

MINISTRY OF PLANTATION INDUSTRIES
SRI LANKA STATE PLANTATIONS CORPORATION

VACANCY

Applications are called from qualified citizens of Sri Lanka for filling following vacancy in the Sri Lanka State Plantations Corporation

Post - **MANAGER (ADMINISTRATION/HR) - 01 Post**

Qualifications - **External Candidates**

A Bachelors Degree in Human Resources/ Business Administration/ Public Administration/Business Studies/ Management/ Commerce/ Public Management which is recognized by the U.G.C.

AND

A minimum of one year post qualifying experience in the relevant field to the post, after obtaining the first degree.

Internal Candidates (1 or 2 below)

1. Having obtained the qualifications required by the external candidates above.
2. Completion of minimum five (05) years satisfactory service in a post in the Junior Manager (JM) Category, in the subject area relevant to the post in Sri Lanka State Plantations Corporation.

Salary Scale - As per the Management Service Circular 02/2016 a Salary Scale of MM 1-1 - 2016 Rs.[53,175- 10 x 1,375- 15 x 1,910- 95,575] is entitled for the above post

Age - Should be not less than 22 years and not more than 45 years. The upper age limit will not apply to the internal candidates

Extra Benefits - Facilities under Indoor and Outdoor Medical Insurance Scheme.

Contribute to the Employees' Provident Fund or to the Ceylon Planters' Provident Society a minimum of 10% of your salary to such Provident Fund and the SLSPC contribution to such Provident Fund will be a maximum of 12% and 3% to Employees' Trust Fund of your salary.

Recruitment Procedure - On the results of a Structural Interview conducted by a panel appointed by the Appointing Authority.

Structural Interview

- | | | |
|--------------------------------------|---|-----------|
| • Relevant additional experience | - | 30 Marks |
| • Relevant additional Qualifications | - | 30 Marks |
| • Other achievements | - | 15 Marks |
| • Performance at the interview | - | 25 Marks |
| | | <hr/> |
| | | 100 Marks |
| | | ===== |

Other - All recruitments to this category will be strictly in compliance with the Provision of this Scheme of Recruitment.

All applicants should be citizens of Sri Lanka

Should be physically and mentally fit to discharge the duties of the post well and to serve in any part of the Island

Should be of excellent moral character

Applications - Applicants should forward their applications together with all details and copies of Birth Certificate, Educational Certificate and Experiences to reach the below mentioned address under registered post with the post applied for written on the top left hand corner of the envelope. Applications, which are received after the closing date, will be rejected.

Applicants who are in Government/ Corporation/Statutory Boards should forward the applications through their Head of the Departments.

Closing Date of Receiving Applications - On or before 27th October 2023 to reach the below mentioned address.

Chairman
Sri Lanka State Plantations Corporation
No. 257, Siri Dhamma Mawatha
Colombo 10

09.10.2023