

GENERAL SIR JOHN KOTELAWALA DEFENCE UNIVERSITY
APPLICATION FOR THE POSTS OF TEMPORARY ACADEMIC SUPPORT STAFF

| | |
|---------------------|--|
| For Office Use only | |
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| | |
|---|---|
| NIC No | |
| Applied Post (Please put “√” mark on relevant box) (Tick only one box) | <input type="checkbox"/> Temporary Instructor <input type="checkbox"/> Temporary Demonstrator <input type="checkbox"/> Temporary Lecturer <input type="checkbox"/> Tutor |
| Faculty | |
| Department | |
| Preferred Field of Teaching (Specialized area) | |
| Other fields interested to teach | |

| | |
|----------------------------------|---------------|
| 01. Full Name (In block letters) | |
| Name with initials | Prof/Dr/Mr/Ms |
| 02. a. Permanent Address | |
| b. Tel No | Residence |
| | Mobile |
| c. E-Mail | |
| d. Fax | |
| e. Skype ID | |

03. Date of Birth

| Year | Month | Date |
|------|-------|------|
| | | |

04. Age (as at closing date)

| Years | Months | Days |
|-------|--------|------|
| | | |

05. Civil Status

| Married | Single |
|---------|--------|
| | |

06. Gender

| Male | Female |
|------|--------|
| | |

07. Sri Lankan Citizenship

| By Descent | By Registration |
|------------|-----------------|
| | |

08. School/s Attended

| |
|--|
| |
|--|

09. Highest Examination Passed in

| | |
|---------|--|
| Sinhala | |
| Tamil | |
| English | |

10. University Education (Basic Degree)

| Basic Degree | Effective Date | Awarded Institute | Medium | Special or General Degree | Subjects Followed | Class (Pl. indicate clearly) | Annexure No. (Copy of the Certificate) |
|--------------|----------------|-------------------|--------|---------------------------|-------------------|------------------------------|--|
| | | | | | | | |

11. Postgraduate Qualifications

(if space is insufficient please use a separate sheet)

| Degree/Diploma Course (by research or by Examination) | Effective Date | Institute Awarded | Full time or part time | Duration | | | | Credits | | | Annexure No. (Copy of the Certificate) |
|---|----------------|-------------------|------------------------|----------|----|-----|-----|-------------|-------------------|-------|--|
| | | | | From | To | Yrs | Mts | Course work | Research / Thesis | Total | |
| | | | | | | | | | | | |

12. Professional Qualifications

(PGIM Board certification, Chartered Qualifications, Attorney at Law, etc.)

(if space is insufficient please use a separate sheet)

| Educational and professional qualifications | | | | | | | | |
|---|---------------|----------------|-------------------|----------|----|-----|-----|--|
| Sr. No. | Qualification | Effective Date | Institute Awarded | Duration | | | | Annexure No. (Copy of the Certificate) |
| | | | | From | To | Yrs | Mts | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |

13. a. Present Occupation: (if space is insufficient, please use a separate sheet)

| Place of Work | Designation/Post | Nature of work assigned | Salary drawn per month | Period of service | | | | Annexure No. (Copy of the Service Letter) |
|---------------|------------------|-------------------------|------------------------|-------------------|----|-----|-----|---|
| | | | | From | To | Yrs | Mts | |
| | | | | | | | | |

b. Previous Occupations: (if space is insufficient, please use a separate sheet)

| Sr. No. | Place of Work | Designation/Post | Period of Service | | | | Annexure No. (Copy of Service Letter) |
|---------|---------------|------------------|-------------------|----|-----|-----|---------------------------------------|
| | | | From | To | Yrs | mts | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |

