



**MINISTRY OF URBAN DEVELOPMENT
AND HOUSING**



**Filling the Vacancy of
DEPUTY GENERAL MANAGER (FINANCE)
at the Condominium Management Authority
(Number of Vacancies 01)**

Applications are invited from qualified applicants for the filling of the vacancy of Deputy General Manager (Finance) at the Condominium Management Authority.

1. EXTERNAL APPLICANTS

(a) Should have obtained a Bachelor's Degree in Accountancy / Financial Management / Business Administration or Commerce

with

A postgraduate Degree in Accountancy / Financial Management, Business Administration or Management or Associate membership at the Institute of Chartered Accountants of Sri Lanka (CA) or Chartered Institute of Management Accountants (CIMA) or Certified Management Accountants or Association of Certified Chartered Accountants (ACCA).

And

Should have obtained at least (15) years experience at the management level in Government or State Corporation or reputed private sector institution.

Or

(b) Should have obtained the full membership at the Chartered Accountants of Sri Lanka (CA) or Chartered Institute of Management Accountants (CIMA) or Certified Management Accountants (CMA) or Association of Certified Chartered Accountants with

Minimum 15 years experience in the "Management Level" in the relevant field at the Government or Government Corporation or reputed private sector institution.

2. INTERNAL APPLICANTS

A. Should have completed the above mentioned qualifications for the external applicants.
or

B. Should have completed a satisfactory service period of at least (05) years in the Grade 1 Management Services Category (MM) in a post relevant to the Finance subject at the Condominium Management Authority.

Salary

MM 1-1 Rs. 80,295 - 15 x 2,270 = 114,345.00

- Entitled to use an official vehicle with fuel allowance.
- All allowances approved by the Government and the Cost of Living allowance will be paid.
- Telephone bills will be reimbursed subject to a limit.

Age : Should be not less than 35 years and not more than 55 years, maximum age limit will not be applicable to internal applicants.

Every applicant

- Should be a citizen of Sri Lanka
- Should be physically and mentally fit to discharge the duties entrusted to the post and to serve in any part of the island.
- Should have an excellent moral character.

General conditions for the Post

- The post is permanent and not entitled to pension, employee should contribute 10% to the Employees' Provident Fund and the Employer will contribute 12% to the Employees' Provident Fund and 3% to the Employees' Trust Fund.
- Applicants from Government Corporations / Statutory Boards should direct their applications through the heads of their respective institutions.
- Names and addresses of two non-related referees from whom reports regarding the applicant that could be obtained should be submitted with the application.
- Copies of certificates of educational and other qualifications and experience certificates should be attached to the application.
- Applicants should have fulfilled all the qualifications as at the closing date of applications.

Method of applying :

Qualified applicants should send in their bio-data consisting of educational, professional qualifications, experience and other personal information mentioning the post applied for on the left hand top corner of the envelope containing the application by registered post to the address given below to receive before **10.01.2023**.

Late unclear and incomplete applications will be rejected without any prior intimation.

**Chairman,
Condominium Management Authority,
1st Floor, National Housing Development Authority,
Sir Chittampalam A. Gardiner Mawatha,
Colombo 2.**