

# Vacancy

## Accounts Assistant (on contract basis) Faculty of Medicine, University of Colombo

Applications are called for the post of Accounts Assistant in the Parasitic Disease Research Unit, Department of Parasitology, Faculty of Medicine, Colombo to work on a research project funded by the National Institutes of Health, USA.

### **Method of submission of application:**

By e-mail to Parasitic Disease Research Unit at [pdru@med.cmb.ac.lk](mailto:pdru@med.cmb.ac.lk) with subject line as "Application for Account Assistant".

By post or by hand:

Please write "Application for Accounts Assistantpost" on top left hand corner of the envelope and address it to:

Principal Investigator, NIH Project  
Department of Parasitology, Faculty of Medicine  
No. 25 Kynsey Road, Colombo 8.

Qualifications and other requirements:

1. Passed G.C.E. Advance Level examination
2. Skills in computer based applications – especially MS Excel, MS Word
3. Good command in English and good communication skills
4. Should be able to travel within Colombo city limits for procurement purposes (transport provided)
5. Followed an accountancy course in an government registered institution/ followed accounts as a subject in O/L or A/L examination will be an added advantage

A salary will be made available strictly based on individual qualifications and work experience.

**Closing date: 10<sup>th</sup> December 2019**

For further details: Please contact Ms. Sewwandi on tel: 071 5132651/ email: [pdru@med.cmb.ac.lk](mailto:pdru@med.cmb.ac.lk)

Principal Investigator  
NIH Project 27.11.2019