# Ministry of Finance, Economic Stabilization and National Policies Welfare Benefits Board - Social Protection Project VACANCIES

Applications are invited from suitably qualified and experienced citizens of Sri Lankan for the following vacancies in the Social Protection Project to be implemented under the Welfare Benefits Board established under the Ministry of Finance, Economic Stabilization and National Policies.

	Position			Qualifications
01	Deputy Project Manager / Deputy Project Director Vacancy 01	1	I.	A successfully completed Bachelor's Degree in Finance, Business Administration, Management which is recognized by the University Grants Commission  OR
	Salary Code - PS 02 (As per Department of Management Services Circular No.01/2019)		II.	A qualification recognized by the University Grants Commission as an equivalent qualification to the degree in the relevant field  OR
			III.	An Associate membership / A similar professional qualification obtained from a recognized professional institution in the relevant field
			IV.	WITH  At least 13 years post qualifying experience at Managerial  Level, out of which 06 years should be in the Senior Managerial  Level
		2	I.	Any qualification mentioned in Sub No. I/II of No. ① above  AND
			II.	Corporate/Charted membership or a similar professional qualification obtained from a recognized professional institution in the relevant field
			III.	OR A Postgraduate Degree in the relevant field with at least 11 years post qualifying experience in Managerial Level, out of which 05 years should be in the Senior Managerial Level
		3	I.	Any qualification mentioned in Sub No. I/II of No. ① above  AND
			II.	A Postgraduate Degree in the relevant field
			III.	AND  Corporate/Charted membership or a similar professional qualification obtained from a recognized professional institution in the relevant field  WITH
			IV.	At least 11 years post qualifying experience in Managerial Level, out of which 05 years should be in the Senior Managerial Level
		4	I.	Grade I Officer of a government All Island Services or a similar status in the relevant field

