



**APPLICATION FOR RECRUITMENT  
TO THE POST OF OFFICER TRAINEE - GRADE III - 111  
(TO BE FILLED IN BLOCK CAPITALS)**

1. Name in Full : (Mr / Mrs / Miss) (Please underline surname)				
2. Mailing Address :		Telephone No :		
3. Address of Permanent Residence :		Telephone No :		
4. Date of Birth :		Age (as at 31.08.2018) ..... yrs ..... months ..... days		
5. Civil Status :				
6. Place of Birth :				
7. Nationality :				
8. National Identity Card No & Date Issued :				
9. Education				
A. School Attended :				
B. Higher Education				
Name of University / Institute	Period		Title of Degree	Results (Class & Division)
	From	To		
C. Professional Studies				
Name of Institute	Period		Title of Course	Results
	From	To		

10. Membership of Professional Bodies:

11. Working Experience :  
(If any)

Name & Address of the Institution	Designation	Duration	Main duties and responsibilities handled by you

12. Medium Preferred for Written Examination: (Please tick the relevant cage)  
Sinhala  Tamil  English

13. Have you worked for the NSB before?  
If yes:  
Branch/Division                      Period                      Post held

14. Non-Related Referees :

<u>Name &amp; Occupation</u>	<u>Office Address &amp; Telephone No.</u>	<u>Residential Address &amp; Telephone No.</u>
i)		
ii)		

15. I certify that all the information given by me in this application is complete and true and I agree that if, after appointment any item of information is found to be incomplete or untrue, I will be liable for termination of my employment.

**Date :** .....

.....

**Signature**

Photocopies of the following documents should be attached:

- (a) Certificate of Birth
  - (b) National Identity Card
  - (c) Degree Certificate (**a document should be provided to confirm the Class obtained, duration and subjects followed for the Degree Programme**)
  - (d) Professional qualifications
  - (e) Service Certificates
- (Photocopies of certificates should be certified by the applicant)

HRD Division  
National Savings Bank  
Head Office  
Colombo 3.

For Official Use :