



Ref:.....

UNIVERSITY OF JAFFNA, SRI LANKA

APPLICATION FOR THE POST OF PROJECT MANAGER- CONSTRUCTION WORKS

1. Personal Information

1.1 Full Name

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1.2 Name with Initial/s
(Whether Mr./Mrs./Miss.)

1.3 a) Address

 i. Permanent

 ii. Private

 b. Telephone Number (i) Land..... (ii) Mobile.....

 c. Fax Number (if, any)

 d. Email Address (if, any)

1.4 Date of birth 1.5 Age

1.6 Sex 1.7 Civil Status

1.8 National Identity Card No

2. Educational Records:

2.1 Undergraduate/ Postgraduate Qualifications

(Certified copies of the certificates should be attached)

Name of the Course Bachelor/Postgraduate Degree/Diploma [B.Sc Engineering specialized in Civil Engineering/ Quantity Surveying <u>or</u> Equivalent Professional Qualification recognized by the IESL]	University	Class with GPA	Date of Commencement	Effective date	Duration: Prescribed period of Registration

2.2 Professional Qualification

Professional Qualification (Engineering, Computer, Finance.....etc)

(Certified copies of the certificates should be attached)

Institution	Qualifications: Field of specialization [Civil Engineering/ Quantity Surveying]	Date of Registration	Registration Number

3. Working Experience:

3.1. (Please give special emphases on the relevant experience (minimum 10 years) you have gained in construction projects, handling contracts as well as managing direct labour, etc)

a) Present occupation :

i) Designation :

ii) Date of appointment :

iii) Department/ Institution and its address :

iv) Nature of Appointment : Permanent / Contract / Temporary / Casual / Self Employed

v) Present salary a) Basic :

b) Allowance:

vi) Present monthly earnings/income: Rs.

b) All previous appointment including those under training, if any, with dates :

Institution / Department	Post/ Experience in construction projects, handling contracts as well as managing direct labour	From	To	Salary

3.2.1 List of accomplished Construction Projects as Project Manager or in the similar capacity (Certified copies of the certificates should be attached)

- i)
- ii)
- iii)

3.2.2. List of Commendation/ Awards during the period of experience (Certified copies of the certificates should be attached)

- i)
- ii)
- iii)

3.3 If you were terminated service in a government Department or a Corporation, give reasons.

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3. Extra Curricular Activities (Certified copies of the certificates should be attached)

4.1
4.2
4.3
4.4
4.5

5. Any Other relevant Particulars (Certified copies of the certificates should be attached)

5.1
5.2
5.3
5.4
5.5

6. Highest educational qualification obtained in Languages: 1. English
 2. Tamil
 3. Singhala

7. Name and address of two referees:

	Details of Referees	Referee 1	Referee 2
1	Full Name:		
2	Designation:		
3	Department:		
4.1	Contact No: Official-		
4.2	Mobile-		
5	E.Mail :		
6	Address:		

I do hereby certify that all particulars stated by me in this application are true and accurate, I am aware that if any of the particulars are found to be false or inaccurate, I am liable to be disqualified before selection and to be dismissed without any compensation if the inaccuracy is detected after appointment.

Date :
 Signature of applicant

If the applicant is an employee in a Government / Corporation / Statuary Board this section should be filled by such Head of the Department / Institution.

The applicant will / will not be released, if selected for appointment.

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 Head of Institution

Name :

Designation :

Date :

Affix the counterfoil of the bank deposit slip as the proof of the Application Fee

Fee Paid Rs:.....

Paying Bank (Branch):.....

Paying Date:.....

Please affix the bank counterfoil here