For office use only	
Application No.	**District**

APPLICATION FOR REGISTRATION AS A CANDIDATE FOR THE
BACHELOR OF INFORMATION TECHNOLOGY (EXTERNAL) DEGREE
FACULTY OF INFORMATION TECHNOLOGY
UNIVERSITY OF MORATUWA
Administered through the Centre for Open and Distance Learning (CODL)
INTAKE 15 (October 2018)

(Please read the instructions given in the attached sheet before you fill the application form.)

THE PARTNER ORGANIZAION AT WHICH YOU INTEND TO STUDY *Please tick (✓) one*

Openarc Campus - Colombo 04	
Horizon Campus - Malabe	
Horizon Campus - Kurunegala	
Horizon Campus - Kandy	
Horizon Campus - Kalutara	
Horizon Campus - Matara	
Lanka Nippon Biztech Institute- Maharagama	

PERSONAL INFORMATION

01. Title : *Please tick (✓)*   Mr. ☐   Ms. ☐   Other. *(Please specify)* _____

02. Name with initials :

Example   P E R E R A   P   W   J   K

03. Surname :

04. Names denoted by initials:

05.   a.   Residential Details:
(address of permanent residence of the applicant)

Tel	
Mobile	
E-mail	

    b.   Contact Details:
(address to which the correspondence to be sent)

Tel	
Mobile	
E-mail	

c. District: [_____]

06. Date of Birth : | Date | DD | Month | MM | Year | YYYY |
(Please enclose a certified photocopy of the Birth Certificate)

07. Sex: | Male | | Female | | *Please tick (✓)*

08. National Identity Card No.   [ ][ ][ ][ ][ ][ ][ ][ ][ ][ ]

       OR

     Passport No.   [ ][ ][ ][ ][ ][ ][ ][ ][ ][ ]

(Please enclose a certified photocopy of the ID Card/details page of Passport)

ACADEMIC INFORMATION

9(a). Results of G.C.E (Advanced Level) Examination.
(Please enclose certified photocopies of G.C.E. (A/L) and Z-Score Certificates)

Year : [ ][ ][ ][ ]   Stream of Study : [_____]

Index No: [ ][ ][ ][ ][ ][ ][ ]   A/L District : [_____]

(Applicants whose official results are released, indicate the grades obtained along with 'Z' score)

"Z" Score [ ][ ] **.** [ ][ ][ ][ ]

Subject	Grade

9(b). Results of G.C.E (Ordinary Level) Examination.
(Please enclose certified photocopies of G.C.E. (O/L) results/certificates)

Year: [ ][ ][ ][ ]   Index No: [ ][ ][ ][ ][ ][ ][ ][ ][ ][ ]

Grade obtained for Mathematics: [_____]

10. Other Academic Qualifications (*Applicants who expect to seek admission from alternative qualifications other than A/L shall indicate details of such alternative qualifications for consideration. Use additional sheets if necessary.*) For the acceptable/ approved alternative qualifications visit www.codl.lk or refer applicant handbook.

Please note that candidates who do not have 3 passes in GCE (A/L) or equivalent and seek admission through alternative qualifications should pass the Aptitude Test conducted by the University.

(Please enclose certified photocopy of the certificate awarded for each qualification)

Qualification *(e.g. Diploma)*	Subjects covered	Institution	Duration		Full Time or Part Time	No of hours per week
			From (dd/mm/yyyy)	To (dd/mm/yyyy)		

11. Employment Status: Employed ☐   Self Employed ☐   Not Employed ☐

If Employed

A. **Previous Occupations**

From Month / Year	To Month / Year	Name & Address of firm / Organization	Title / Position

B. **Present Occupation**

Date of Commencement	Name of Firm / Organization	Title / Position

12. Lateral Entry (Only applicable for HNDIT (SLIATE) Diplomates)

To be filled by applicants who have completed Higher National Diploma in Information Technology (HNDIT) at Sri Lanka Institute of Advance Technological Education.

Do you request for exemptions given to HNDIT (SLIATE) Diplomate

Yes		**No**	

If "Yes" please attach copy of the relevant certificate certified by SLIATE.
For details of exempted subjects refer **Applicant Handbook** or
Visit www.codl.lk

- **See overleaf for instructions on paying the Application Fee**

DECLARATION BY APPLICANT

I declare that the particulars furnished above are true and correct to the best of my knowledge. I understand that provision of incorrect information will disqualify me from the candidacy.

…………………………………..   …………………………………….
               Date   Signature of Applicant

INSTRUCTIONS FOR FILLING THE APPLICATION

1. Please fill the application in English and type or write in block letters.

2. Personal Information.
   - Cage 6: You are required to attach a certified copy of your birth certificate.
   - Cage 8: You are required to attach a certified copy of your National Identity card / or certified copy of the details page of the Passport.

3. Academic Information and Professional Information.

   - Cage 9(a) and 9(b): You are required to attach certified copies of G.C.E. (A/L), G.C.E. (O/L) results sheets, Certificate of Z-score. (Those who seek admission based on G.C.E. (A/L) and G.C.E. (O/L) qualifications are not required to fill Cage 11)
   - Cage 10: You are required to attach certified copies of relevant certificates.
     (Please note that candidates who do not have 3 passes in GCE (A/L) or equivalent and seek admission through alternative qualifications should pass the Aptitude Test conducted by the University).

4. Cage 12: You are required to mark "✓" the relevant cage.

Please send the completed application together with the receipt for payment of the Application Fee of Rs. 750.00 under registered cover addressed to Programme Administrator CODL University Of Moratuwa. The Application Fee of Rs. 750.00 should be paid to any Branch of the Bank of Ceylon, Account No. 70993353 in favor of The Bursar, University of Moratuwa. (Please indicate "BIT Ext. Degree" in the receipt)

The closing date for receiving applications is 07ᵗʰ September 2018 Note that applications should reach the "Programme Administrator (CODL), University Of Moratuwa, Katubedda, Moratuwa." on or before 07ᵗʰ September 2018.

For enquiries, you may contact the CODL with the following contact information.

Tel: 011-308-2787/ 011-308-2788 , 0112 650 301 Ext. 3850/3851
Email: info@codl.lk