

## PARLIAMENT OF SRI LANKA

### **Vacancies**

### POST OF MOTOR MECHANIC

APPLICATIONS are invited from the citizens of Sri Lanka who are physically sound and of excellent moral character for the post of "**Motor Mechanic**" on the Staff of the Secretary- General of Parliament.

Applications prepared in accordance with the specimen given below should be sent under registered cover to reach the "Secretary-General of Parliament, Parliament of Sri Lanka, Sri Jayewardenepura Kotte" on or before August 06, 2021. The post "Motor Mechanic" should be indicated on the top left-hand corner of the envelope. (This information is also available on the website: www.parliament.lk)

1. Salary Scale.— According to the Schedule I of the Management Services Circular 06/2016 dated 07.11.2016, the monthly salary scale for this post is Rs. 30,350 – 11x330/10x380 – Rs. 37,780. Selected candidates will be placed initially at the monthly salary step of

Rs. 30,350/=. (On this salary scale, the minimum initial monthly remuneration, together with all the allowances will be approximately Rs.66, 500/=)

- 2. Educational Qualifications.— Should have passed the General Certificate of Education (Ordinary Level) Examination in six subjects including credit passes for Sinhala/Tamil language and Mathematics and a simple pass for English in not less than two sittings.
- 3. Professional Qualifications.—Should have successfully completed a full time course in motor mechanism having not less than three years of duration, conducted by the Ceylon—German Technical Training Institute or any other Government/recognized Private institute.

#### And

Valid license to drive all kinds of motor vehicle. (NVQ Level 4 or above qualification in the field of Motor Mechanism will be considered as an added qualification)

4. *Experience.*— Not less than five years in a Government/Recognized private institute in the field of Motor Mechanism.

- 5.Age Limit.— Should not be less than 25 years and not more than 35 years of age as at the closing date of applications.
- 6. *Method of Recruitment.* Through a written test and an interview.
  - 7. Terms and Conditions of Service:
    - (i) This post is permanent. Pension entitlement pertaining to this post will be determined according to the policy decisions taken by the Government in future. Appointment will be made subject to a three-year (03) probation period. If a person who has been confirmed in a permanent and pensionable post in the Public / Provincial Public Service is selected, he / she will be appointed subject to an acting period of one year.
    - (ii) Selected candidates will be subject to the Financial and Departmental Regulations applicable to the staff of the Secretary - General of Parliament.
    - (iii) Selected candidates should contribute to the Widows' and Orphans'/Widowers' and Orphans' Pension Fund from his/her salary with a percentage specified by the Government.
    - (iv) Selected candidates will be subject to a medical examination.
    - (v) A Security Clearance Report with respect to the selected candidate will be obtained prior to his / her appointment.

- 8. Applicants should attach the copies of the following certificates (not originals) to their applications. Originals of the certificates should be produced, when called upon to do so.
  - (a) Birth Certificate
  - (b) Certificates of Educational Qualifications
  - (c) Certificates of Professional Qualifications
  - (d) Certificates of Experience
- 9. Applicants serving in Public / Provincial Public Service / State Corporations / Statutory Boards should send their applications through their respective Heads of Departments / Institutions.
  - 10. Canvassing in any form will be a disqualification.
- 11. Applications received after the closing date or sent without copies of the relevant certificates or not sent through Heads of Departments / Institutions will be rejected. Applications sent through Heads of Departments / Institutions but received after the closing date, and applications not prepared in accordance with the specimen will also be rejected.

W. B. D. DASANAYAKE, Secretary-General of Parliament.

Parliament of Sri Lanka, Sri Jayewardenepura Kotte. July 16, 2021

# PARLIAMENT OF SRI LANKA

SPECIMEN APPLICATION FORM

POST OF MOTOR MECHANIC

01.	(a)	Name with initials (in Sinhala/Tamil) :													•••							
	(b)	Names denoted by initials (in Sinhala/Tamil) :														•••						
	(a)	Full Name (in Findish Conital Latters), Mr. Mrs. Micc.													•••							
	( <i>c</i> )	Full Name (in English Capital Letters): Mr./Mrs./Miss:																				
2.	Nat	ional Identity Card Number:																				

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2. Details of Present Employment:	
(a) Name and Address of the Institution:	
(b) Date of First Appointment:	
(c) Present Post:	
(d) Monthly basic salary:	
3. Have you been convicted for any criminal offer	nce by a Court of Law? (Yes / No)
If so, give details:	
4. Have you served under the Government before	? ( Yes / No )
hat, I am liable to be disqualified for this post if an	furnished by me in this application are true and correct. I am also aware by particulars contained herein are found to be false or incorrect before sation if such detection is made after appointment.
Date:	,
	Signature of the Applicant.