



# Postgraduate Institute of Medicine (PGIM) University of Colombo



## Invitation for Applications / Nominations

### POST OF DIRECTOR

The Board of Management of the Postgraduate Institute of Medicine (PGIM) in pursuance of the Universities Act No. 16 of 1978 and its subsequent amendments and the PGIM Ordinance No. 01 of 1980 and its subsequent amendments and the provisions of University Grants Commission Circular No. 10/2022 dated 23 May 2022, invites applications/ nominations for the Post of Director of the Postgraduate Institute of Medicine (PGIM), University of Colombo.

Applicants/nominees should possess a Board Certification or a Doctorate (PhD or equivalent) in a medical specialty. The applicants/nominees should be citizens of Sri Lanka and shall be less than 63 years of age and qualified and experienced to manage and lead the new appointment which will be effective from 01st April 2023. Previous experience in educational and administrative fields will be an advantage. The Director/ PGIM shall be a full-time officer of the Institute and be the Principal Executive Officer, Principal Academic Officer and the Accounting Officer of the PGIM. The tenure of office is three years. He/ She is an ex-officio member of the Board of Management and each of the Board of Study of the PGIM.

The following documents should accompany applications/nominations.

- I. Complete Curriculum Vitae (with supporting documents) of Applicant/Nominee including the date of birth (a certified copy of the Birth Certificate must be attached) and contact details.
- II. A personal statement of vision for the development of the Institute.
- III. A brief account of what the applicant/nominee proposes to achieve, if appointed to the post of Director
- IV. A report highlighting accomplishments during his/her first period of the office, if the present incumbent Director is an applicant.
- V. A letter of Consent from the nominee in case of a nomination.
- VI. A letter from the employer indicating whether the applicant/nominee could be released in the event of his/her appointment to the post, in case of an applicant/nominee serving in the Public Sector, Corporations, Statutory Bodies and Higher Educational Institutions other than the Postgraduate Institute of Medicine.

The selection process will be made in terms of instructions given in the Commission Circular No. 10/2022 dated 23 May 2022.

The UGC circular and the PGIM Ordinance can be downloaded from

[https://www.ugc.ac.lk/index.php?option=com\\_content&view=article&id=2379%3Acommission-circular-no-102022-appointment-of-the-post-of-director-of-an-institute&catid=185%3A-circulars-published-in-2022-012022-and-above&Itemid=20&lang=en](https://www.ugc.ac.lk/index.php?option=com_content&view=article&id=2379%3Acommission-circular-no-102022-appointment-of-the-post-of-director-of-an-institute&catid=185%3A-circulars-published-in-2022-012022-and-above&Itemid=20&lang=en) and <https://pgim.cmb.ac.lk/ordinance-pgim/> respectively.

Applications/Nominations should be in a sealed cover/envelope and addressed to the Deputy Registrar, Postgraduate Institute of Medicine No: 160, Professor Nandadasa Kodagoda Mawatha, Colombo 07 and sent under registered post to reach the above office on before 3.00 pm on 26 September 2022. Applicants/ Nominees are advised to indicate on the top left-hand corner of the envelope "Application/Nomination for the Post of Director".

Applications/Nominations received after the closing date or do not comply with the above instructions will be rejected.

**Deputy Registrar**  
**Postgraduate Institute of Medicine**  
**No. 160, Professor Nandadasa Kodagoda Mawatha,**  
**Colombo 07.**  
11.09.2022