II. At least 11 years post qualifying experience in Managerial Level, out of which 05 years should be in the Senior Managerial Level (value) of Managerial Level (value) of Management of Management Services Circular (value) of Management (va					WITH
Vacancy 01  Salary Code - PS 03 (As per Department of Management Services Circular No.01/2019)  II. A qualification recognized by the University Grants Commission as an equivalent qualification to the degree in the relevant field  OR  III. An Associate membership / A similar professional qualification obtained from a recognized professional institution in the relevant field  WITH  IV. At least 12 years post qualifying experience at Managerial Level  2 I. Any qualification mentioned in Sub No. I/II/III of No. ① above AND  II. A Postgraduate Degree in the relevant field or Corporate/Charted membership or a similar professional qualification obtained from a recognized professional institution in the relevant field wITH  III. At least 09 years Post qualifying experience in Managerial Level  3 I. Class I officer of a Government All Island Services or a similar status in the relevant field wITH  III. At least 04 years of experience in the Class I Post  OR  Salary Code - PS 03 (As per Department of Management Services Circular No.01/2019)  II. A successfully completed Bachelor's Degree in Economics, Finance, Accountancy which is recognized by the University Grants Commission  OR  III. A qualification recognized by the University Grants Commission as an equivalent qualification to the degree in the relevant field  OR  III. A successfully completed Bachelor's Degree in Economics, Finance, Accountancy which is recognized by the University Grants Commission as an equivalent qualification to the degree in the relevant field OR  III. A qualification recognized by the University Grants Commission as an equivalent qualification to the degree in the relevant field OR  III. A successfully completed Bachelor's Degree in Economics, Finance, Accountancy which is recognized by the University Grants Commission as an equivalent qualification to the degree in the relevant field OR  III. A successfully completed Bachelor's Degree in Economics, Finance, Accountancy which is recognized by the University Grants Commission as an equivalent				II.	At least 11 years post qualifying experience in Managerial Level, out of which 05 years should be in the Senior Managerial
(As per Department of Management Services Circular No.01/2019)  III. A qualification recognized by the University Grants Commission as an equivalent qualification to the degree in the relevant field  OR  III. An Associate membership / A similar professional qualification obtained from a recognized professional institution in the relevant field  WITH  IV. At least 12 years post qualifying experience at Managerial Level  2 I. Any qualification mentioned in Sub No. I/II/III of No. ① above AND  III. A Postgraduate Degree in the relevant field or Corporate/Charted membership or a similar professional qualification obtained from a recognized professional institution in the relevant field  WITH  III. At least 09 years Post qualifying experience in Managerial Level  3 I. Class I officer of a Government All Island Services or a similar status in the relevant field  WITH  II. At least 04 years of experience in the Class I Post  OR  Salary Code - PS 03 (As per Department of Management Services Circular No.01/2019)  II. A qualification recognized by the University Grants Commission OR  III. A qualification recognized by the University Grants Commission as an equivalent qualification to the degree in the relevant field  OR  III. A successfully completed Bachelor's Degree in Economics, Finance, Accountancy which is recognized by the University Grants Commission or an equivalent qualification to the degree in the relevant field  OR  III. A qualification recognized professional qualification obtained from a recognized professional institution in the relevant field  WITH  IV. At least 12 years post qualifying experience at Managerial Level	02	Vacancy 01	1	I.	Accountancy which is recognized by the University Grants Commission
III. An Associate membership / A similar professional qualification obtained from a recognized professional institution in the relevant field  WITH  IV. At least 12 years post qualifying experience at Managerial Level  2 I. Any qualification mentioned in Sub No. I/II/III of No. ① above AND  II. A Postgraduate Degree in the relevant field or Corporate/Charted membership or a similar professional qualification obtained from a recognized professional institution in the relevant field  WITH  III. At least 09 years Post qualifying experience in Managerial Level  3 I. Class I officer of a Government All Island Services or a similar status in the relevant field  WITH  II. At least 04 years of experience in the Class I Post  WITH  II. At least 04 years of experience in the Class I Post  OR  Salary Code - PS 03 (As per Department of Management Services Circular No.01/2019)  II. A qualification recognized by the University Grants Commission or Commission as an equivalent qualification to the degree in the relevant field  OR  III. An Associate membership / A similar professional qualification obtained from a recognized professional institution in the relevant field  WITH  IV. At least 12 years post qualifying experience at Managerial Level		(As per Department of Management Services Circular		II.	A qualification recognized by the University Grants Commission as an equivalent qualification to the degree in the relevant field
IV. At least 12 years post qualifying experience at Managerial Level  2 I. Any qualification mentioned in Sub No. I/II/III of No. ① above AND  II. A Postgraduate Degree in the relevant field or Corporate/Charted membership or a similar professional qualification obtained from a recognized professional institution in the relevant field  WITH  III. At least 09 years Post qualifying experience in Managerial Level  3 I. Class I officer of a Government All Island Services or a similar status in the relevant field  WITH  II. At least 04 years of experience in the Class I Post  O3 Procurement Specialist Vacancy 01  Salary Code - PS 03 (As per Department of Management Services Circular No.01/2019)  II. A successfully completed Bachelor's Degree in Economics, Finance, Accountancy which is recognized by the University Grants Commission  OR  III. A qualification recognized by the University Grants Commission as an equivalent qualification to the degree in the relevant field  OR  III. An Associate membership / A similar professional qualification obtained from a recognized professional institution in the relevant field  WITH  IV. At least 12 years post qualifying experience at Managerial Level		,		III.	An Associate membership / A similar professional qualification obtained from a recognized professional institution in the relevant field
Level  2 I. Any qualification mentioned in Sub No. I/II/III of No. ① above AND  II. A Postgraduate Degree in the relevant field or Corporate/Charted membership or a similar professional qualification obtained from a recognized professional institution in the relevant field  WITH  III. At least 09 years Post qualifying experience in Managerial Level  3 I. Class I officer of a Government All Island Services or a similar status in the relevant field  WITH  II. At least 04 years of experience in the Class I Post  O3 Procurement Specialist Vacancy 01  Salary Code - PS 03 (As per Department of Management Services Circular No.01/2019)  II. A successfully completed Bachelor's Degree in Economics, Finance, Accountancy which is recognized by the University Grants Commission OR  III. A qualification recognized by the University Grants Commission as an equivalent qualification to the degree in the relevant field  OR  III. An Associate membership / A similar professional qualification obtained from a recognized professional institution in the relevant field  WITH  IV. At least 12 years post qualifying experience at Managerial Level					
1. Any qualification mentioned in Sub No. I/I/III of No. ① above  AND  II. A Postgraduate Degree in the relevant field or Corporate/Charted membership or a similar professional qualification obtained from a recognized professional institution in the relevant field  WITH  III. At least 09 years Post qualifying experience in Managerial Level  3 I. Class I officer of a Government All Island Services or a similar status in the relevant field  WITH  II. At least 04 years of experience in the Class I Post  O3 Procurement Specialist Vacancy 01  Salary Code - PS 03 (As per Department of Management Services Circular No.01/2019)  II. A qualification recognized by the University Grants Commission  OR  III. A qualification recognized by the University Grants Commission as an equivalent qualification to the degree in the relevant field  OR  III. An Associate membership / A similar professional qualification obtained from a recognized professional institution in the relevant field  WITH  IV. At least 12 years post qualifying experience at Managerial Level				IV.	
Corporate/Charted membership or a similar professional qualification obtained from a recognized professional institution in the relevant field  WITH  III. At least 09 years Post qualifying experience in Managerial Level  3 I. Class I officer of a Government All Island Services or a similar status in the relevant field  WITH  II. At least 04 years of experience in the Class I Post  O3 Procurement Specialist Vacancy 01  Salary Code - PS 03 (As per Department of Management Services Circular No.01/2019)  II. A qualification recognized by the University Grants Commission or OR  III. A qualification recognized by the University Grants Commission as an equivalent qualification to the degree in the relevant field  OR  III. An Associate membership / A similar professional qualification obtained from a recognized professional institution in the relevant field  WITH  IV. At least 12 years post qualifying experience at Managerial Level			2	I.	• •
III. At least 09 years Post qualifying experience in Managerial Level  3 I. Class I officer of a Government All Island Services or a similar status in the relevant field  WITH  II. At least 04 years of experience in the Class I Post  1 I. A successfully completed Bachelor's Degree in Economics, Finance, Accountancy which is recognized by the University Grants Commission  OR  II. A qualification recognized by the University Grants Commission as an equivalent qualification to the degree in the relevant field  OR  III. An Associate membership / A similar professional qualification obtained from a recognized professional institution in the relevant field  WITH  IV. At least 12 years post qualifying experience at Managerial Level				II.	Corporate/Charted membership or a similar professional qualification obtained from a recognized professional institution
1. Class I officer of a Government All Island Services of a similar status in the relevant field  WITH  II. At least 04 years of experience in the Class I Post  II. A successfully completed Bachelor's Degree in Economics, Finance, Accountancy which is recognized by the University Grants Commission  OR  II. A qualification recognized by the University Grants Commission as an equivalent qualification to the degree in the relevant field  OR  III. An Associate membership / A similar professional qualification obtained from a recognized professional institution in the relevant field  WITH  IV. At least 12 years post qualifying experience at Managerial Level				III.	At least 09 years Post qualifying experience in Managerial
II. At least 04 years of experience in the Class I Post  O3 Procurement Specialist Vacancy 01  Salary Code - PS 03 (As per Department of Management Services Circular No.01/2019)  II. A successfully completed Bachelor's Degree in Economics, Finance, Accountancy which is recognized by the University Grants Commission  OR  III. A qualification recognized by the University Grants Commission as an equivalent qualification to the degree in the relevant field  OR  III. An Associate membership / A similar professional qualification obtained from a recognized professional institution in the relevant field  WITH  IV. At least 12 years post qualifying experience at Managerial Level			3	I.	status in the relevant field
Procurement Specialist Vacancy 01  Salary Code - PS 03 (As per Department of Management Services Circular No.01/2019)  I. A successfully completed Bachelor's Degree in Economics, Finance, Accountancy which is recognized by the University Grants Commission  OR  II. A qualification recognized by the University Grants Commission as an equivalent qualification to the degree in the relevant field  OR  III. A successfully completed Bachelor's Degree in Economics, Finance, Accountancy which is recognized by the University Grants Commission  OR  III. A qualification recognized by the University Grants Commission as an equivalent qualification to the degree in the relevant field  WITH  IV. At least 12 years post qualifying experience at Managerial Level					
Specialist Vacancy 01  Salary Code - PS 03 (As per Department of Management Services Circular No.01/2019)  II. A qualification recognized by the University Grants Commission as an equivalent qualification to the degree in the relevant field  OR  III. A qualification recognized by the University Grants Commission as an equivalent qualification to the degree in the relevant field  WITH  IV. At least 12 years post qualifying experience at Managerial Level				11.	At least 04 years of experience in the Class I Post
Salary Code - PS 03 (As per Department of Management Services Circular No.01/2019)  II. A qualification recognized by the University Grants Commission as an equivalent qualification to the degree in the relevant field  OR  III. A qualification recognized by the University Grants Commission as an equivalent qualification to the degree in the relevant field  WITH  IV. At least 12 years post qualifying experience at Managerial Level	03	Specialist	1	I.	Finance, Accountancy which is recognized by the University Grants Commission
obtained from a recognized professional institution in the relevant field  WITH  IV. At least 12 years post qualifying experience at Managerial Level		(As per Department of Management Services Circular		II.	A qualification recognized by the University Grants Commission as an equivalent qualification to the degree in the relevant field
Level				III.	obtained from a recognized professional institution in the relevant field
I. Any qualification mentioned in Sub No. I/II/III of No. ① above				IV.	At least 12 years post qualifying experience at Managerial
			2	I.	Any qualification mentioned in Sub No. I/II/III of No. ① above

