



COMPETITIVE EXAMINATION FOR RECRUITMENT TO THE POST OF COMMUNITY DEVELOPMENT OFFICER GRADE III TO CENTRAL PROVINCIAL PUBLIC SERVICE- 2019

APPLICATIONS are called from both male and female candidates who residing within Central Province and possess required qualifications specified in this notification to fill the vacancies in Community Development Officer Grade III in Department of Local Government of Central Province.

01. **General Conditions :**

- 1.1 Shall be a citizen of Sri Lanka,
- 1.2 Shall be of excellent character,
- 1.3 Shall possess a continues permanent residence for a period of not less than 03 years within Central Province by the date mentioned in the recruitment notification/ *Gazette* to fulfill the qualifications,
- 1.4 Should possess the adequate physical and mental fitness required to serve in any area of Central Province and discharge duties of the post,
- 1.5 Shall be not less than 21 years and not more than 35 years of age on the closing date of applications,
- 1.6 Shall have completed all the qualifications and conditions prescribed in the notification as at the date mentioned in the recruitment notification.

02. **Educational Qualifications :**

Shall have completed all the qualifications as at 15.07.2019

Shall have possessed a degree from a university recognized by the University Grants Commission or from an institute recognized by the University Grants Commission

03. **Salary Scale :**

The post of Community Development Officer of Central Provincial Public Service is entitled for the salary scale of MN-4-2016 as shown below (Monthly salary scale)

Rs. 31,490 - 10 x 445 - 11 x 660 - 10 x 730 - 5 x 750 = Rs. 54,250

(Salary will be paid under the provisions in Public Administration Circular No. 03/2016 and of Rs. 28,235 is paid as at 01.01.2019 according to the schedule II of the aforesaid Circular)

04. **Terms of Engagement :**

Terms of Engagement determined by the relevant scheme of recruitment approved by the Central Provincial Public Service Commission

05. **Mode of recruitment :**

Central Provincial Public Service Commission shall conduct a competitive examination and the candidates equal to the number of vacancies based on their marks priority will be called for an interview to ascertain their qualifications and candidates obtained less than 40% marks for each subject are not eligible for recruitment. No marks will be assigned at the interview. Recruitment will be made under the merit of marks obtained in the written examination.

06. **Conditions of recruitment :**

- 6.1. This post is permanent and pensionable.
- 6.2. The appointment is subject to the provisions of Public Administration Circulars 01/2014 and consequent circulars regarding the Implementation of Official Language Policy

07. **Method of application :**

- 7.1. A non-refundable examination fee of Rs. 600/- should be credited to the Central Provincial Chief Secretary's Revenue Head 20-03-02-13. This fee could be paid to any Divisional Secretary office in Central Province and the receipt issued should be firmly affixed to the application. The application without receipt will be rejected. The paid examination fee will not be refunded under any circumstances.
- 7.2. Applications should be prepared using both side of a A4 size paper, in accordance with the specimen application form at the end of this notification. Duly perfected applications should be posted under registered cover, to reach the Secretary, Central Provincial Public Service Commission, No. 244, Katugastota Road, Kandy, before 15.07.2019. The caption "Recruitment to the post of Community Development Officer Grade III to Central Provincial Public Service- 2019" and the Code number of administration District should be indicated on the top left hand corner of the envelope enclosing the application. Applications not conform to specimen, incomplete and for which Examination fee is not paid by the due date will be rejected without any notice. No complain will be taken into consideration in relation to losing an application in posting or being late.

08. **Examination Medium :**

The examination will be held in Sinhala, Tamil and English medium. Medium applied for the examination should be indicated clearly in the application and not allowed to change the medium later.

09. **Examination Center:**

Central Provincial Public Service Commission will notify about the Examination Centre in the admission card.

10. **Syllabus:** competitive examination consists of two question papers.

- 10.1. Intelligent and aptitude test- (Time - 01 hour, Maximum marks – 100) (pass marks – 40%)
This question paper consists of multiple choice and structured questions to gauge applicants' language proficiency, arithmetical skills, logical strength and general intelligence.
- 10.2. General Knowledge and Subject Based Knowledge
(Time - 02 hours, Maximum marks – 100) (Pass marks – 40%)
This question paper consists of multiple choices, structured and essay type questions to gauge applicants' subject knowledge on Community Development and knowledge on current social and political information.

