

# Branch Executive - Anuradhapura Branch (Agriculture)



## Join a Winning Team!

### Competencies

- G.C.E. A/L with minimum 3 credit passes and a Diploma in Business Management /Warehousing or similar area from a recognized institution
- Minimum of 02 years' experience in stores management/customer care in a branch
- Excellent computer literacy with high competency in MS Office
- Prior experience in ERP (SAP) would be a distinct advantage
- Prior experience in warehouse/sales operations in a computerized environment would be a distinct advantage
- Young and energetic candidate residing in proximity to Anuradhapura town

### Scope & Responsibilities

- Overall warehouse operations and all other affiliated activities
- Cooperate and coordinate with main warehouse for order replenishments and payments
- Compliance with regulatory framework and coordinate to obtain relevant required approvals
- Enforce processes and procedures relevant to ISO quality and environment management system
- Manage sustainable agriculture related projects

Email your resume to [careers@baur.com](mailto:careers@baur.com) indicating the position applied for as the subject or to below address mentioning the post you are applying for, on the top left hand corner of the envelop.

The Deputy General Manager - Human Resource  
A. Baur & Co. (Pvt.) Ltd. 05 Upper Chatham Street Colombo 1