			1	AND
		3	II. III.	AND A Postgraduate Degree in the relevant field or Corporate/Charted membership or a similar professional qualification obtained from a recognized professional institution in the relevant field WITH At least 09 years Post qualifying experience in Managerial Level  Class I officer of a Government All Island Services or a similar status in the relevant field
			II.	WITH At least 04 years of experience in the Class I Post
04	Information Technology Specialist Vacancy 01  Salary Code - PS 03 (As per Department of Management Services Circular No.01/2019)	1	I. III.	A successfully completed Bachelor's Degree in Information and Communication Technology, Computer Science which is recognized by the University Grants Commission  OR  A qualification recognized by the University Grants Commission as an equivalent qualification to the degree in the relevant field  OR  An Associate membership / A similar professional qualification obtained from a recognized professional institution in the
			IV.	with  At least 12 years post qualifying experience at Managerial  Level
		3	I. III.	Any qualification mentioned in Sub No. I/II/III of No. ① above  AND  A Postgraduate Degree in the relevant field or Corporate/Charted membership or a similar professional qualification obtained from a recognized professional institution in the relevant field  WITH  At least 09 years Post qualifying experience in Managerial Level  Class I officer of a Government All Island Services or a similar status in the relevant field  WITH
05	Tech – lead (Information Technology Tech – lead) Vacancy 01	1	II.	At least 04 years of experience in the Class I Post  A successfully completed Bachelor's Degree in Information and Communication Technology, Computer Science, Software Engineering which is recognized by the University Grants Commission  OR
	Salary Code - PS 03		II.	A qualification recognized by the University Grants Commission as an equivalent qualification to the degree in the

