

BERUWALA PRADESHIYA SABHA

APPLICATIONS are called for the undermentioned vacant posts in the Beruwala Pradeshiya Sabha from applicants who possess qualifications mentioned in this notification, and who are permanent residents in the Western Province.

01. I. Service Category and Designation : **Primary Unskilled Service Category Health Labourer Grade III**
- II. Number of Posts : 12
- III. Salary Code : PL 1-2016
- Salary Scale : Rs. 24,250 -10x250 - 10x270 - 10x300 - 12x330 - Rs. 36,410
(Initial salary for the year 2019 - Rs. 21,746 in terms of the salary revising 2016)
- IV. Educational Qualifications : Shold have passed Grade 8/Year 9
- V. Professional Qualifications : Not relevant
- VI. Experience : Not relevant
- VII. Physical Fitness : Applicant should possess good character and sound physical health.
- VIII. Age : Applicant should be not less than 18 years and not more than 45 years of age on the final day of accepting the application.
- IX. Method of Recruitment : Open recruitment
- X. Structural Interview :

<i>The main captions under which marks</i>	<i>Highest Marks</i>	<i>Lowest Marks</i>
The service period on casual, substitute, contract basis in a Local Government Authority (05 Marks per year)	15	} 50%
Other Certificates obtained with regard to experience relating to the post	05	
General Knowledge with regard to national and international current events	75	
Personality	05	
Total Marks	100	

XI. Applications will be made in accordance with the highest marks obtained for the existing vacancies and the requirements that will be taken into considerate at the general interview also will be consider.

02. I. Service Category and Designation : **Primary Unskilled Service Category Work/Field Labourer Grade III**
- II. Number of Posts : 06
- III. Salary Code : PL 1-2016
- Salary Scale : Rs. 24,250 -10x250 - 10x270 - 10x300 - 12x330 - Rs. 36,410
(Initial salary for the year 2019 - Rs. 21,746 in terms of the salary revising 2016)
- IV. Educational Qualifications : Shold have passed Grade 8/Year 9
- V. Professional Qualifications : Not relevant
- VI. Experience : Not relevant
- VII. Physical Fitness : Applicant should possess good character and sound physical health.
- VIII. Age : Applicant should be not less than 18 years and not more than 45 years of age on the final day of accepting the application.

IX. Method of Recruitment : Open recruitment

X. Structural Interview :

<i>The main captions under which marks</i>	<i>Highest Marks</i>	<i>Lowest Marks</i>
The service period on casual, substitute, contract basis in a Local Government Authority (05 Marks per year)	15	} 50%
Other Certificates obtained with regard to experience relating to the post	05	
General Knowledge with regard to national and international current events.	75	
Personality	05	
Total Marks	100	

XI. Applications will be made in accordance with the highest marks obtained for the existing vacancies and the requirements that will be taken into consideration at the interview also will be considered.

03. I. Service Category and Designation : **Primary Unskilled Service Category Office Employee Service - Office Work Assistant Grade III**

II. Number of Posts : 04

III. Salary Code : PL 1-2016

Salary Scale : Rs. 24,250 - 10x250 - 10x270 - 10x300 - 12x330 - Rs. 36,410
(Initial salary for the year 2019 - Rs. 21,746 in terms of the salary revising 2016)

IV. Educational Qualifications : Should have passed G. C. E. (O/L) Examination in not more than two sittings in 06 subjects with two credit passes (Should have passed at least 05 subjects in one sitting)

(When recruitment are made if there are no persons with G. C. E. (O/L) passes recruitment of those who have passed Grade 8 will be considered).

V. Professional Qualifications : Not relevant

VI. Experience : Not relevant

VII. Physical Fitness : Applicant should possess good character and sound physical health.

VIII. Age : Applicant should be not less than 18 years and not more than 45 years of age on the final date of accepting the application.

IX. Method of Recruitment : Open recruitment

X. Structural Interview :

<i>The main captions under which marks</i>	<i>Highest Marks</i>	<i>Lowest Marks</i>
Educational Qualification obtained in addition to the basic educational qualification required at the time of recruitment.	20	} 50%
General Knowledge with regard to national and international current events.	75	
Personality	05	
Total Marks	100	

XI. Applications will be made in accordance with the highest marks obtained for the existing vacancies and the requirements that will be taken into considerate at the interview also will be consider.

- 04. I. Service Category and Designation : **Primary Unskilled Service Category Office Employee Service - Watchman Grade III**
- II. Number of Post : 01
- III. Salary Code : PL 1-2016
- Salary Scale : Rs. 24,250 -10x250 - 10x270 - 10x300 - 12x330 - Rs. 36,410/- (Initial salary for the year 2019 - Rs. 21,746 in terms of the salary revising 2016)
- IV. Educational Qualifications : Shold have passed G. C. E. (O/L) Examination in not more than two sittings in 06 subjects with two credit passes (Should have passed at least 05 subjects in one sitting)

(When recruitment are made it there are no persons with G. C. E. (O/L) passes recruitment of those who have passed Grade 8 will be considered).
- V. Professional Qualifications : Not relevant
- VI. Experience : Not relevant
- VII. Physical Fitness : Applicant should possess good character and sound physical health.
- VIII. Age : Applicant should be not less than 18 years and not more than 45 years of age on the final day of accepting the application.
- IX. Method of Recruitment : Open recruitment
- X. Structural Interview :

<i>The main captions under which marks</i>	<i>Highest Marks</i>	<i>Lowest Marks</i>
Educational Qualification obtained in addition to the basic educational qualification required at the time of recruitment	20	} 50%
General Knowledge with regard to national and international current events	75	
Personality	05	
Total Marks	100	

XI. Applications will be made in accordance with the highest marks obtained for the existing vacancies and the requirements that will be taken into considerate at the interview also will be consider.

