

WE ARE WAITING FOR YOU!

The leading women jeweller in Sri Lanka; **Mallika Hemachandra Jewellers (Pvt) Ltd**, is looking for talented individuals to join our team.

We are expanding our operation and business to win the world for our country and its people. If you believe that you are the "Right Fit" for any of the below vacancies, reach out to us within 10 days from the date of the advertisement.

Senior Assistant Accountant

- Part qualification from a recognized accounting body.
- Computer literate and have an excellent knowledge of Quick book accounting package.
- 3 to 5 years experience in similar capacity.
- Age between 30- 50years.
- Knowledge on Auditing, Taxes and preparation of management accounts is a requirement.

Accounts Executive

- Minimum 03 years experience in the similar capacity.
- AAT passed finalist or similar qualification.
- Computer literacy with working knowledge of QB is a pre-requisite.
- Audit experience, involvement in preparing of financial statements will be an added advantage.

Jewellery Designers

- GCE O/L with recognized qualification in Jewellery Designing.
- Knowledge in Jewel CAD or Rhino software will be an added advantage.
- At least 2-3 years of working experience in a reputed Jewellery Company.

Senior Executive – Operations

- You will assist the operational activities of the company and its branches as well as several departments under the direct supervision of the Chief Executive Officer.
- You must possess a part qualification in sales / marketing or management.
- You should have 02 years of working experience in a reputed firm.
- Knowledge of Vehicle maintenance would be an added advantage.

Sales Executives (Male / Female) (Western Province)

- The right candidates should have a friendly personality with a fair knowledge of English .
- Previous experience in the field of Sales / Marketing would be a definite advantage.
- Preferred age would be between 18 - 40 years.
- Computer literacy & strong PR skills would be an added advantage.
- School leavers are encouraged to apply as Trainee Junior Sales Executives.

Junior Marketing Coordinator

- Age between 20 - 35 years of age.
- A pleasant personality with PR skills and a thorough knowledge of English.
- Experience in E-Marketing and graphic designing would be an added advantage.
- Marketing qualification from a recognized institution will be an added advantage.

All above positions demand the ability to work with minimum supervision with multitasking. They should be excellent team players. All above positions will carry an attractive remuneration package commensurate with the candidate's qualifications and experience.

Please send in your CV together with a recent passport-size photograph along with the names & contact details of two non-related referees to hrd@mhj.lk to reach us within 10 days of this advertisement.

Chief Executive Officer

Mallika Hemachandra Jewellers (Pvt) Ltd
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E-Mail – hrd@mhj.lk