	(As per Department			relevant field
	of Management			OR
	Services Circular		III.	An Associate membership / A similar professional qualification
	No.01/2019)		111.	obtained from a recognized professional institution in the
	140.01/2017)			relevant field
				WITH
			137	
			IV.	At least 12 years post qualifying experience at Managerial
				Level
		2	I.	Any qualification mentioned in Sub No. I/II/III of No. ① above
			1.	AND
			II.	A Postgraduate Degree in the relevant field or
			11.	
				Corporate/Charted membership or a similar professional
				qualification obtained from a recognized professional institution in the relevant field
			111	WITH
			III.	At least 09 years Post qualifying experience in Managerial
				Level
		3	I.	Class I officer of a Government All Island Services or a similar
				status in the relevant field
				WITH
			II.	At least 04 years of experience in the Class I Post
0.6		1		
06	Communication	1	I.	A successfully completed Bachelor's Degree in Mass
	Specialist			Communication, Marketing, Project Management, Business
	Vacancy 01			Administration, Management which is recognized by the
				University Grants Commission
	Salary Code - PS 03			OR
	(As per Department		II.	A qualification recognized by the University Grants
	of Management			Commission as an equivalent qualification to the degree in the
	Services Circular			relevant field
	No.01/2019)			OR
			III.	An Associate membership / A similar professional qualification
				obtained from a recognized professional institution in the
				relevant field
				WITH
			IV.	At least 12 years post qualifying experience at Managerial
				Level
		2	-	A 116 11 6 1 37 707 637 637
			I.	Any qualification mentioned in Sub No. I/II/III of No. ① above
			11	AND
			II.	A Postgraduate Degree in the relevant field or
				Corporate/Charted membership or a similar professional
				qualification obtained from a recognized professional institution
				in the relevant field
			111	WITH
			III.	At least 09 years Post qualifying experience in Managerial
				Level
		3	I.	Class I officer of a Government All Island Services or a similar
		<u> </u>	İ	

