

PRADESHIYA SABHA BALAPITIYA

Posts Vacancies in Southern Province State Service

APPLICATIONS are invited from the prospective candidates for the vacancies prevail in Balapitiya Pradeshiya Sabha. In Southern Province state service for the posts of watcher, library attendant and health labourer who possess requisite qualifications and who reside permanency in Southern Province.

Serial No.	Post	No. of Post	Service and grade	Salary scale	Minimum Educational Qualifications
01	Watcher	02	Primary Non Skilled III	P.A. Circular 3/2016 PI-1-2016, Rs. 24,250-250X10 - 270X10-300x10 -330X12- Rs. 36,410/-	Should have Passed at least two Subjects at G. C. E. (O/L) examination.
02	Library Attendant	01	Primary Non Skilled III	P.A. Circular 3/2016-PLI- 2016, Rs. 24,250- 250x10-270x10 -300X10- 330X12-36410/-	Should have Passed at least two Subjects at G. C. E. (O/L) examination.
03	Health Labourer	01	Primary Non Skilled III	P.A. Circular 3/2016-PLI- 2016 Rs. 24,250- 250x10-270x10 -300X10- 330X12- Rs. 36,410/-	Should have passed Grade 8 (Year 09)

02. Age limit :

- Age should be between 18 and 45 at the date of closing of the applications.
- The maximum age limit will not apply to candidates who are presently in the state service/ provincial state service.(These candidates should forward their applications through the head of department)

03. General qualifications :

- The applicants should be Sri Lankan citizens by decent or registration.
- The applicants should be permanent residence in Southern Province 03 years prior the closing date of the applications. Preference will be given to the residents within Pradeshiya Sabha limits of Balapitiya.
- Applicants must be in sound health and possess a excellent character.
- Must be a person who have not found guilty in a court of law under the penal code.
- Special reference will extended to the applicants who have gained experience in the relevant field.
- The applicants must have fulfilled the qualifications shown against each post by the closing date of the applications.
- Preference will be given to the workers presently in Balapitiya Pradeshiya Sabha on temporary/casual/ substitute/contract basis.

04. General conditions for recruitment :

- After the applications are called or in the process, the Postponement of recruitment or change or cancellation or amendment of this notification is left to the discretion of the chairman of the Balapitiya Pradeshiya Sabha.
- The selected candidates should appear for a medical examination within 03 month and if found unfit physically and mentally. His appointment will be cancelled.

05. Conditions of service :

- This post is permanent and pensionable you are subject to the policy decisions taken by the government with regard to the pension you are entitled you should contribute to widows orphan pension scheme.
- Your appointment is subject to 3 month probation.

- III. You are bound to act according to the conditions and regulations of this appointment and in additions, regulations in establishment code of Sri Lanka republic and financial regulations, departmental orders and regulations and orders issued from time to time by Southern Provincial Council. Southern Province Public Service Commission and Pradeshiya Sabha Balapitiya.

06. *Scheme of recruitment.* – The applicants have to appear for a structural interview after examination of qualifications the appointments will be made according to the marks obtained as per the annexure 01 of scheme of recruitment.

	<i>Main field giving marks</i>	<i>Maximum marks</i>	<i>Minimum marks considered for Selections</i>
01	Educational qualifications	30	50%
02	Additional qualifications (if relevant to schedule-02)	10	
03	Experience (If relevant to schedule 02)	10	
04	Resident within Pradeshiya Sabha limit (05 marks per year)	45	
05	Merit exhibited at the Interview	05	
	Total	100	

Note:

1. Examination of basic qualifications will be done at the structural interview.
2. The recruitment will be effected according to the number of vacancies, from the candidates who have completed the basic qualifications and marks obtained at the structural interview in order of merit.

07. *How to apply.* – Prepare the applications 12"x8" (A.L) as per the specimen given in this notice and forward to "Chairman, Pradeshiya Sabha, Balapitiya. To receive on or before 20.06.2019 by registered post. The post applied should be stated in the to left hand side of the envelope enclosing the application incomplete applications prepared not in terms of the instructions given will be rejected without prior notice.

08. Certified copies of the following documents should be attached to the applications.

- I. Birth certificate,
- II. A copy of the National Identity card,
- III. Educational certificate/ student's record sheets,
- IV. Residence certificate (Grama Niladari of the area should issue this certificate and counter signed by the relevant Divisional Secretary, this is valid for a period of six month from the date of issue),
- V. Two Character certificate obtained recently,
- VI. Certificate of the profession and experience (If available),
- VII. Certificate of service experience,
- VIII. Certificate from police to the effect that the applicant has not punished by a court of law for a criminal offence and no investigations pending for such offence.

09. If there is a discrepancy in Sinhala, Tamil and English in this notice the preference should be Sinhala.

N. SAMAN DE SILVA,
Chairman,
Balapitiya Pradeshiya Sabha.

Pradeshiya Sabha office,
Balapitiya.

SPECIMEN APPLICATION

APPLICATION FOR THE POST OF IN BALAPITIYA PRADESHIYA SABHA IN
SOUTHERN PROVINCE, STATE SERVICE

1. (i) Name with initials : _____.
- (ii) Initials stand for : _____.
2. Permanently residing District : _____.
3. Divisional Secretary : _____.
4. Permanent residence : _____.
5. National identity card number : _____.
6. Sex : _____.
7. Civil status : _____.
8. Contact No. : _____.
9. Date of birth : Year : _____, Month : _____, Date : _____.
10. Age as at last date of receiving application : Years : _____, Months : _____, Days : _____.
11. Resident of Sri Lanka by descent or by registration : _____.
12. Educational qualifications : _____.
- Details of examinations passed - attach copies of certificates : _____.
13. Professional and other qualifications (attach copies of certificates) : _____.
14. If the applicant presently employed :
 - I. Post : _____.
 - II. Place of work : _____.
 - III. Date of appointment : _____.
15. Have you been punished by a court of law for a criminal offence ? : _____.
16. Applicant certificate :

I do hereby certify that the particulars in this application are true and correct. If anything given in this application is found incorrect this application will be rejected. If it is found incorrect after selection, I will be liable for dismissal without any compensation.

_____,
Signature of applicant's.

Date : _____.

17. Only for the applicant in state and provincial state service. I do hereby declare that this applicant is serving in this Department/ Institution. His/her work and conduct is satisfactory. He/She can be recruited from the present post if selected.

_____,
Signature of head of institution.

Date : _____.