UNIVERSITY OF KELANIYA – SRI LANKA
APPLICATION – PROJECT MANAGER

POST   ……

DEPARTMENT………

01. Name in Full……

Rev/Mr/Mrs/Miss (delete whichever is not applicable)

02. Name with Initials………………………………………………………………………………………………………

03. Permanent Address…………………………………………………………………………………………………

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Tele……………………………..   Fax…………………………….   E-mail……………………………………………………

04. Business Address …………………………………………………………………………………………………….

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05. Date of Birth …………………………………………………….

06. Age as on closing date of Applications: Years……….. Months………….. Days…………..

07. Civil Status ………………………………………………………

08. Citizenship ………………………………………………………… (State whether by descent or by registration)

09. National Identity Card No …………………………………………..

10. Details of Secondary Education

Name of School/College	From	To	Examination Pass

11. Higher Education [First Degree and Postgraduate Degree (s)]

University/Institution	From - To (with Dates)	Degrees and Class Obtained	Subject / Subjects	Effective Date of the degrees

11.1 Memberships

12. Subjects offered for the first degree

1. ....   2. ....

3. ....   4. ....

State whether first Degree is a Special Degree or a General Degree

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13. Details of Scholarships, Medals &Prizes etc.

(If space is not sufficient use separate sheet of same size and attach to the end)

14. Present Post and Institution

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    Date of Appointment   ....

    Salary Scale   ....

    Salary Step   ....

   (State whether a Permanent post or a Temporary /Contract Appointment)

    ....

15. Experience in the field of construction projects, handling contracts, managing labour (state previous appointments with post held and duration)

Post	Institution	To - From

(If space is not sufficient use separate sheet and attach to the end)

16. Extra-curricular activities

(If space is not sufficient use separate sheet and attach to the end)

(Other Information

Attach curriculum vitae

17. Proficiency in Languages

(Tick correct cage)

| | Written | | | | | Spoken | | | | |
Language	Very Good	Good	Satisfactory	Normal	Weak	Very Good	Good	Satisfactory	Normal	Weak
i Sinhala										
ii Tamil										
iii English										
iv Other										

18. Details of Bank Loans for higher studies if any

Name of the Bank   Loan   Date   Amount

19. Are you under any obligatory National Service?

Yes/No (Specify)

20. Names and addresses of two non- related referees

(1)   (2)

I hereby declare that the particulars furnished by me in the application are true and accurate. I am also aware that if any particulars contained herein are found to be false or incorrect I am liable to disqualification if the inaccuracy is discovered before the selection and dismissal without any compensation if the inaccuracy if the inaccuracy is discovered after the appointment.

Signature of Applicant …………………………………………....   Date………………………….

For Public Sector Candidates

Application for the post of ………………………………………………………………………………….submitted by ……………………………………………………………………is forwarded herewith. If he/she is selected for the said post he/she can/cannot be released.

……………………………

Signature of the head
of the Institution

Name:

Designation:

Seal:

Please attach photocopies of the relevant certificates to the application.