisor so requires, each candidate is bound to

declare everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any another candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination Hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone's identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

Candidates should adhere to the following instructions for their own safety :—

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination Hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination Hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination Hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination Hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination Hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your Index Number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner's use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics Questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into several pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

Commissioner General of Examinations,  
Department of Examinations,  
Pelawatta, Battaramulla.





18. Past and Present Occupation (With Date)

<i>From</i>	<i>To</i>	<i>Occupation</i>	<i>Place</i>

19. Value of Assests possessed by Assets : 

Rs.	
-----	--
20. Monthly income : 

Rs.	
-----	--
21. Amount of debts if any : 

Rs.	
-----	--
22. Were you actively engaged in politics during the last ten years ?    

Yes	
-----	--

No	
----	--
23. Are you an income tax payer ?    

Yes	
-----	--

No	
----	--
24. Were there criminal cases against you? or are there any pending Criminal Cases ?    

Yes	
-----	--

No	
----	--
25. Particular of Court conviction if any : 

--
26. Personal referees (They Should be responsible person who known you well)

Name :	Name :
Address :	Address :
Phone No. :	Phone No. :
Occupation :	Occupation :
Period during which he has known you :	Period during which he has known you :

I, truly and sincerely attest that the above information furnished by me is true and accurate to the best of my knowledge.

.....  
 Yours faithfully.

.....  
 Date

**Note :**  
 Attach all copies of the relevant certificates with this application.



## Examinations, Results of Examinations & c.

### MINISTRY OF BUDDHASASANA, RELIGIOUS AND CULTURAL AFFAIRS

Or

#### Recruitment on Open Basis to the Post of Technical Officer of the Supervisory Management Assistant - Technical (MN-3-2006A) Service Category of the Ministry of Buddhasasana, Religious and Cultural Affairs – 2025

National Diploma in Engineering Sciences awarded by the  
National Apprentice and Industrial Training Authority

Or

Higher National Diploma in Engineering awarded by the  
Ministry of Education and Higher Education

Or

Diploma in Technology awarded by the Open University of  
Sri Lanka

Or

Successful completion of Part I of the Examination in  
Engineering conducted by the Institution of Engineers Sri  
Lanka

Or

Completion of National Vocational Qualification (NVQ)  
Level 06 relevant to the field of employment

Or

Other technical qualifications recognized by the Tertiary  
and Vocational Education Commission as equivalent in all  
respects to the abovementioned technical qualifications after  
consultation with the Ministry of Higher Education and the  
institutions that award the abovementioned certificates in  
technology.

**(iii). Experience is not applicable.**

**(iv). Physical Fitness**

Every applicant should be physically and mentally fit to  
serve in any part of Sri Lanka and to perform the duties of  
the post.

**(v) Other Qualifications**

- Should be a citizen of Sri Lanka.
- Should be of excellent moral character.
- The applicant will be accepted as qualified to sit the  
competitive examination for recruitment to the service

APPLICATIONS are invited in Sri Lankan citizens who  
possess the qualifications specified in this notification  
to fill the vacancy in the post of Technical Officer of the  
Supervisory Management Assistant - Technical (MN-3-  
2006A) Service Category of the Ministry of Buddhasasana,  
Religious and Cultural Affairs.

#### 01. Method of Recruitment

Out of the applicants who have fulfilled the qualifications  
specified in the advertisement, the applicant who obtains  
the highest marks in accordance with the marking scheme  
approved by the Public Service Commission (given under  
Paragraph 06) based on the results of a written competitive  
examination conducted by the Department of Examinations,  
Sri Lanka, or an institution authorized by the Ministry of  
Buddhasasana, Religious and Cultural Affairs, will be  
recruited to fill this vacancy. Qualifications of the applicant  
will be checked by a panel of interviewers appointed by the  
Ministry of Buddhasasana, Religious and Cultural Affairs.

#### 02. Required Qualifications

##### (i). Educational Qualifications

Passing three subjects at the General Certificate of Education  
(A/L) Examination in one sitting including two subjects out  
of Physics in the Science/Mathematics/Technology stream,  
Combined Mathematics, Science for Technology and  
Engineering Technology.

And

Passing six (06) subjects at the General Certificate of  
Education (O/L) Examination in one sitting with credit  
passes for Sinhala/Tamil, English Language, Science,  
Mathematics and one other subject.

##### (ii). Professional Qualification

National Diploma in Technology awarded by the University  
of Moratuwa or Hardy Advanced Technological Institute,  
Ampara.

only if the applicant has fulfilled all the relevant qualifications and the prescribed age limit in all respects by the date specified in the notice calling for applications.

- No person holding a priesthood of any religious denomination is eligible to sit this examination.