- 05. I. Service Category and Designation : **Primary Unskilled Service Category Library Assistant - Grade III**
- II. Number of Post : 01
- III. Salary Code : PL 1-2016
- Salary Scale : Rs. 24,250 -10x250 - 10x270 - 10x300 - 12x330 - Rs. 36,410 (Initial salary for the year 2019 - Rs. 21,746 in terms of the salary revising 2016)
- IV. Educational Qualifications : Shold have passed G. C. E. (O/L) Examination in not more than two sittings in 06 subjects with two credit passes (Should have passed at least 05 subjects in one sitting)

- V. Professional Qualifications : Not relevant
 VI. Experience : Not relevant
 VII. Physical Fitness : Applicant should possess good character and sound physical health.
 VIII. Age : Applicant should be not less than 18 years and not more than 45 years of age on the final day of accepting the application.
 IX. Method of Recruitment : Open recruitment
 X. Structural Interview :

<i>The main captions under which marks</i>	<i>Highest Marks</i>	<i>Lowest Marks</i>
Educational Qualification obtained in addition to the basic educational qualification required at the time of recruitment.	20	} 50%
General Knowledge with regard to national and international current events.	75	
Personality	05	
Total Marks	100	

- XI. Applications will be made in accordance with the highest marks obtained for the existing vacancies and the requirements that will be taken into consideration at the general interview also will be considered.

04. *Conditions of recruitment :*

- (i) Applicants should be not below 18 years of age and not over 45 years as at the closing date of applications on 14.10.2019.
- (ii) Applicant should be a citizen of Sri Lanka by descent or by registration.
- (iii) Applicant should be permanent resident in the Western Province during the preceding three years on the date of accepting applications.
- (iv) Applicant should possess a sound character and in good health.
- (v) Applicant should not be a person, who had been convicted in a Court of Law and punished.
- (vi) Should be a person not dismissed from the Government Service or Provincial Government Service.
- (vii) This post is permanent and pensionable and subject to probationary period of 03 years.
- (viii) All requirements required for the appointment to this post should be fulfilled in all aspects on the date of the application calling Notice/*Gazette* Notice.
- (ix) Only those who have completed the basic qualifications will be called for interview.

05. Photocopies of following certificates should be sent along with the application and original copies should be submitted at the Interview (Those copies should be signed by yourself to be true copies) :

- (a) Birth Certificate,
- (b) Educational Certificates,
- (c) Certificate in respect of residence issued by Grama Niladhari countersigned by the Divisional Secretary,
- (d) Two character certificates obtained recently,
- (e) Professional or service experience certificates.

06. Applicants should prepare their application as shown in the specimen attached and should be sent under registered post addressed to Secretary, Pradeshiya Sabha, Beruwala to reach on or before 14.10.2019. The name of the post applied for should be mentioned in the application and on the top left hand corner of the envelope. Incomplete applications will be rejected.

The Secretary of the Beruwala Pradeshiya Sabha, reserves the rights to delay, change or to cancel this recruitment, either after calling applications, or in the interim period.

N. N. IDDAGODA,
Secretary,
Beruwala Pradeshiya Sabha,
Aluthgama.

At the Beruwala Pradeshiya Sabha,
14th October, 2019.

Specimen Application Form

BERUWALA PRADESHIYA SABHA

APPLICATION FOR THE POST OF

- 01. Name of the Applicant :_____.
- 02. Names denoted by Initials :_____.
- 03. Postal Address :_____.
- 04. Telephone Number :_____.
- 05. Date of Birth :_____.
- Age as at 14.10.2019 :
Years :_____. Months :_____. Days :_____.
- 06. Sex (Male or Female) :_____.
- 07. Nationality :_____.
- 08. Are you a citizen of Sri Lanka, if so by descent or by registration ? :_____.
- 09. Educational Qualifications (Attach copies of certificates) :_____.

10. If you are already working in the Beruwala, Pradeshiya Sabha state your designation :_____.

Period of service :_____.

Whether this appointment is permanent/temporary/casual ? :_____.

11. Experience and professional qualifications :_____.

I declare that the above information furnished by me are true and correct, according to my knowledge and belief. I am also aware, that I will get disqualified, if the above information is found to be false and untrue before being appointed to the post, and it will lead to dismissal from service without paying any compensation if detected after being appointed to the post.

_____,
Signature of the Applicant.

Date :_____.

Certificate of the Head of the Department/Institution, for applicants who are already in the Government Service/ Provincial Government Service :

Mr./Mrs./Miss is presently employed in this Department/Institution (on permanent/casual/substitute/contract basis), as a from He/She can/cannot be released from service if selected for the post he/she has applied. I also certify that, he/she has not been punished for any disciplinary action (except a warning). His application is recommended and submitted.

_____,
Name :_____ Signature of the Head of the Department/Institution.

Post :_____.
Dept. :_____.
(Place the Official Seal)
Date :_____.