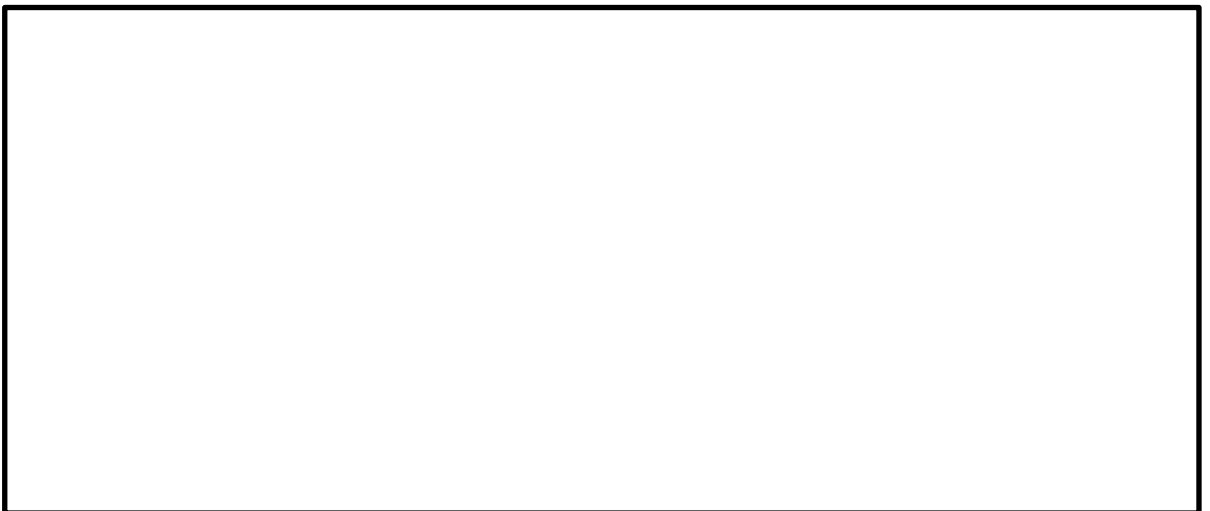
14. Details of Awards/Scholarships etc.

| University/ Institution | Scholarships/ Awards/ Prizes/ Academic Distinctions | Year | Annexure No. (Copy of the Certificate) |
|-------------------------|---|------|--|
| | | | |

15. Research & Publications, if any:
(if space is insufficient, please use a separate sheet)



16. Extra-Curricular Activities
(if space is insufficient, please use a separate sheet)



17. Any other relevant facts



18. Have you entered in to a Bond/Agreement with any of your previous employer/s for Training/Study Programme:

i. Institute/s :

.....

ii. Nature of Training/
Study Programme :

.....

.....

iii. Obligatory Period :

iv. Date of Commencement:
of obligatory period

v. Date of Expiry of
obligatory period :

vi. Monetary Value of
the Bond :

19. Names, occupations and addresses of two non related referees

| Name | Address | Occupation | Contact No |
|------|---------|------------|------------|
| | | | |
| | | | |

20. Certification by Applicant

I hereby certify that the particulars submitted by me in this application form are true and accurate. I am aware that if any of these particulars are found to be false or inaccurate, I am liable to be disqualified before selection and to be dismissed without any compensation, if the inaccuracy is detected after appointment.

Further, I have enclosed copies of the following documents. (Please insert “√” mark)

| Description of Document | | Attached | Annexure No |
|---|------------------------------------|----------|-------------|
| 1. Birth Certificate | | | |
| 2. NIC/Passport | | | |
| 3. Basic Degree Qualifications | | | |
| a. | Basic Degree Certificate | | |
| b. | Transcript/ Detailed results sheet | | |
| 4. Postgraduate Qualifications | | | |
| a. | Postgraduate Degree certificate | | |
| b. | Transcript/ Detailed results sheet | | |
| 5. Authentication letter from UGC (for foreign Degrees) | | | |
| 6. Professional Qualifications | | | |
| a. | Certificates/ Letters | | |
| b. | Special Training | | |
| 7. Service Certificates | | | |

Date :.....

.....
Signature of Applicant

21. To be completed by the present employer (If any)

Applicant can/ cannot be released, if selected for the post applied at General Sir John Kotelawala Defence University.

Any Special Comments :

.....

Signature

Name :

Designation :

Date :

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| | | |
|--|-----|----|
| Date Received | | |
| Eligibility | Yes | No |
| Category | | |
| If No, Reasons | | |
| Registrar/Senior Assistant Registrar (Establishment) | | |
| Comments of Head/Dean | | |