

**PARLIAMENT OF SRI LANKA**  
**POST OF MEDIA OFFICER/ PUBLIC OUTREACH OFFICER**

(Please mark (✓) in appropriate cage. If you apply for more than one post use another application)

POST OF MEDIA OFFICER

PUBLIC OUTREACH OFFICER

Sinhala

Tamil

English

01. (a) Name with initials (in Sinhala/Tamil) : .....

.....

(b) Names denoted by initials (in Sinhala/Tamil): .....

.....

(c) Full Name (in block Capitals): Mr./Mrs./Miss .....

.....

02. National Identity Card Number:

03. (a) Private Address : .....

.....

Telephone No: .....

(b) Official Address: .....

.....

Telephone No: .....

(c) Please indicate the address for the letter to be posted

Private

Office

04. (i) Date of birth : ..... ( A copy of the birth certificate should be attached)

(ii) Age as at 15 March 2019: Years: ..... Months:..... Days:.....

05. Civil Status: .....

06. Sex : .....

07. State whether a citizen of Sri Lanka : .....

08. Higher Educational Qualifications (please tick (✓) in the correct box)

(Copy of the degree certificate along with the transcript should be attached)

Degree	University	Year
a) Bachelor' s degree in		
i. Business Management(Marketing)	<input type="checkbox"/>	_____
ii. Business Administration(Marketing)	<input type="checkbox"/>	_____
iii. Marketing Management(Special)	<input type="checkbox"/>	_____
iv. Visual Arts(sp.) Multimedia Arts	<input type="checkbox"/>	_____
v. Visual Arts(sp.) Visual	<input type="checkbox"/>	_____

- Communication Design \_\_\_\_\_
- \_\_\_\_\_
- vi. Hospitality & Leisure Management  \_\_\_\_\_
- \_\_\_\_\_
- vii. Hospitality Management(special)  \_\_\_\_\_
- \_\_\_\_\_
- viii. Hospitality, Tourism &Event Management  \_\_\_\_\_
- \_\_\_\_\_
- ix. Journalism  \_\_\_\_\_
- \_\_\_\_\_

b) Bachelor' s degree in Arts with one of the following subject

- (a) Communication  \_\_\_\_\_
- (b) Mass Media  \_\_\_\_\_
- (c) Mass Communication \_\_\_\_\_
- (d) Public Relations &Media Management  \_\_\_\_\_
- (e) Communication & Creative Arts  \_\_\_\_\_
- (f) Sociology  \_\_\_\_\_
- (g) Political Science  \_\_\_\_\_

c) Other : .....  
 .....  
 .....  
 (related to media, communication, journalism, outreach, event management or marketing)

09. Professional Qualifications (copies of the certificates should be attached):  
 .....  
 .....  
 .....

10. Experience (copies of the certificates should be attached) .....  
 .....  
 .....  
 .....  
 .....

No. of years: .....

Areas – (please tick( ✓) in the correct box)

- i. Marketing
- ii. Outreach
- iii. Visitor Management
- iv. Communications
- v. Leadership

11. Details of Current Employment:

- (a) Name and Address of the Institution: .....
- (b) Date of first Appointment : .....
- (c) Present Post: .....
- (d) Monthly basic Salary : .....
- (e) Allowances : .....
- (f) Gross Salary : .....

12. Have you been convicted for a criminal offence by a Court of Law? .....

If yes, give details: .....

.....

.....

13. Have you served under the Government before? .....

If yes, give details: .....

.....

.....

I do hereby certify that the particulars furnished by me in this application are true and correct. I am also aware that, I am liable to be disqualified for this post if any particulars contained herein are found to be false or incorrect before selection, or to be dismissed without any compensation if such detection is made after appointment.

.....  
Signature of the Applicant

Date: .....

**Certification of Head of Department/Institution**

*(Only for applicants serving in the Public Service/Provincial Public Service/Government Corporations/Statutory Boards)*

Secretary General of Parliament,

I recommend and forward the application of Mr / Mrs /Miss .....  
holding the post of .....  
in this Institution. I certify that his/her work and conduct are satisfactory and that he/she has not been subjected to any disciplinary action or there is no intention to make such inquiry. He/she can be released/cannot be released from the service if selected for this post.

.....  
*Signature of Head of Department/Institution*  
*(Official Stamp)*

Date: .....