



# VACANCY

## REGISTRAR OF THE SRI LANKA MEDICAL COUNCIL

The Sri Lanka Medical Council invites applications for the Post of Registrar from the persons with the following qualifications:

1. Be a holder of a degree of Bachelor of Medicine; Preference shall be given to any person who holds postgraduate qualification on any related field of Medicine;
2. Have at least twenty (20) years of experience as a Medical Practitioner in the public sector or in any university; preference may be given to applicants who have experience in the field of administration; and
3. Shall be a person with good moral character and clean career track records;
4. Shall not have any conflict of interests with the duties of the Office of the Registrar and activities of the Medical Council or has not been convicted for any criminal offence by a Court of Law or penalized for any professional misconduct by the Medical Council.

Applicants should not be less than forty-five years and not more than sixty-five years of age on the date of closure of applications.

### The duties and functions of the Registrar shall be-

- (a) to act as the Secretary to the Medical Council;
- (b) to manage affairs of the Medical Council and issue notices and to carry out all correspondence work on behalf of the Medical Council;
- (c) to act as the Treasurer of the Medical Council until such time the Medical Council appoints a new Treasurer;
- (d) to keep the Registers of Medical Officers; Dentists, Midwives and Pharmacists in terms of the Medical Ordinance;
- (e) to convene meetings of the Medical Council and to record and maintain minutes of the proceedings thereof;
- (f) to execute all administrative decisions of the Medical Council including the decisions of disciplinary control over the staff of the Medical Council; and
- (g) to do all such other duties as may assigned to him by the Medical Council

The appointment will be made in terms of regulations published in the Government Gazette Extraordinary No.1851/31 dated 28 February 2014 as amended by the Gazette Extraordinary No.1867/9 of 17 June 2014.

The Registrar appointed under these regulations shall hold office for a period of three (3) years and may be re-appointed for a second term. The salary and other emoluments shall be determined by the Medical Council subject to the approval of the Minister of Health in consultation of Minister in charge of the subject of Finance.

Applicants should submit their full curriculum vitae along with a cover letter that highlights their suitability for the post, to reach the following address on or before **3.00 p.m. on 16 December 2022 (Friday)**. Applications received after **3.00 p.m. on 16 December 2022** will be rejected. The applications should be submitted only by Registered Post.

**Note:** The applicants who submitted the completed applications on or before 25 October 2022 in response to the advertisements published on 09 October 2022 in English Newspapers do not need to apply again since their applications are accepted.

**President**  
**Sri Lanka Medical Council**  
**31, Norris Canal Road**  
**Colombo 10.**  
02.12.2022