### 03. Terms and Conditions of Employment

- This post is permanent and pensionable. You will be subject to any policy decision made by the Government in the future on the Pension Scheme entitled to you. You are required to contribute to the Widows'/Widowers' and Orphans' Pension Scheme. You should contribute to it in a manner stipulated by the Government from time to time.
- This appointment will be subject to a probationary period of three (03) years. The first efficiency bar examination should be passed within 03 years from the date of recruitment as prescribed in the scheme of recruitment.
- In accordance with provisions in the Public Administration Circular 01/2014 dated 21.01.2014 and the provisions of the circulars incidental thereto, you are required to acquire the proficiency in the other official language in addition to the language in which you joined the service before the expiry of three years of appointment to the post, and officers who joined the service through a medium other than an official language should acquire the prescribed official language proficiency during the probationary period. Proficiency in English Language at the level of Credit Pass at the G.C.E. (O/L) Examination should be obtained before completing 5 years in Grade III.
- This appointment will be subject to the Procedural Rules of the Public Service Commission, Establishments Code of the Democratic Socialist Republic of Sri Lanka and the Financial Regulations of the Government and other departmental orders.
- Once applied, it is not allowed to change the medium of language later, and the medium of language indicated in the application form will be the medium of language in which you are qualified for your appointment.
- If applicants with special needs are applying to sit this examination, it should be stated in the application form and copies of the relevant medical certificates should be submitted along with the application.

### 04. Age Limit

Applicants should not be less than 18 years and not more than 30 years as at the closing date for receipt of applications. Accordingly, only those who were born on or before 03.03.2007 and on or after 03.03.1995 are eligible to apply for this position.

### 05. Salary Scale

Salary Code Number: MN3 - 2016

Salary Scale : Rs. 31,040-10X445-11X660-10X730-10X750 - Rs. 57,550/-

Monthly salary steps applicable to this Grade System:

Grade	Starting Salary Step	Starting Salary (Rs.)
III	Step 01	31,040/-
II	Step 12	36,150/-
I	Step 23	43,480/-

*Note:* Payment of salary and other matters should be in accordance with the provisions of Public Administration Circular No. 03/2016 and the circulars incidental thereto.

### 06. The following marking scheme will be used for the written competitive examination.

Subjects	Duration	Maximum Marks	Pass Mark
Intelligence Test	1 hour	100	40%
Subject-related Question Paper on Technology	1 hour	100	40%

- Intelligence Test is a question paper consisting of 50 multiple choice questions.

### 07. Identity of Applicants

- Only the applicants who have submitted applications complete in every respect will be called for the written competitive examination.
- Originals of all the certificates and duly certified copies of the certificates shall be furnished at the interview.
- The following documents will be accepted in proof of the identity of the applicant at the interview.



- (i) National Identity Card
- (ii) Valid Passport

viii. Applications not conforming to the attached specimen application form will be rejected. No complaint will be entertained regarding loss or delay of applications.

### 08. Submission of Applications

- i. Applications should be submitted by registered post to reach the Commissioner General of Examinations, Department of Examinations, Pelawatta, Battaramulla, on or before **03.03.2025**. Applications received after the closing date will be rejected.
- ii. The closing date for receipt of applications is **03.03.2025**. Receipt of applications will be acknowledged. Late applications will not be accepted.
- iii. Examination Fee - Examination fee is Rs. 600.00. This fee shall only be credited from any Post Office/Sub Post Office/..... of the Island to the government revenue under the Revenue Head 20-03-02-13 of the Commissioner General of Examinations. This amount should be paid only to any post office /sub-post office/..... in the country credited to the government revenue under the Revenue Head of the Commissioner General of Examinations 20-03-02-15. The receipt obtained in the name of the applicant shall be securely pasted on the space provided on the application form so that only one margin sticks on it. (It is advised to retain a photocopy of the receipt for future reference.) Examination fees will not be refunded under any circumstances, and money orders and stamps will not be accepted.
- iv. A specimen of the application form to be submitted is given at the end of this notice. Applicants should prepare their applications on A4 paper and arrange the first page with details under 1 to 4, the second page with details under 5 to 7 and the third page with the rest of the details, and should fill in the form in their own handwriting.
- v. The envelope containing the application should be marked “Recruitment to the Post of Technical Officer” at the top left corner.
- vi. The signature of the applicant on the application should be attested by a Principal of a government school/ Justice of the Peace/ Commissioner of Oaths/ Attorney-At-Law/ Notary Public or Grama Niladhari of the Division.
- vii. Officers currently employed in the Public Service or Provincial Public Service should submit their applications through the Head of the Department in which they are employed.

### 09. Admission Cards

The Commissioner General of Examinations will issue admission cards for the examination to applicants who are within the age limit specified in the notification and who have submitted duly completed applications along with the relevant receipt on or before the closing date for the receipt of applications on the presumption that only those who meet the qualifications specified in the Gazette notification have applied. Soon after the admission cards for the examination have been issued, the Department of Examinations, Sri Lanka, will inform the applicants about the same through a web notification / SMS message. If an applicant has not received his/her admission card even after 02 or 03 days from the date of publication of such notification, he/she should inquire about it from the Institutional Examinations Organization Branch of the Department of Examinations, Sri Lanka, as stated in the notification. When making such inquiry, the applicant should correctly state the name of the examination for which he/she has applied, the applicant's full name, national identity card number and the address. If the applicant is a resident outside Colombo, it would be more effective to send a letter of request to the fax number given in the advertisement stating the applicant's fax number along with the said details so that a copy of the examination admission card can be obtained promptly. In such enquiry, it would be useful to keep ready a photocopy of the completed application form, a photocopy of the receipt of the payment of examination fee and the receipt of registered post of the application in order to substantiate any information sought by the Department of Examinations.

