



*For office use only*

Application No.: 2018/.....
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**FACULTY OF MANAGEMENT & FINANCE  
UNIVERSITY OF COLOMBO**

**Application for EDDB Programme (2018/19)**

**Instructions to Applicants:**

- All relevant information for this application must be provided fully and accurately. Incomplete applications will be rejected and curriculum vitae or any other details in place of qualifications and work experience will not be accepted.
- Use extra papers, if necessary, to give more information. Attach service certificates from employers or adequate proof of experience.

**1. PERSONAL**

(a). **Name in Full: Mr./ Mrs./Miss** .....  
 .....  
*(Use Block Letters)*

(b). **Name with Initials:** .....  
 .....  
 .....

**(c). Contact Details:**

		<i>Residential</i>	<i>Business</i>
Address			
Telephone	<i>Land</i>		
	<i>Mobile</i>		
E – mail			

(d). **NIC/ Passport No:** .....

(e). **Date of Birth** : Day  Month  Year  Age

(f). **Sex** (Please mark 'x'): Male  Female

(g). **Marital Status** (Please mark 'x') : Single  Married

**2. ACADEMIC QULIFICATIONS** *(Please attach photocopies of relevant certificates)*

<i>Qualification</i>	<i>School/ Institute</i>	<i>Period of Study</i>	<i>Main Specialization</i>	<i>Grade Obtained</i>	<i>Month &amp; Year</i>
Degree/ Diploma					
A/L					
O/L					

**3. PROFESSIONAL QUALIFICATIONS** *(Please attach photocopies of relevant certificates)*

<i>Institute</i>	<i>Period of Study</i>	<i>Field of study/ Training</i>	<i>Qualification</i>	<i>Month &amp; Year</i>

**4. WORK EXPERIENCE** *(Attach photocopies of service certificates and/or evidence for Managerial, Entrepreneurial, Consultancy experiences)*

<i>Organization</i>	<i>Period of Study</i>			<i>Position held</i>
	<i>From</i>	<i>To</i>	<i>No. of years</i>	

**(a). Nature of Work Responsibilities related to current employment:**

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**5. Language Proficiency** *(Give evidence of proof on sufficiency of your knowledge of English to undertake the Executive Diploma Programme)*

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**6. Mode of Financing**

Private  Sponsored  Undecided

(a) **If sponsored, by whom?**

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**7. Reasons for Applying**

*(Enumerate briefly and as possible, your reasons for wishing to enroll in a Diploma programme of study at the Faculty of Management & Finance, University of Colombo)*

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**8. Any other information including your personal/career interests which you feel may be useful to the Admission Board in the evaluation of your application**

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I am prepared to abide by the rules and regulations of the University of Colombo, Sri Lanka. I certify that the above particulars given by me are true and accurate to the best of my knowledge and I am aware that misrepresentation in the application will cause rejection of my application or the cancellation of my registration even after the selection.

Date: ..... Signature of Applicant: .....

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**Duly completed application form to be returned to:**

Coordinator/ EDDB Programme  
Postgraduate & Mid-Career Development Unit  
Faculty of Management and Finance  
University of Colombo  
Sri Lanka.

Tel: +94 11 2596030

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Academic Qualifications:

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Professional Qualifications:

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Other Qualifications:

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Work Experience:

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Qualified for the Program (✓) or not (X):

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Recommendation of the Selection Committee:

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Remarks:

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Checked by:

Signature:

Date: