

MINISTRY OF EDUCATION

Second Efficiency Bar Examination for the Officers of Sri Lanka Education Administrative Service - 2020 (2022)

IT is hereby notified that the Second Efficiency Bar Examination for the Officers of the Sri Lanka Education Administrative Service will be held in Colombo in **May 2022**.

02. The Syllabus and the other provisions of this examination have been published in the *Gazette Extraordinary* No. 1928/28 of 21.08.2015 of the Democratic Socialist Republic of Sri Lanka. The Syllabus and the other provisions have been listed below for easy reference of the applicants.

03. *Examination Procedure :*

<i>Subject</i>	<i>Duration</i>	<i>Total Marks</i>	<i>Pass Mark</i>
I. Educational Policies	02 hours	100	40
II. Subject specific studies	02 hours	100	40

04. Conducting Authority of the Examination : Commissioner General of Examinations

05. *Syllabus of the Examination :*

<i>Subject</i>	<i>Syllabus</i>
1. Educational Policies	This question paper comprises of two parts. (a) General Educational Policy - Questions will be included to test the candidate's knowledge on current educational statements issued by the government. It is expected to measure the candidate's knowledge on the issues that may arise in the service due to the declarative revisions made to the Policies. (b) School Curriculum - To test the candidate's General knowledge on the curriculum field at different phases of the school system and the basic objective of the curriculum. The candidates should have an understanding about the human and physical resources of schools and should be capable in making critical comments on the curriculum from that perspective.
II. Subject specific studies	Questions will be included to test the creative and logical thinking ability and the capability in problem solving of the candidate.

06. An officer may appear in the Subjects prescribed for the Second Efficiency Bar Examination at one sitting or several sittings.

07. *Language Medium of the Examination*

- I. Examination will be conducted in Sinhala, Tamil and English languages.
- II. Candidates should face the examination in one preferred language.
- III. Candidates should appear in this examination in the same language medium of the competitive examination through which he/she was qualified to enter the public service. Those who have joined the public service without a competitive examination should appear in the examination in the same language medium of the examination through which he/she was qualified to enter the public service.

08. The Candidature of a candidate will be cancelled if it is revealed that he/she is sitting the Examination in a medium of Language that is not entitled to him/her. The language medium applied for the Examination cannot be altered later.
09. Application should be prepared as per the following format using both sides of an A4 sized paper. (The Heads No. 01 to 06 should appear on the first page and the rest on the second page) The title of the examination should be mentioned in English in addition to Sinhala in Sinhala medium applications and in English language in addition to the Tamil Language in Tamil applications. Candidate should himself complete the application clearly in his own handwriting. Applications not in accordance with the specimen application as well as incomplete applicaitons will be rejected without further notice. It would be beneficial for the candidates to keep a copy of the completed application. Furthermore, the candidate should ensure that the application is in compliance with the specimen application; otherwise the application will be rejected.
10. Examination Results :
 - (i). The decision of the Commissioner General of Examinations regarding the conduct of the examination and the issuance of the results will be final.
 - (ii). The result sheet including the results of all the candidates will be submitted to the Secretary of the Ministry of Education by the Commissioner General of Examinations.
11. Applications should be sent by registered post in order to reach the "Commissioner General of Examinations, Institutional Examinations/ Organization Branch, Department of Examinations, P.O. Box. 1503, Colombo" on or before **25 February 2022** through the Heads of the Department. The title of the examination should be mentioned on the top left hand corner of the envelope enclosing the application. Applications received after the closing date will not be entertained. The signature of the applicant both in the application and the admission issued for the examination should be certified. An applicant should attest his/her signature by the Head of the Department or by an officer authorized by him.
12. The Commissioner General of Examinations shall issue admissions to the applicants who have submitted duly completed applications with the signature of the applicant and the certification of the head of the institution including the medium of language with the receipt obtained after paying the prescribed examination fee on or before the closing date of receiving applications stated in the *Gazette* notification if paying the examination is fee is applicable. A notification will be published in the newspaper and in the departmental website and acknowledged through an SMS by the Department of Examinations, Sri Lanka immediately after admissions are issued. If any candidate it from the Department of Examinations, Sri Lanka as indicated in the notification. In making such inquiries, it will be effective to send a letter of request along with the certified copies of the application, the receipt obtained after paying the prescribed examination fee and the receipt issued when sending the application through registered post to the Department of Examinations, Sri Lanka. If the applicant resides out of Colombo, it is required to mention a fax number to send the admission. Furthermore, admissions will be posted on the website of the Department of Examinations, Sri Lanka a few days before the examination and will be made it available to download.
13. The complaints lodged later by the candidates who fail to fulfill the requirements stated in para 12 above will not be considered.
14. A candidate should prove his/her identity at the Examination Hall to the satisfaction of the supervisor of Examinations in relation to every subject that he/she appears for an applicant should submit one of the following to prove the identity.
 - (i). National Identity Card,
 - (ii). A valid passport,
 - (iii). A valid Sri Lankan driving license.

Further, the candidates should enter the examination hall without covering the face and the ears so that their identity can be confirmed. Those who refuse to prove their identity will not be allowed to enter the examination hall. Moreover, the candidates should remain without covering the face and the ears from the moment they enter the examination hall until they leave the hall after examination enabling the officials to identify the candidates.

15. It has been decided to charge the examination fee from the candidates of this examination on the following basis. The invoice drawn to the name of the candidate in favour of the revenue head 20-03-02-13 of the Commissioner General of Examinations by paying the fee to any post/sub post office in the island should be firmly affixed to the relevant cage of the application. (Keeping a photocopy of the invoice will be beneficial) No fees will be charged in addition to the examination fee. Money orders or stamps will not be accepted as the Examination fee and the amount paid for the Examination will not be reimbursed under any circumstances or transferred to any examination.

(a) Fees will not be levied for the whole examination or a part of it at the first attempt.

(b) Fees for the later attempts will be as follows.

For the whole examination	Rs. 1200.00
For one subject	Rs. 600.00

16.

- I. Issuance of an admission to a candidate shall not be deemed as a fulfillment of a qualification for presenting himself at the Examination.
- II. Candidates will be subjected to rules and regulations imposed by the Commissioner General of Examinations in relation to the conduct of the examination. If aforesaid regulations are violated, he/she will be subjected to penalties imposed by the quarantine regulations prevailing in the country.
- III. The candidate should produce his/her signature attested admission to the supervisor of the center of the Examination on the first day facing the Examination.

17. In the event of any inconsistency between Sinhala, Tamil and English texts of this notice, the Sinhala text shall prevail.

18. The Secretary of the Ministry of Education reserves the right to determine on a matter not covered by this notification.

Prof. K. KAPILA C. K. PERERA,
Secretary,
Ministry of Education.

"Isurupaya",
Ministry of Education,
Battaramulla.
10th January, 2022.

SPECIMEN APPLICATION

(For Office use)

SECOND EFFICIENCY BAR EXAMINATION FOR OFFICERS OF THE
SRI LANKA EDUCATION ADMINISTRATIVE SERVICE - 2020 (2022)

Language medium of the examination :

Sinhala - 2
Tamil - 3
English - 4 (Write the relevant number in the cage)

(The title of the examination should be mentioned on the top left hand corner of the envelop enclosing the application)

01. I. Name in full (In English Block Capitals) :
(Eg : HENAGE DON SHIRAL GAYANTHA GUNASEKARA)
.....

II. Name in full (In Sinhala/Tamil) :
.....

02. Address :
I. Address to which the admission should be sent (In English Block Capitals) :
.....
II. Official Address (In Sinhala/Tamil) :
III. Private Address (In Sinhala/Tamil) :

03. National Identity Card Number :

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04. Sex : Male - 0
 Female - 1

(Write the relevant number in the box)

05. I. Mobile Number -

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II. Office Number -

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06. Subject/Subjects applying for (The subjects applying for along with the subject No. indicated in Para 03 of the notification should be clearly mentioned):

<i>Subject</i>	<i>Subject No.</i>

07. Date of Birth :

Year : Month: Date:

08. Designation :

09. Place of work (Department/Zonal Education Office/Divisional Education Office/School) :
.....

10. If appeared in the examination before, (Either for the whole examination or a part of the examination) mention the year, subject/subjects and the medium :

Year	Subject	Medium
.....
.....

11. Details of the receipt obtained after paying the examination fee -

- (I). Post Office paid :
- (II). Receipt No. and the Date :
- (III). Amount paid :

Firmly affix the receipt here. (Keep a copy of the receipt, if applicable)

12. I declare that the aforesaid particulars are accurate and that I am entitled to appear in the examination in the language medium mentioned in the application and that I abide by all the rules and regulations imposed by the Commissioner General of Examinations relating to the conduct of the examination. I further declare that I will be subjected to the rules and regulations imposed by the Commissioner General of Examinations on the conduct of the examination and the decisions taken regarding the issuance of results.

.....,
Signature of the Applicant.

Date :

13. *Commissioner General of Examinations :*

I Certify that the aforesaid candidate is eligible to appear in this examination and that he/she is entitled to appear in the examination in the language medium mentioned in the application.

I certify that the candidate has paid the Prescribed examination fee and affixed the receipt obtained (*)

.....
Signature of the Head of the Department.

Date :

Name :

Post :

Official Address :

(Substantiate with the official frank)

(*) Cut off if it is not required to make the payment.