				status in the relevant field
				WITH
			II.	At least 04 years of experience in the Class I Post
07	Social Safeguard Specialist Vacancy 01	1	I.	A successfully completed Bachelor's Degree in Economics, Sociology, Social Studies, Social Development, Management which is recognized by the University Grants Commission
	Salary Code - PS 03 (As per Department of Management Services Circular No.01/2019)		II.	OR A qualification recognized by the University Grants Commission as an equivalent qualification to the degree in the relevant field OR
			III.	An Associate membership / A similar professional qualification obtained from a recognized professional institution in the relevant field
			IV.	WITH  At least 12 years post qualifying experience at Managerial Level
		2	I.	Any qualification mentioned in Sub No. I/II/III of No. ① above <b>AND</b>
			II.	A Postgraduate Degree in the relevant field or Corporate/Charted membership or a similar professional qualification obtained from a recognized professional institution in the relevant field
			III.	WITH At least 09 years Post qualifying experience in Managerial Level
		3	I.	Class I officer of a Government All Island Services or a similar status in the relevant field  WITH
			II.	At least 04 years of experience in the Class I Post
08	Grievance Management Specialist Vacancy 01	1	I.	A successfully completed Bachelor's Degree in Sociology, Social Studies, Social Development which is recognized by the University Grants Commission  OR
	Salary Code - PS 03 (As per Department of Management Services Circular No.01/2019)		II.	A qualification recognized by the University Grants Commission as an equivalent qualification to the degree in the relevant field  OR
			III.	An Associate membership / A similar professional qualification obtained from a recognized professional institution in the relevant field
			IV.	WITH At least 12 years post qualifying experience at Managerial Level
		2	I.	Any qualification mentioned in Sub No. I/II/III of No. ① above <b>AND</b>

