

BANK OF CEYLON

The Bank of Ceylon, premier state owned commercial bank ranked among the top 1000 global banks and No.1 in Sri Lanka, is looking for suitably qualified, experienced, dynamic and results oriented young persons to fill the following position in the Legal Division of the Bank:

TRAINEE ASSISTANT LEGAL OFFICER

Eligibility Criteria

- **Should be a citizen of Sri Lanka**
- **Qualifications**
Attorney-at-Law & Notary Public
- **Experience**
03 years experience and practice in the court in the field of civil cases, litigation, examination of title to land and notary work, labour and industrial court work
- **Other Attributes**
Computer Literacy and Good command in English Language are essential
- **Age**
30 years or below as at the closing date

Terms and Conditions

- The training period will be two years and a monthly allowance of Rs. 75,000/- will be paid during the training period
- The post will be subject to the general Terms and Conditions of the Bank's Service, but outside the normal Banking Stream (Closed Service)
- Upon fulfilling the requirements of the training to the satisfaction of the Bank, will be confirmed in the grade of Assistant Legal Officer of the permanent cadre
- Expected to work beyond normal working hours and weekends/ holidays
- Should be prepared to serve in any part of the country as per the Bank's requirement

Selection Procedure

By an interview for shortlisted candidates

Application Procedure

Submit your application through our website www.boc.lk (under the tab "Careers") **on or before 03rd April 2021** and keep the "Application Reference Number" for your future reference.

Applications received through any other method, except the above procedure will not be entertained under any circumstances.

Any application not meeting the above required eligibility criteria or submitting incorrect information will be rejected at any stage of recruitment without any further notice.

Human Resource Division
Bank of Ceylon
Head Office
Colombo 01

*Any form of canvassing will lead to immediate disqualification.
The Bank reserves the right to call only the short-listed candidates*