



# University of Kelaniya

## Department of Commerce and Financial Management Application Form for the "Diploma in Business", 2019/2020 – 10<sup>th</sup> Batch

*For Office Use*  
Ref. Number

Fill in Block Capitals

### Personal

Name with *Ex:*

P	L	D	I	S	S	A	N	A	Y	A	K	A		
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Initials  
(in English) 

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Names Denoted *Ex :*

P	A	S	I	N	D	U	L	A	K	S	H	A	N		
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By Initials  
(in English) 


Full Name  
(in Sinhala) *Ex:*

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Date of Birth 

D	D	M	M	Y	Y	Y	Y

NIC Number 

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Gender *Male* ☐ *Female* ☐

Home Address 


Telephone 

Mobile											
Home											
Office											
E mail											

Office Address  
(if any) 


Address for correspondence *Office* ☐ *Home* ☐



# University of Kelaniya

## **Education Qualifications** (Please attach the *certified* copies of certificates)

G.C.E. (Advanced Level)

<i>Subject</i>	<i>Grade</i>

School


Year

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Index No

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G.C.E. (Ordinary Level)

<i>Subject</i>	<i>Grade</i>	<i>Subject</i>	<i>Grade</i>

School


Year

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Index No

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## **Professional Qualifications (If Any)** (Please attach the *certified* copies of certificates)

	<b>Qualification</b>	<b>Awarding Authority</b>	<b>Year</b>
<b>1</b>			
<b>2</b>			
<b>3</b>			

## **Working Experience**

(Provide details of last 3 employments commencing from current occupation. – If available)

<i>Company</i>	<i>Designation</i>	<i>From (mm /yy)</i>	<i>To (mm /yy)</i>



# University of Kelaniya

## How do you get to know about the program (Please tick in the relevant case)

Source	Tick (✓)
Through a paper advertisement	
Through email/web advertisement	
Through a current diploma student	
Any other (Please mention)	.....

## Referees

(Name, Address & Designation of two non-related referees whom we may contact for obtaining information on your academic and professional performances.)

1.	2.
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I certify that the above information is true and correct.

.....  
Signature of Applicant

.....  
Date

(Please attach certified certificate copies of educational and professional qualifications. Completed Application should be received by, **Coordinator - Diploma in Business Programme, Department of Commerce and Financial Management, University of Kelaniya, Kelaniya**, on or before 15<sup>th</sup> January 2019 under registered post. Application forms should be accompanied with the receipt of **Rs.750 payment** to any branch of the **People's Bank to Account No: 055-1001-10667549 (Account Name – Diploma in Business Programme, University of Kelaniya)**. Please indicate “Application for Diploma in Business Program 2019/2020” on the top left hand corner of the envelope).

(Attach the Payment slip here)