

PANNALA PRADHESHIYA SABHA

APPLICATIONS are called from the permanent residents of Pannala Pradheshiya Sabha administrative area and who have the qualifications mentioned in this notice to fill the following posts and primary grades vacancies in Pannala Pradheshiya Sabha under North Western Provincial Public Service.

Priority will be given to Probationary, temporary, substitute and voluntary employees already in service at Pannala Pradheshiya Sabha.

<i>Designation</i>	<i>No of Vacancies</i>	<i>Salary Scale</i>	<i>Educational Qualifications</i>
Non-Skilled Grade - III, Health Labourer	02	Rs. 24,250-10x250-10x270-10x300- 12x330- Rs. 36,410 According to P.A.C. 3/2016 under PL-1 salary code step 1 will be considered as initial salary	Should have passed grade 8 in a Government approved school
Non-Skilled Grade - III Work Site Labourer	04	Rs. 24,250-10x250-10x270-10x300- 12x330- Rs. 36,410 According to P.A.C. 3/2016 under PL-1 salary code step 1 will be considered as initial salary	Should have passed 2 subjects in G.C.E. (O/L) except optional subjects
Non-Skilled Grade - III Watcher	02	Rs. 24,250-10x250-10x270-10x300- 12x330- Rs. 36,410 According to P.A.C. 3/2016 under PL-1 salary code step 1 will be considered as initial salary	Should have passed 2 subjects in G.C.E. (O/L) excluding optional subjects
Non-Skilled Grade - III Library Assistant	03	Rs. 24,250-10x250-10x270-10x300- 12x330- Rs. 36,410 According to P.A.C. 3/2016 under PL-1 salary code step 1 will be considered as initial salary	Should have passed 2 subjects in G.C.E. (O/L) excluding optional subjects. Priority will be given if Passed in G.C.E (A/L) and have completed a course in Library Science
Semi-Skilled Grade - III Electrician	01	Rs. 25,250-10x270-10x300-12x350- Rs. 38,450 According to P.A.C. 3/2016 under PL-2 salary code step 1 will be considered as the initial salary	For external applicants, passes in 2 subjects in G.C.E. (O/L) excluding optional subjects. For internal applicants, minimum pass in grade 8
Semi-Skilled Grade - III Crematorium Operator	01	Rs. 25,250-10x270-10x300-12x350- Rs. 38,450 According to P.A.C. 3/2016 under PL-2 salary code step 1 will be considered as the initial salary	For external applicants, passes in 2 subjects in G.C.E. (O/L) excluding optional subjects. For internal applicants, minimum pass in grade 8

02. Proficiencies/craft skills required to recruit for semi-skilled grade III

- Electrical Technician

- o Electrical Technician training certificate obtained from TVEC approve institute, vocational training institute or a government approved technical college,

- o For department employees; Final training certificate in Electrical Technician from a technical college or final certificate exam from the department of small industries,
- o 2 years' experience in the relevant field in a recognized organization (certified by the experience certificate)

03. *Other Qualifications Required :*

- I. Applicant should be a Sri Lankan citizen
- II. Shall not be less than 18 years and not more than 45 years old at the closing date of the application.
- III. Should be a permanent resident in the Pannala Pradeshiya Sabha administrative area. (Residence should be proved by a certificate issued by the Divisional Secretary or Electoral Register)
- IV. Applicant should have an excellent character and be healthy and fit
- V. Should not have been convicted any courts under penal code
- VI. Male applicants only should apply for driving post

04. *Recruitment Procedure.*— Recruitment will be done out of the qualified applicants through an interview and aural/practical and a theoretical test according to the post.

05. *Service and Employment Conditions :*

- I. This post is permanent and pensionable.
- II. Appointment is subjected to 3 years probationary period.
- III. In addition to these recruitment conditions, should agree to work according to the orders issued by the Pannala Pradeshiya Sabha, provisions of the acts relevant to the local government institutions, conditions and regulations of North Western Provincial Public Service, financial regulations and the terms of the establishment code.

06. *Submission of Applications :*

- I. Application prepared by the applicants according to the specimen application given here should be send by registered post to the address “Secretary, Pannala Pradeshiya Sabha”, Pannala on or before 08.07.2019.
- II. Application should be sent by writing “for the poston the upper left side of the envelop.
- III. Attach the certified photo copies of the following documents
 - (a) Birth Certificate
 - (b) Educational Certificates
 - (c) School Leaving certificate
 - (d) Grama Niladari Certificate of the confirmation of residence (should have certified by the Divisional Secretary)
 - (e) Two recently obtained character certificates
 - (f) Experience certificate

The Secretary of Pannala Pradeshiya Sabha has the sole authority to amend, cancel or change this notice or delay the recruitment during or after calling this application.

K.R.P.G.R. KARUNANAYAKA,
Secretary,
Pradeshiya Sabha Pannala.

Pannala Pradeshiya Sabha,
Pannala,
22nd May, 2019.

Specimen Application Form

PANNALA PRADESHIYA SABHA

APPLICATION FOR THE POST OF IN PANNALA PRADESHIYA SABHA

1. Name with Initials :_____.
2. Name Denoted by Initials :_____.
3. Permanent Address :_____.
4. GN Division and No. :_____.
5. Divisional Secretariat :_____.
6. District :_____.
7. Date of Birth:- Year :_____. Month :_____. Date :_____.
8. Age as at the closing date of the application: Years :_____. Months :_____. Days :_____.
9. Gender:- Male/Female :_____.
10. Marital Status :_____.
11. Are you Sri Lankan citizen (by Birth or by Registration) :_____.
12. National Identity Card Number :_____.
13. Educational Qualifications:-
Name of the Examination :_____.
Year :_____. Index Number :_____.

No.	Subject	Grade
1		
2		
3		
4		
5		
6		
7		
8		
9		

Vocational & Other Qualifications :_____.

Working Experience :_____.

If you are presently working as Substitute/Casual at this Pradheshiya Sabha, service duration and details. Nature of the appointment (Permanent/Casual/Temporary/Substitute/Allowance Based) :

.....
.....

I certify that particulars furnished by me are true and correct according to my knowledge. I am aware that if the particulars furnished by me are found to be false before selection, I am liable for disqualification and dismissal without compensation if found false after recruitment.

_____,
Signature of Applicant.

Date :_____.

Recommendation of the Head of the Institution (If already in Public Service) :

I certify and recommend that Mr./Mrs./Miss has been working as
..... in this institution. He/She can/cannot be released from service. He/she has not been subjected to
disciplinary actions during the 5 years period as at the closing date of the application and has obtain all the salary increments.

_____,
Secretary,
Pannala Pradeshiya Sabha.

Date :_____.