

BADDEGAMA PRADESHIYA SABHAWA

Vacant Positions of Southern Provincial Public Service

01. APPLICATIONS are invited from suitably qualified permanent residents of Galle District for following vacant positions in Baddegama Pradeshiya Sabha in Southern Provincial Public Service :

<i>Serial No.</i>	<i>Designation</i>	<i>Service Category and Grade</i>	<i>Number of Vacant Positions</i>	<i>Salary Code Number</i>	<i>Salary Scale</i>	<i>Minimum Educational/ Professional Skilled Qualifications</i>
01	Ayurvedic Dispenser	Primary Semi-Skilled Grade III	02	PL-2-2016	Rs. 25,250-10 x 270- 10 x 300 - 10 x 330 - 12 x 350 - Rs. 38,450	i. Should have passed six (06) subjects of G. C. E. (O/L) in not more than two attempts. ii. Obtained at least Level 2 of National Vocational Qualification (NVQ) prescribed for the relevant post by Tertiary and Vocational Education Commission. iii. Experience in relevant field shall be an added qualification.
02	Watcher	Primary Unskilled Grade III	02	PL-1-2016	Rs. 24,250 - 10 x 250- 10 x 270- 10 x 300 - 12 x 320 - Rs. 36,410	I. Should have passed six (06) subjects of G. C. E. (O/L) with at least two credits in not more than two attempts.
03	Library Assistant	Primary Unskilled Grade III	02	PL-1-2016	Rs. 24,250-10 x 250- 10 x 270- 10 x 300 - 12 x 320 - Rs. 36,410	1. Should have passed six (06) subjects of G. C. E. (O/L) with at least two credits in not more than two attempts.
04	Work/Field Labourer	Primary Unskilled Grade III	02	PL-1-2016	Rs. 24,250-10 x 250- 10 x 270- 10x 300 - 12 x 320- Rs. 36,410	1. Passed Grade 08 (Year 09)
05	Health Labourer	Primary Unskilled Grade III	01	PL-1-2016	Rs. 24,250- 10x 250- 10 x 270 - 10 x 300 - 12 x 330 - Rs. 36,410	1. Passed Grade 08 (Year 09).
06	Heavy Duty Equipment Operator (Contract Basis)	Primary Skilled	01	PL-3-2016	Rs. 25,790-10 x 270- 10 x 300 - 10 x 330 - 12 x 350- Rs. 38,990	i. should have passed any six (06) subjects of G. C. E. (O/L) in not more than two attempts ii. Obtained Driving License for Heavy Vehicles issued by Commissioner General of Motor Traffic and relevant vocational certificate (NVQ 04) iii. At least three (03) years experience after obtaining the driving license.

02. *Age Limit* :

- i. Age of applicant should be not less than 18 years and not more than 45 years for the closing date of applications.
- ii. Upper Age limit is not applicable for the applicants currently work in the Southern provincial public service in a permanent position.

03. *General Qualifications* :

- i. Applicants should be Sri Lankan citizen either by decent or by registration and should be permanent residents of the Southern Province at least 03 consecutive years immediately before the closing date of applications Priority will be given for those who reside within the jurisdiction of the Baddegama Pradeshiya Sabha.)
- ii. Applicant should be in moral character and should be in good health.
- iii. Applicant should not have been convicted by any court under penal code.
- iv. Minimum qualifications required should have been completed.
- v. Priority will be given to those who are currently working in the Baddegama pradeshiya Sabha as casual, substitute, contract or temporary (Daily basis) and they have to submit their applications through relevant Head of the Department.
- vi. Applicants from adjacent local government areas will be considered, if the available vacancies can not be fulfilled by applicants within the jurisdiction of Baddegama Pradeshiya Sabha.

04. *General Conditions* :

- i. The power to amend or cancel this notice or change or delay recruitment after or during the period of calling applications is vested in Hon. Chairman of the Pradeshiya Sabha.
- ii. Selected candidates should undergo government medical examination within 03 months of the recruitment. Appointment will be cancelled, if it is proved by the medical examination that the candidate is not physically and mentally fit for the appointed position.

