

Ministry of Industries

Lanka Mineral Sands Limited

Positions Vacant - Pulmoddai Plant

Applications are invited from qualified persons for the posts existing vacant at the Lanka Mineral Sands Limited, which is a fully state owned Company.

01. Information and Communication Technology Manager

Management Services Category (MM-1-1)

Vacancy existing at - Pulmoddai Plant - 01 Post

External Applicants

Educational and Professional Qualifications

Obtained a Degree in Information and Communication Technology or an equivalent Degree from a University recognized by the University Grants Commission

and

One (01) year experience at Management Level in the relevant subject field at a State Department / Corporation / Statutory Board or a reputed Private Institution, after obtaining the Degree qualifications.

Internal Applicants

Should have obtained one of the qualifications stated below :

- 1) Fulfilled the qualifications required from the external applicants above
- 2) Completed a minimum of a satisfactory five (5) year service period in the relevant subject field in the Junior Management (JM-1-2) Service Category.

Salary Code and monthly salary scale for the MM-1-1 Service Category

As per the Management Services Circular No. 02/2016.

Salary Code No : MM-1-1 - Rs. 53,175/- - 1,375x10, 1,910x15 = 95,575/=

Salaries will be paid with the placing of the commencing salary step of Rs. 53,175/= .

Age limit for the MM-1-1 Service Category posts will be not below 22 years and not above 45 years. The maximum age limit is not applicable to internal applicants.

The undermentioned additional allowances will also be paid for the MM-1-1 salary segment.

- 1) Communication Bill Payments in terms of the State Enterprises Circular No. 02/2022.
- 2) Professional allowance paid on the basis of active service period relevant to the Management Services Circular No. 05/2017.

02. Bungalow Keeper

Primary Skilled Services Category (PL-3)

Vacancy existing at - Pulmoddai Plant - 02 Posts

External Applicants

Educational and Professional qualifications :

Educational :

Passed G.C.E. (O/Level) Examination in six (06) subjects in not more than two sittings with at least two (02) credit passes,

with

Skills qualifications / competencies.

Obtained a NVQ Competency Certificate not below level four (04) issued by a Technical / Vocational Training Institute recognized by the Tertiary and Vocational Training Education Commission, relevant to the duties of Bungalow Keeper post.

Internal applicants should possess one of the undermentioned qualifications

- 1) Primary semi-skilled (PL-2) or Primary non-skilled (PL-1) Service Category Employees having five (05) years experience in the Bungalow Keeper field and passed a Trade Test not below the NVQ Level Four (04) from a Technical College / Vocational Training Institute, relevant to the duties of a Bungalow Keeper or
- 2) Obtained a proficiency certificate not below the NVQ Level four (04), issued by a Technical / Vocational Training Institute recognized by the Tertiary and Vocational Education Commission, relevant to the duties of the post of Bungalow Keeper.

Salary Code Number and the monthly salary scale - for the PL-3 Service Category as per the Management Services Circular No. 02/2016.

Salary Code No : Rs. 26,290/- - 270x10, 300x10, 330x10, 350x12 = 39,490/= .

Salaries will be paid placed with the commencing salary step of Rs. 26,290/= .

Age limit for the post of PL-3 Service Category - Should be not below 18 years and not above 45 years. The maximum age limit shall not apply to internal applicants.

The salary step to be installed when internal applicants are recruited will be decided as per the Provisions of Para VII of the Establishment Code.

Allowances :

- 01) Cost of Living Allowance of Rs. 7,800/= approved by the Treasury
- 02) Monthly Meal Allowance - will depend on the daily attendance.
- 03) Monthly Attendance Incentive Allowance - will depend on daily attendance.
- 04) Hardship Allowance of Rs. 4,000/= per month.
- 05) Production Incentive paid on the monthly production.
- 06) Monthly Intermediate Allowance of Rs. 5000/= .

Benefits :

- 01) Annual Production Incentive Allowance.
- 02) Annual Bonus
- 03) Insurance Coverage for Surgery and Hospitalization and outdoor treatment
 - i) Insurance Coverage for Hospitalizations (Inclusive of family members) - Rs. 200,000/= per year.
 - ii) Reimbursement of outdoor treatment bills - (Inclusive of family members) - Rs. 20,000/= per year.
 - iii) Reimbursement of Dental Treatment Bills (Inclusive of family members) - Rs. 5,000/= per year.
- 04) Medical expenses allowed up to a fixed (Specified) limit :
 - i) An allowance of Rs. 12,000/= every two years (Consultation Medical Fees, Medical Tests Fees, Spectacles and Hearing-Aid expenses)
 - ii) Make available an amount of Rs. 12,000/= every 02 years for birth of a child.
- 05) In addition, benefits enjoyed by the permanent employees are also entitled.
- 06) The employee should contribute 10% of his salary to the Employees' Provident Fund and the Company will provide 15% for the EPF and an additional 3% for the ETF.

General Conditions :

- 1) Every applicant should be a Sri Lankan citizen.
- 2) Should be physically and mentally fit so as to carry out duties entrusted to the post in an efficient manner and to serve in any part of the country.
- 3) Should possess an excellent character.
- 4) Selected applicants will have to pay the (Pay as you earn tax) PAYE Tax from their full earnings.

Applicants from the State Service / State Corporations / Statutory Boards and State Companies should channel their applications through the respective Heads of Institutions. Applications for the above posts along with photocopies of the relevant certificates and the covers containing the applications marked clearly the post applied for at the left-side top corner, should be sent by registered post addressed to **Chairman, Lanka Mineral Sands Limited, No. 341/13, Sarana Mawatha, Rajagiriya**, to be received on or before **19.06.2023**.

**Chairman,
Lanka Mineral Sands Limited,
No. 341/13, Sarana Mawatha, Rajagiriya.**