

WILGAMUWA PRADESHIYA SABHA

Filling of Vacancies in the Primary Service Organization Vacancies

1. APPLICATIONS are invited from Sri Lankan citizens who reside permanently in the Wilgamuwa Pradeshiya Sabha area to be recruited to the following vacant posts of Wilgamuwa Pradeshiya Sabha.

2. Vacancies available.

<i>Serial No.</i>	<i>Posts</i>	<i>Number of the Vacancies</i>	<i>Salary Scheme</i>
01	Road Labour	02	PL. 1 - 2016 Rs. 24250.00 - 250 x 10 - 270 x 10 - 300 x 10 - 330 x 12 - 36410.00
02	Health workers	01	PL. 1 - 2016 Rs. 24250.00 - 250 x 10 - 270 x 10 - 300 x 10 - 330 x 12 - 36410.00

3.1. *Educational Qualifications.*- The G. C. E. (O/L) Examination in not more than two sittings having passed at least six subjects with awards for at least two subjects, should have passed 5 subjects at one time.

3.2. *Physical fitness.*- All candidates should have good eyesight and adequate physical and mental. Should be of good character and character Must be in good physical condition to serve in any area.

3.3. *Other :*

(i) Applicant should be not less than three years in the relevant local authority area.
Should be a permanent resident.

(ii) Should be a citizen of Sri Lanka and of excellent character.

(iii) Must be between 18 - 45 years of age on the closing date of applications.

(Those who hold permanent positions in the respective Local Authority Maximum age limit will not be affected)

(iv) All the eligibility requirements for recruitment - should have been fulfilled Application should be completed in all respects by the date mentioned in the *Gazette Notification / Gazette.*

Note. To fill the vacancies first applicants from the relevant local authority area.

The right choice should be made. Vacancies existing in the relevant Local Authority area.

When it is not enough to select an equal number, the adjoining local authorities are compelled. Applications can be called from the residents of the area.

4. *Method of recruitment :*

4.1. Percentage of Recruitment -

<i>Stream</i>	<i>Percentage</i>
open	100%
limited	Not applicable
skills	Not applicable

4.2. *Scheme of Recruitment.* - The vacancies will be assigned in the order of marks obtained during the structured interview.

4.3. Structured Interview - Conducted to check eligibility.

<i>Key areas that give marks</i>	<i>Maximum Marks (100)</i>	<i>Minimum marks required to pass</i>
Additional Educational Qualifications	40	Not applicable. Applicants with highest marks will be selected based on vacancies.
Experience	55	
Interview skills	05	
Sun of all marks	100	

(Priority may be given to those who are currently employed in the relevant local authority when recruiting for vacancies.)

5. *Terms of employment :*

- 5.1. Subject to a policy decision by the Government regarding the pension scheme should be.
- 5.2. Appointment is subject to a probation period of three years. Those already confirmed in the Public Service subject to a one - year acting period.
- 5.3. Should pass the Efficiency Bar Examination three years before the date of appointment.
- 5.4. Proficiency should be obtained under the official Languages Policy as per PSC 01/2014.
- 5.5. Provisions of the Establishments Code, Financial Regulations, Central Provincial Council Financial Rules and Government / Central Provinces Regulations and or regulations promulgated by the Public Service Commission from time to time to surrender.

6. *Other General Qualifications :*

- 6.1. Under the Penal Code, a person should not be convicted and sentenced by the court
- 6.2. A person who has been dismissed from public / local government / corporation service should not be a pensioner under circular 44 / 90.

7. *Submitting applications :*

- 7.1. Candidates who have prepared the application from 2019/12/25
Registration to be sent to " Secretary, Pradeshiya Sabha, Wilgamuwa" should be sent by Registered Post.
- 7.2. The post applied for should be marked on the top left hand corner of the envelope must be. Late applications and shortcomings or ineligible applications will be rejected. Pradeshiya Sabha will not be responsible for applications lost in the mail.
- 7.3. Certifying the applicant's signature on the application must be certified by a Justice of Peace / Grama Niladhari / Staff officer.
- 7.4. Certified copies of the following certificates should be enclosed will the application :
 - * Birth Certificate
 - * Education Certificate
 - * National Identity Card
 - * Grama Niladhari Certificate to confirm the residency
 - * Two recent character certificates (01 of which should be from Grama Niladhari)
 - * Certificates confirming the vocational qualifications and experience.
 - * Service certificate.
- 7.5. Originals of certificates submitted with the application should be submitted at the time of inspection,

Signification :

Currently, employees in the public service should send their applications on the recommendation of the Head of the institution.

E. L. S. PRIYADARSHANI,
 Secretary,
 Wilgamuwa Pradeshiya Sabha.

Wilgamuwa Pradeshiya Sabha,
 18th November, 2019.

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For office use

SPECIMEN APPLICATION FORM

WILGAMUWA PRADESHIYA SABHA

APPLICATION FOR THE POST OF

1. The full name of the applicant :
2. Name with Initial :
3. Permanent Address :
4. National Identity Card Number :
5. Date of Birth :
6. Age at the date of receipt of applications Year Month Date
7. Married / Unmarried :
8. Gender :
9. Permanent Residential D. S. Division :
10. Permanent Residential District :
11. Educational Qualifications :

I G. C. E. (O/L) Examination (The first)

Year Examination Number

<i>Subject</i>	<i>Pass</i>	<i>Subject</i>	<i>Pass</i>

II G. C. E. (O/L) Examination (Second)

Year Examination Number

<i>Subject</i>	<i>Pass</i>	<i>Subject</i>	<i>Pass</i>

III G. C. E. (A/L) Examination

Year Examination Number

<i>Subject</i>	<i>Pass</i>	<i>Subject</i>	<i>Pass</i>

12. Experience :

13. Professional Qualifications :

14. Other Qualifications :

15. Whether you have ever been convicted in court :

I hereby declare that the information herein is accurate and reliable to my knowledge. I am well aware that if any information is revealed before recruitment, I will be disqualified and dismissed if recruitment is later disclosed.

.....;
 Applicant's signature.

Date :

Certifying the application,

Signed above Mentioned Person Mentioned Person I hereby certify that they know me personally.

.....;
 Signature certifier
 Keep the signature and the emblem.

Date :

Certificate of the Head of the Institution for the applicants who are already in Public Service :

This applicant Mr. / Mrs. / Miss is working at our Department / Organization As He / She can be released / cannot be released from his current position for this position. I hereby certify that he / she has not been subjected to any disciplinary punishment (except admonition) and I do not recommend / recommend the application.

.....;
 Signature of Head of Departments / Institutions
 stamp

Name :;
 Position :;
 Date :