

VACANCIES

ENGLISH SUB EDITORS AND JOURNALISTS

The Associated Newspapers of Ceylon Limited (ANCL), known as Lake House, is the home and heart of the print media in Sri Lanka. The country's pioneer print media institution which has a history of over 100 years and 25 years of online publishing continues to occupy the number one spot in the print media industry.

We are looking for competent and dynamic journalists to join our leading English publication for Sub-editing, News, Features and Business.

Sub Editor

Job profile

- Improving reporters' copies into tight, clear and readable stories in keeping with house style guidelines
- Writing headlines, picture captions and story summaries
- Improving texts by identifying errors (in both language and content) and correcting ambiguous passages in association with the Editors
- Verifying information and story details to confirm accuracy of stories
- Design page layouts and ensure stories and pictures are correctly positioned on pages

Qualifications and requirements

- A Degree in Journalism/Mass Communication or related field from a recognized University/Institute with two years' experience **or**
- Passed G.C.E. (A/L) Examination with a Diploma in Journalism/Mass Communication from the recognized University/Institute with five years' experience at a reputed publication **with**
- Exceptional writing skills in the English language
- Creative flair and adopt at designing attractive page layouts
- Deliver high quality work while meeting tight deadlines

Journalists (News, Features and Business)

Job profile

- Research, write, edit, proofread news stories, features and articles
- Assessing leads and captivating story ideas to editors
- Meeting all deadlines
- Reviewing and editing work for editorial approval
- Prepare, clean, concise and factual articles
- Adhering to the ethical code of the profession
- Keeping records of all notes, interviews and audio files

Qualifications and requirements

- A Degree in Journalism/Mass Communication from a recognized University/Institute with two years' experience at a reputed publication **or**
- Passed G.C.E. (A/L) Examination with a Diploma in Journalism/Mass Communication from a recognized University/Institute with five years' experience at a reputed publication **with**
- Cogent writing and verbal communication
- Ability to work under tight deadlines and assisting other staff to meet deadlines
- Interpersonal and IT skills
- Creativity, confidence and organizational skills
- Determination and resilience

We offer an attractive salary package commensurate with experience.

Please send in your CV and covering letter with the names and contact details of two non-related referees to the undermentioned address within seven working days of this advertisement stating the position on the top left corner of the envelope or e-mail to the following e-mail address stating the position in the subject line of the email.

Head of Human Capital

The Associated Newspapers of Ceylon Limited

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**LAKE
HOUSE**