



# UNIVERSITY OF SRI JAYEWARDENEPURA SRI LANKA

## INVITATION FOR APPLICATIONS / NOMINATIONS

### POST OF VICE-CHANCELLOR

The University of Sri Jayewardenepura is a leading state University in Sri Lanka with historic lineage to some of the great seats of learning in the country. The University has eleven faculties, and as a University with the largest internal student community, it has shown a tremendous growth in all sectors related to teaching, learning, research and infrastructure, with a considerable niche in University rankings too.

The Council of the University of Sri Jayewardenepura invites Applications / Nominations from Sri Lankan citizens for the post of Vice-Chancellor in terms of Section 34 of the Universities Act No. 16 of 1978 and subsequent amendments and as per the terms and conditions in Commission Circular No. 02/2020.

Applicants / Nominees must be below sixty three (63) years of age as at the closing date of applications. The Vice-Chancellor shall, unless he/she vacates office earlier or removed from office in terms of the Universities Act, hold office for a term of three years or until he/she completes his/her sixty fifth year whichever occurs earlier.

Under the provision of the Universities Act, the Vice-Chancellor is a full time Officer, and shall be the Principal Executive Officer, the Principal Academic Officer and the Accounting Officer of the University. He/She will also be an ex-officio member and the Chairman of both the Council and the Senate.

The Vice-Chancellor is responsible for directing academic affairs, introducing management policies and implementing the decisions of the Council. He/she shall uphold the principles of University general administration, academic excellence, transparency, accountability, democratic management and effective impartial leadership.

He/she should have a strong research background, demonstrated leadership qualities and interpersonal skills that can deal objectively with diverse interest groups, a clear understanding of policy issues and a commitment to effective decision making, including a record of high academic achievement, a deep understanding of the mission of the University including commitment to the community.

The Vice-Chancellor is entitled to the highest salary in the University and other allowances and facilities related to the post.

The applications of the applicants/nominees will be reviewed and evaluated by an Evaluation Committee based on the following points mentioned in the University Grants Commission Circular No. 02/2020.

- I. Strategic Focus
- II. Effective Leadership
- III. Holistic Thinking / Conceptual Skills
- IV. Academic and Research Excellence
- V. Personal Integrity
- VI. Professional Communication
- VII. Managerial Competence

If any candidate is not in a position to appear physically at the Evaluation Committee, he/she shall be allowed to make the presence via video conferencing.

The Evaluation Committee will shortlist a maximum of five (05) candidates.

The shortlisted candidates will be required to make a brief presentation before the Council. The presentation should be of ten (10) minutes duration (maximum fifteen (15) minutes) outlining their vision for the development of the university, with the corresponding proposals to achieve such goals if appointed to the position.

The names of the selected three (03) candidates will be submitted to the University Grants Commission for appointment to the post of Vice Chancellor.

The following documents should be submitted with the application / nomination ;

1. Complete Bio-Data of the applicant / nominee (Including name, date of birth, address, telephone numbers and email address.....)
2. Academic and professional qualifications
3. Current position
4. Previous positions with period
5. Administrative experience
6. Professional affiliations
7. Research practice and other relevant information
8. A statement of vision for the development of the University
9. A brief account of what the candidate/nominee proposes to achieve, if appointed to the Post of Vice-Chancellor
10. Where the incumbent Vice-Chancellor is an applicant or applicant had held the Post of Vice Chancellor of the University before, he/she should give a report highlighting accomplishments during his/her prior period of office in addition to the documents mentioned above.
11. A letter of consent from the nominee in case of nomination.
12. A letter from the employer indicating whether the applicant/nominee could be released in the event of his/her appointment to the post, in case of an applicant / nominee serving in public service, corporation, statutory body and higher educational institution other than the University of Sri Jayewardenepura.

University Grants Commission Circular No. 02/2020 dated 04.05.2020 in relation to the invitation of applications/nominations can be downloaded by visiting the University Website <http://www.sjp.ac.lk>

The envelope containing the application/nomination documents should be marked **"Post of Vice-Chancellor"** on its top left-hand corner.

Applications / Nominations should be received by registered post to **"Registrar, University of Sri Jayewardenepura, Gangodawila, Nugegoda"** to reach this office before 3.00 p.m. on or before 22nd December 2022 or should be personally delivered to the same address meeting the above deadline.

The applications/nominations received after the closing date and time will not be considered.

**Registrar and Secretary to the Council**  
**University of Sri Jayewardenepura**

24.11.2022