



Ministry of Plantation Industries
Sri Lanka Tea Board



VACANCY

Sri Lanka Tea Board, the Apex Body of the Tea industry in Sri Lanka is looking for dynamic and result oriented individuals with pleasing personality to be recruited for the following posts.

The Post of Analyst Grade II – JM (1-1)

Job Description

All analyzing activities of Tea samples in the laboratory, specially delegated in a manner supplementary to and facilitating the discharging of duties by the Managers/Senior Managers in respective laboratory unit of the Board.

The Post of Quality Management Officer Grade II – JM (1-1)

Job Description

Maintenance of laboratory quality procedures and other activities related to the Good Laboratory Practice (GLP), specially delegated in a manner supplementary to and facilitating the discharging of duties by the Managers/Senior Managers in respective laboratory unit of the Board.

Qualification & Experience for the Posts of Analyst and Quality Management Officer

External Candidates:

- a). A Degree in Science with Chemistry or Microbiology (as one of the subjects) which is recognized by UGC of Sri Lanka

AND

At least one (01) year post qualifying experience in Laboratory in a public or reputed private sector organization (ISO 17025 accredited)

Internal Candidates:

- a). Having obtained the qualifications and experience required by the external candidates above.

Age: Age should be not less than 22 years and not more than 45 years. The upper age limit will not apply to internal candidates.

Salary Scale : JM 1-1 - 2016 : Rs. [42,600 - 10 x 755 - 18 x 1,135 – 70,580]

The applicable initial salary step of Rs. 42,600/= p.m. In addition cost of living allowance of Rs. 7,800/= p.m. and special allowance of Rs. 5,000/= will also be paid

Selection for the Posts of Analysts and Quality Management Officer : By a Structured Interview.

Candidates required to submit applications separately for the Post of Analyst and Post of Quality Management Officer.

BENEFITS

- Medical benefits according to the prevailing rules of the Board.
- Provident Fund: the selected candidates will be required to contribute 10% of his/her salary to the Employees' Provident Fund. The Board will contribute 15%.
- The Board will contribute a further 3% of the Employee's salary to the Employees' Trust Fund.

GENERAL CONDITIONS

- Every applicant should be a Sri Lankan citizen.
- Every applicant should be physically and mentally fit to discharge the duties of the post well and to serve in any part of the island.
- Every applicant should have an excellent character.
- The selected external candidates will be appointed on probation for a period of three (03) years from the date of assumption of duties. Internal candidates who are already confirmed will be subjected to an trial period of one year.
- Persons recruited externally will be placed on the initial salary step of the applicable salary scale and internally appointed persons will be placed in salary scale in terms of the provisions of the clause 4 of the chapter VII of the Establishment Code.

APPLICATIONS

Applications should be made on prescribed forms obtainable from this officer or downloaded from our website <http://www.srilankateaboard.lk> and sent together with a copy of Birth certificate, copies of educational and professional qualifications and experience under registered cover indicating the post applied for on the top left hand corner of the envelope to reach the under mentioned address on or before **25th April 2023**.

Applicants presently employed in Govt. Departments / State Corporations / statutory Boards should send their applications through the Heads of the respective Departments / Institutions. Non conformity with this requirement may cause the rejection of such applications.

**DIRECTOR GENERAL,
SRI LANKA TEA BOARD,
574, GALLE ROAD,
COLOMBO 03.**