



# SRI LANKA MEDICAL COUNCIL **VACANCY**

## **Post of Internal Auditor on Contract Basis**

The Sri Lanka Medical Council, established by the Medical Ordinance (Chapter 105) is the regulatory body for medical, dental, and other healthcare professionals in Sri Lanka.

The Sri Lanka Medical Council will entertain applications from suitably qualified persons for the post of Internal Auditor of the Sri Lanka Medical Council. **The selected candidate would be a full-time officer of the Sri Lanka Medical Council.**

### **This job would include;**

- Implement the best audit and business practices in line with applicable internal audit statements.
- Analyze the organization's existing policies, processes and procedures including internal controls
- Report any weaknesses with recommendations of best practices to overcome such weaknesses
- Develop, implement and maintain internal audit policies and procedures in accordance with local and international best practices.
- Conduct ad-hoc investigations for identified or reported risks
- Oversee risk-based audits covering operational and financial processes
- Ensure complete, accurate and timely audit information is reported to the council.
- Overall supervision of planned annual audits

### **The ideal candidate would have :**

1. A first Degree from a recognized University preferably in Accountancy with Honors or Full Membership from ICASL, CIMA, ACCA or ACMA
2. A minimum of 10 years of experience in the field of auditing would be an advantage.
3. Computer Literacy and thorough knowledge of ERP systems.
4. Exceptional communication skills, both written and verbal, in English.
5. Ability to work independently and maintain confidentiality and professionalism at all times.
6. Good team spirit and impeccable work ethics.

**Age** – Below 55 years.

**Salary** – Negotiable

**Method of Recruitment** – The selection shall be made through a structured interview conducted by an interview board.

**Contract Period** – The appointment shall be on a full-time basis for a period of 03 years.

### **Application Procedure :**

Please forward your comprehensive resume along with the cover letter (**sent through the Head of Institution, if the applicant is employed in the state sector, with the assurance of releasing the officer, if selected**) to the address below reaching on or before 21st April 2023 of this advertisement. You are requested to mention the position applied for, on the top left corner of the envelope. Applications should be submitted only by Registered Post.

**Dr H.D.B. Herath**

**Registrar**

**Sri Lanka Medical Council**

**31, Norris Canal Road, Colombo 10.**