05. *Conditions of Employment*.– All other positions except Heavy Duty Equipment Operator

- i. This is a permanent and pensionable position. Pension scheme, pertaining to the above position is subject to State Policy Decisions to be taken by the state in due course.
- ii. Contributions to the W and OP fund should be made.
- iii. Selected candidates will be subjected a probationary period of three (03) years. Service will be confirmed at the end of the probationary period by considering the work, attendance and behavior within the said period.
- iv. Language proficiency should be obtained according to the public language policy.
- v. Applicant should not have been convicted by any court under penal code.
- vi. In addition to the terms and conditions of the employment, you are abide by the regulations of Sri Lanka Democratic Socialist Republic, rules and regulations of the Establishment Code, Financial Regulations of Southern Provincial, Council, Orders of the Hon. Governor, Rules and regulations of the Provincial Public Services Commission and Department of Local Government, rules and regulations, Statues and orders relevant to Local Government organization and orders of Baddegama Pradeshiya Sabha.

Conditions of Heavy Duty Equipment Operator :

- i. Conditioned mentioned in number v and vi of the above.
- ii. Contributions to the Employees Provident Fund should be made.

06. *Method or Recruitment.*– Suitably qualified applicants will be selected by a formal interview and recruitments should be based on the results.

07. *Marking Scheme of the Interview.*– Primary Skilled and Semi-Skilled Category

<i>Main fields considered for marking</i>	<i>Maximum Marks</i>
Education Qualifications	30
Professional Qualifications	10
Job related Eperience	20
Residency within limits of Pradeshiya Sabha (5marks per one year)	35
Skills displayed at the interview	05
Total	100

Primary Unskilled Category

<i>Main fields considered for marking</i>	<i>Maximum Marks</i>
Education Qualifications	30
Additional Qualifications	20
Residency within limits of Pradeshiya Sabha (5 marks per one year)	35
Skills displayed at the interview	15
Total	100

08. *Method of Application.*– The applications must be prepared on A4 size papers and sent to the Chairman, Pradeshiya Sabhawa, Baddegama by registered post on or before 21.06.2019. The post applied should be mentioned in the top left corner of the envelope the application is enclosed. Incomplete or late applications will be rejected.

Applicants those who currently serve in the Public should forward their applications through the respective heads of the organization.

All powers of delaying recruitment or changing or cancellation of this notice or substituting procedures ater calling applications, lying with the Chairman of Baddegama Pradeshiya Sabha.

Duly completed applications should be submitted together with photocopies of certificates mentioned below. Original of certificates should be presented along with the National Identity Card in the interview.

- i. Birth Certificate ;
- ii. National Identity Card ;
- iii. Educational Certificates with certificates of highest education qualifications ;
- iv. Certificate of confirmation of residence (the certificate issued within 06 months by Grama Niladhari and counter- signed by Divisional Secretary confirming the residence) ;
- v. Two testimonials, recently Certificate of work experience ;
- vi. Professional or Service Certificates ;
- vii. Certificates of other qualifications.

(Applicants those who have fulfilled basic requirements will be called for interviews)

ANURA AMARASIRI NARANGODA,
The Chairman,
Baddegama Pradeshiya Sabhawa.

Baddegama Pradeshiya Sabha,
On 22nd May, 2019.

MODEL APPLICATION

BADDEGAMA PRADESHIYA SABHAWA

APPLICATION FOR THE POST OF.....

1. Name of Applicant (with Initials) :_____.
2. Names denoted by initials :_____.
3. Permanent Address :_____.
4. Divisional Secretariat of permanent residence :_____ . GS Division :_____.
5. National Identity Card Number :_____.
6. Date of Birth : Year :_____ . Month :_____ . Date :_____.
7. Age as at closing Date: Years :_____ . Months :_____ . Days :_____.
8. Civil Status :_____.
9. Gender :_____.
10. Nationality :_____.
11. Citizenship status ; by Decent or by Registration :_____.
12. Whether Convicted by any court under penal code :_____.
13. Telephone Number :_____.
14. Educational Qualifications :

G. C. E. (O/L)

G. C. E. (A/L)

.....
.....
.....
.....
.....

15. Professional Qualifications/Experience :_____.
16. If you currently serve in Baddgama Pradeshiya Sabha :
 - i. Current Position :_____.
 - ii. Date of Appointment to the above position :_____.
 - iii. Status of Employment (Permanent/Substitute/Casual/Contract/Daily Basis) :_____.
 - iv. Whether Convicted by any court under penal code :_____.

I hereby declare that the above information are true and correct to my knowledge. If any information herein detected false before the recruitment, I will be liable to be disqualified for the post and will be dismissed if found to be liable of false information after the recruitment.

Signature of the Applicant.

Date :_____.

Recommendation of Head of the organization for those who are currently work under the public service :

Details of the application made by Mr/Mrs/Miss..... work as..... In this organization is correct according to official documents. He/She can be released, if he/she will be selected for this post.

_____,
 Signature of the Head of Organization.

Name :_____.

Designation :_____.