

PUBLIC SERVICE COMMISSION

Ministry of Buddhasasana, Religious and Cultural Affairs

DEPARTMENT OF CULTURAL AFFAIRS

APPLICATIONS ARE INVITED FOR THE POST OF CHIEF EDITOR OF THE SINHALA DICTIONARY OFFICE AND CHIEF EDITOR OF THE SINHALA ENCYCLOPAEDIA OFFICE (CONTRACT BASIS)

01. Applications are invited for the following vacant posts in the Department of Cultural Affairs.

- Chief Editor - Sinhala Dictionary Office
- Chief Editor - Sinhala Encyclopaedia Office

02. Completed applications should be sent by registered post so as to reach the Director of Cultural Affairs, Department of Cultural Affairs, 8th Floor, Sethsiripaya, Battaramulla, on or before 16.10.2026 Applications received after that date will be rejected.

03. Applications should be prepared on A4 size paper (8.27x11.69 inches) according to the specimen application form given at the end of this notice.

04. When submitting applications for these posts, the post applied for should be clearly stated on the top left-hand corner of the envelope containing the application.

05. Details regarding educational and other qualifications should be entered correctly in the application.

06. Terms of appointment and conditions of service:-

- Remuneration : A monthly allowance of Rs. 150,000/- will be paid (including a transport and fuel allowance of Rs. 50,000.00)
- This is post established on a contract basis and does not carry any entitlement to permanent appointment or to privileges available to permanent officers. Recruitment to this post is for a contract period of one year only.

07. Qualifications:-

7.1 Educational Qualification:

01. Possess a Doctoral Degree from a university recognized by the University Grants Commission.

7.2 Professional Qualifications : Not applicable.

7.3 Experience :

01. (i) At least 10 years of satisfactory service in the post of Senior Professor, Professor or Associate Professor at a university recognized by the University Grants Commission.

or

(ii) At least 05 years of continuous and satisfactory service as an Editor in a *Kosha Grantha* Office.

02. Possess proficient knowledge of the English language and Pali and Sanskrit languages. (The ability to express views orally and written knowledge will be assessed at the structured interview.)

7.4 Physical Qualifications : Every applicant should possess sufficient physical and mental fitness to perform in the post and serve in any part of the island.

7.5 Other Qualifications :

1. All applicants should be citizens of Sri Lanka.
2. Applicants should be of excellent character.
3. Applicants should have completed all qualifications from 7.1 to 08 in every respect by the date specified in the notice/ *Gazette* calling for applications.

08. Age : Should not be less than 60 years not more than 72 years.

09. Method of Recruitment : Recruitment will be made through a structured interview. Qualifications will also be examined at the structured interview.

Structured Interview - Main Areas on which Marks are Awarded

<i>Main Field</i>	<i>Maximum Marks</i>	<i>Minimum marks considered for selection</i>
Additional educational qualifications	10	Not applicable
Experience	30	
Service period in a Dictionary/ Encyclopedia Office	10	
Additional language knowledge	15	
Knowledge of printing	15	
Scholarly books published as author	15	
Competence demonstrated at the interview	05	
Total	100	

Under the order of the Public Service Commission,

Secretary,
Ministry of Buddhasasana,
Religious and Cultural Affairs.

SPECIMEN APPLICATION FORM

Application for the post of Chief Editor of the Sinhala Dictionary Office and the post of Chief Editor of the Sinhala Encyclopaedia Office in the Department of Cultural Affairs (Recruitment on Contract Basis)

01. (a) Name with initials :
(b) Name indicated by initials :

02. Address :

03. Telephone number :

04. National Identity Card No. :

05. Date of Birth :

06. If currently holding a post :
I. Present post :
II. Place of service :
III. Period of service :

07. Educational Qualifications :-

- I. Field of study in which the Doctoral Degree was obtained :
II. University :
III. Date of validity of the degree certificate :
IV. Medium in which the Doctoral Degree was obtained :

08. Service Experience :-

<i>Post</i>	<i>University</i>	<i>Period of Service</i>
I. Senior Professor		
II. Professor		
III. Associate Professor		

09. Details of publications related to the field of study in which the Doctoral Degree was obtained

- I. Research papers published :
II. Books/ works published :
III. Research articles published :
(If the space provided is insufficient, submit the details as an attachment.)

10. Details of publication made outside the field of study mentioned in No. 09 above :

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(If the space provided is insufficient, submit the details as an attachment)

11. Knowledge of the English language and Pali and Sanskrit languages:

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(Certificate or documentary evidence that can be submitted as proof should be attached.)

I, (name of applicant), hereby certify that the information given above is true and correct. I am aware that action may be taken against me if any of the information furnished by me above is found to be false.

Date :

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 Signature of Applicant.