### 10. Furnishing false information

If any information furnished by you in the application you have sent is found to be false or incorrect before recruitment, your candidature will be cancelled. If such false or incorrect information is discovered after recruitment, action will be taken to dismiss you subject to the relevant procedures.

### 11. Valid Identity Documents

Examination candidates should provide proof of their identity to the satisfaction of the invigilator for each subject they sit in the examination hall. Any of the following documents will be accepted for this purpose:

- i. National identity card
- ii. Valid passport
- iii. Valid Sri Lankan driving license

Further, examination candidates should enter the examination hall without covering their face and ears so that their identity and that they are not wearing any electronic communication device can be verified. Applicants who refuse to prove their identity will not be admitted to the examination hall. Moreover, from the moment applicants enter the examination hall until the examination is over and they leave the hall, they should remain without covering their face and ears so that the examination authorities can identify them.

12. Examination candidates are subject to the rules and regulations imposed by the Commissioner General of Examinations regarding holding of the examination and the release of results. If an applicant violates these rules, he or she will have to be subject to a penalty imposed by the Commissioner General of Examinations.

13. The Ministry of Buddhasasana, Religious and Cultural Affairs reserves the right to fill or not to fill vacancies.

14. In the event of any inconsistency or contradiction between the Sinhala, Tamil and English texts of this Gazette Notification, the contents in the Sinhala text shall prevail.

15. In the case of any matter not provided in this notification or where it may cause a problematic situation in the process of recruitment, the decisions taken by the Secretary to the Ministry of Buddhasasana, Religious and Cultural Affairs shall be final.

Secretary,  
Ministry of Buddhasasana,  
Religious and Cultural Affairs.

Ministry of Buddhasasana, Religious and Cultural Affairs  
No. 135,  
Srimath Anagarika Dharmapala Mawatha,  
Colombo 07.  
22nd January, 2025.

### Specimen Application Form

**Ministry of Buddhasasana, Religious and Cultural Affairs**  
**Recruitment on Open Basis to the Post of Technical Officer**  
**of the Supervisory Management Assistant - Technical (MN-3-2006A) Service Category– 2025**

(For office use only)

(Indicate in the box the number relevant to the medium of Application Sinhala-2/Tamil-3/English-4)

**Note:** The medium of application cannot be changed.

1.0

1.1 Full Name (Mr./Mrs./Miss.):.....  
(In Sinhala/Tamil) .....

1.2 Full Name :.....  
(In Block Capitals) .....

1.3 Name with Initials (Mr./Mrs./Miss.):.....  
(In Sinhala/Tamil) .....

Eg.: M.G.B.S.K. Gunawardena

1.4 Name with initials :  
.....  
(In Block Capitals) .....

2.0

2.1 Permanent Address: .....  
(In Sinhala/Tamil) .....

2.2 Permanent Address: .....  
(In Block Capitals) .....

3.0

3.1 Gender: Female - 1  (Indicate in the relevant box)   
 Male - 0

3.2 Marital status: Married - 1  (Indicate in the relevant box)   
 Unmarried - 2

3.3 Date of Birth: Year     Month   Date

3.4 Age as at .....: Years   Months   Days

3.5 Nationality Identity Card Number:

4.0 Telephone Number: Land line :              
 Mobile :

**5.0 Educational Qualifications:**

5.1 General Certificate of Education (Ordinary Level) Examination:  
 Year: ..... Index No.: .....

<i>Subject</i>	<i>Grade</i>

5.2 General Certificate of Education (Advanced Level) Examination:  
 Year: ..... Index No.: .....

<i>Subject</i>	<i>Grade</i>

**6.0 Professional Qualifications:**

6.1 Details of qualifications the applicant possesses as per the notice calling for applications to be called for the interview:

Institution from which the qualification was obtained	Effective date of the qualification
.....	.....
.....	.....

7.0 Have you ever been convicted by a court of law for any charge?

Tick (✓) in the relevant box. (If yes, please explain.)

No	<input type="checkbox"/>
----	--------------------------

Yes	<input type="checkbox"/>
-----	--------------------------

.....

**8.0 Declaration by the Applicant:**

I do solemnly declare that the particulars given by me in this application are true and correct, that all parts of this application have been filled up accurately, that I am aware that, if my declaration is found to be false, I am liable to disqualification before selection and to dismissal from service if detected after the appointment, and that I will abide by all the rules and regulations.

.....  
Date

.....  
Signature of the Applicant.

**9.0 Attestation of the Applicant’s Signature:**

I certify that Mr./Mrs./Miss ....., who is submitting this application, is personally known to me, and he/she has placed his/her signature in my presence on this.....day of ....., and that he/she has duly paid the examination fee and affixed the receipt thereof.

.....  
Signature of the Attestor.

Full Name:  
Designation:  
Date:  
(Should be authenticated by the official seal)