			II.	A Postgraduate Degree in the relevant field or
				Corporate/Charted membership or a similar professional
				qualification obtained from a recognized professional institution
				in the relevant field
				WITH
			III.	At least 09 years Post qualifying experience in Managerial
				Level
		3	I.	Class I officer of a Government All Island Services or a similar
				status in the relevant field
				WITH
			II.	At least 04 years of experience in the Class I Post
09	Monitoring &	1	I.	A successfully completed Bachelor's Degree in Economics,
	Evaluation			Project Management, Business Administration, Management
	Specialist Vacancy 01			which is recognized by the University Grants Commission
	vacancy 01			OR
	Salary Code - PS 03		II.	A qualification recognized by the University Grants
	(As per Department			Commission as an equivalent qualification to the degree in the
	of Management			relevant field  OR
	Services Circular		III.	An Associate membership / A similar professional qualification
	No.01/2019)		111.	obtained from a recognized professional institution in the
				relevant field
				WITH
			IV.	At least 12 years post qualifying experience at Managerial
				Level
		2	I.	Any qualification mentioned in Sub No. I/II/III of No. ① above
			1.	AND
			II.	A Postgraduate Degree in the relevant field or
				Corporate/Charted membership or a similar professional
				qualification obtained from a recognized professional institution
				in the relevant field
			III.	WITH At least 09 years Post qualifying experience in Managerial
			111.	Level
		3		
		3	I.	Class I officer of a Government All Island Services or a similar
				status in the relevant field
			***	WITH
			II.	At least 04 years of experience in the Class I Post
10	Project Secretary	1	I.	Having passed the G.C.E. (O/L) examination in six (6) subjects
	Vacancy 01			with three (3) credit passes including English and Sinhala/Tamil
	Salary Coda DC 06			language
	Salary Code - PS 06 - A			WITH
	(As per Department		II.	A secretarial course from a recognized institution or pursing
	of Management			examinations leading to charted Secretary
	Services Circular		TTT	WITH Minimum 05 years of Evnerience in relevant field
			III.	Minimum 05 years of Experience in relevant field

No.01/2019)	2	A Charted Secretary with at least 04 years of experience in relevant field
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**Note :** Qualifications and Tentative Terms of References (TORS) are in the website <a href="http://www.treasury.gov.lk/web/ministry-of-finance/Vacancies">http://www.treasury.gov.lk/web/ministry-of-finance/Vacancies</a> <a href="https://www.wbb.gov.lk/web/si/jobs">https://www.wbb.gov.lk/web/si/jobs</a>

#### **Method of Selection:**

Shortlisted applicants based on qualifications and experience will be called for an interview

#### **Recruitment Basis:**

If an external applicant is selected, he/she will be recruited for the respective post on contract basis and if a civil servant candidate is selected, he/she will be recruited on secondary basis.

### **Monthly Remuneration:**

**PS 03** - Rs. 160, 000.00 + Government approved allowances **PS 06** - **A** - Rs. 64,000.00 + Government approved allowances

#### **Terms and Conditions:**

Appointment will be made initially for a period of one year and may be renewable annually subject to the satisfactory performance for maximum of 3 years period. All conditions in the Management Services Circular No.01/2019 and subsequent circulars will apply in relation to the appointments.

Application form can be downloaded from following web sites: <a href="http://www.treasury.gov.lk/web/ministry-of-finance/vacancies">http://www.treasury.gov.lk/web/ministry-of-finance/vacancies</a> <a href="https://www.wbb.gov.lk/web/si/jobs">https://www.wbb.gov.lk/web/si/jobs</a>

The application in the given format should be sent under registered post or can be delivered on or before 30.10.2023 to the Commissioner, Welfare Benefits Board, 1<sup>st</sup> floor, New Building, Ministry of Finance, Economic Stabilization and National Policies, Colombo 01 or can be handed over to the above mentioned address and also can be sent to <a href="wbb.commisioner.vacancy@gmail.com">wbb.commisioner.vacancy@gmail.com</a>. Applicants from public / corporate sector organizations should channel their applications through the respective Heads of organization. Late applications, incomplete or applications received after closing date will be rejected.

Post applied should be written in the left hand corner of envelop and should be mentioned the post applied for under the subject when sending application by email. Secretary to the Ministry of Finance, Economic Stabilization and National Policies will reserve all rights of this advertisement with respect to cancelation of the advertisement, modification, alteration or shortlisting candidates.

## Secretary,

Ministry of Finance, Economic Stabilization and National Policies Colombo 01