11. **Instruction on Application :**

A specimen of the application for this examination is appended to the end of this notification. The application should accordingly be prepared only on A4 size paper using both sides of the paper, so as paragraphs 01 to 05 in the first page, and the rest in other pages of the application. Applicant should refer following codes for filling the application

11.1. Code numbers of District apply where applicant permanently reside

Kandy	-	01
Matale	-	02
Nuwara Eliya	-	03

11.2. The signature of the applicant should be attested by a Principal of a Government School, Justice of the peace, Commissioner of Oaths, Notary Public, Attorney-at-Law or an officer who holds tertiary or senior level as per P.A. Circular No. 03/2016 in a permanent post in Government or Provincial Public Service.

11.3. Any particulars mention in the application send by you found to be false or inaccurate before the recruitment, your candidature will be cancelled. If it is revealed that any of the particulars, a candidate has furnished is false and has been furnished deliberately knowing it is false, or else he has deliberately suppressed any important fact, he/she may be liable to be dismissed from service.

11.4. Applicants who are already in the Public/ Provincial Public Service should forward the applications through the Head of Department.

12. The Central Provincial Public Service Commission will make the final decision of any matter not covered by these regulations and decision on conducting or not conducting the examination, filling the vacancies, leave them vacant or filling a portion of vacancies.

M.G.A. THILAKARATNE,
Secretary,
Public Service Commission,
Central Provincial Council

04th June, 2019 ,
Central Provincial Public Service Commission,
No. 244, Katugastota Road,
Kandy.

Specimen Application Form

COMPETITIVE EXAMINATION FOR RECRUITMENT TO THE POST OF COMMUNITY DEVELOPMENT
OFFICER GRADE III TO CENTRAL PROVINCIAL PUBLIC SERVICE- 2019

Index No.
(For office use only)

Medium Applied for: (Sinhala -S, Tamil -T, English - E)
(Indicate the relevant code in the cage)

District

Code Denoted for District:-

1. 1.1 Name with initials at the end:
 (Mr./Mrs./Miss) (in English capital letters)
- 1.2 Name with initials:
 (In Sinhala/Tamil)
- 1.3 Name denoted by initials:
 (In English capital letters)
- 1.4 Name denoted by initials:
 (In Sinhala/Tamil)
2. 2.1 Permanent Address: -
 (In Sinhala/Tamil)
- 2.2 Address to which the admission should be sent: -
 (In Sinhala/Tamil)
- 2.3 Address to which the admission should be sent: -
 (In English capital letters)
- 2.4 Official Address, if currently in public service:

- 2.5 Telephone No. :
3. 3.1 Date of Birth:
- 3.2 Age as at the closing date of applications (15.07.2019) : Years..... Months Days
- 3.3 National Identity Card No. :
4. Sex :- Male- 0, Femal – 01
5. 5.1 Permanent Residential District :

Accordingly to electoral register	2016	2017	2018
Electorate District			
Electorate			
Polling Division			
Grama Niladari Division			
Residential No.			
Number order in front of the name			

6. Educational Qualifications : -

University	Name of the Degree	Certificate No. and effective date of the degree

7. Particulars of examination fee of Rs. 600/- :-

- a. Divisional Secretary Office to which the payment was made
- b. Date.....
- c. Receipt number

Affix the receipt in this cage firmly

8. Candidate's Certificate :

I certify that the particulars given in this application are true and correct. I am also aware that if any particulars contained herein are found to be false or incorrect, I am liable to be disqualified before selection or to be dismissed without any compensation if such detection is made after selection.

Date :

.....
Signature of the applicant

9. Attestation of Applicant's Signature :

I certify that Mr./Mrs./Miss who forwards this application is personally known to me and he/she placed his/her signature today in my presence.

Date: -

.....
Signature of Attester.

Full name of Attester :

Designation :

Address :

(Place official Stamp)

10. Certificate of the Head of Department (for applicants who are currently in Public Service):

I do hereby certify that Mr./Mrs./Miss is serving this Department/ Institute as a..... He/she has not been furnished for any disciplinary action except a warning or cautioning during last 05 years. He/ She could be released if selected for this Post.

.....
Signature of the Head of the Institutions
(Place official Stamp)

Date