

SUPERIOR COURTS COMPLEX
BOARD OF MANAGEMENT
(Incorporated under Act No. 50 of 1987)

VACANCIES

Applications are invited for filling of the Vacancy of following post in the Superior Courts Complex Board of Management from Sri Lankan with the following qualifications.

(1) Technical Assistant (Electrical) Grade III (01 vacancy) MA-2-2 -2016

Qualifications

For external applicant

Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 5, issued by a Technical/ Vocational Training Institute accepted by the Tertiary and Vocational Education Commission.

OR

Having obtained a certificate of proficiency in the National Vocational Qualification Level 4, issued by a Technical/ Vocational Training Institute accepted by the Tertiary and Vocational Education Commission with 05 years' experience in the relevant field.

For internal applicant

1. Having obtained the qualifications required by the external candidates above.

Age: Not less than 18 years and not more than 45 years (The upper age limit will not apply to the internal applicants)

Salary Scale: Rs. 30,310/= 10 x 300 - 7 x 350 – 4 x 600 – 20 x 710 – Rs. 52,360/=

As per the Department of Management Service (DMS) Circular No. 02/2016, the basic (monthly) salary for the year 2019 is Rs. 27,170/= and the adjustment allowance is Rs. 382/=. (In addition to the above salary, government approved other allowances will be paid).

(2) Office Attendant Grade III (01 vacancy) - PL -1- 2016

Qualifications

For external applicant

Having sat for the G.C.E. (O/L) Examination.

Age: Not less than 18 years and not more than 45 years.

Salary Scale: Rs. 24,750/= 10 x 250 - 10 x 270 – 7 x 300 – 15 x 330 – Rs. 37,000/=

As per the Department of Management Service (DMS) Circular No. **02/2016**, the basic (monthly) salary for the year **2019** is **Rs. 22,186/=** and the adjustment allowance is **Rs. 2,284/=**. (In addition to the above salary, government approved other allowances will be paid).

(3) House / Garden Attendant – Grade III (2 vacancies)

Qualifications

For external applicants

Having sat for the G.C.E. (O/L) Examination.

Age: Not less than 18 years and not more than 45 years

Salary Scale: Rs. 24,750 – 10 x 250 - 10 x 270 – 7 x 300 – 15 x 330 – Rs. 37,000/=

As per the Department of Management Service (DMS) Circular No. **02/2016**, the basic (monthly) salary for the year **2019** is **Rs. 22,186/=** and the adjustment allowance is **Rs. 2,284/=**. (In addition to the above salary, government approved other allowances will be paid).

General

- (a) Every applicant,
 - I. Should be a Citizen of Sri Lanka
 - II. Should be physically & mentally fit to discharge the duties of the Post. III. Should be excellent moral character.
- (b) The relevant post is permanent and non-pensionable. No transfers.
- (c) All applicants will be selected after a written / practical test or a structural interview as decided by the Board of Management.
- (d) **EPF** Employee's contribution will be 10% of the salary while the employer will contribute 12% to EPF and 3% to ETF.
- (e) Selected candidates are entitled to Medical / Accident Insurance Scheme, encashment of sick leave and other fringe benefits.
- (f) **Certificates:** Certified photocopies of certificates pertaining to the above qualifications and experience should be attached with the application. (Applications without the photocopies of the certificates will be rejected).

Please apply giving full bio-data with names, addresses and contact numbers of two non-related referees on or before **04.08.2019** to the following address by Registered post. The Post applied for should be mentioned on the top left hand corner of the envelope enclosing applications.

Marshal

**Superior Courts Complex Board of Management
P.O. Box 223 Colombo 12.**