

**PRADESHIYA SABHA BINGIRIYA**

**Recruitment to the Posts in Technical and Non Technical Grade III Posts**

APPLICATIONS are invited from qualified candidates permanently resided in the area of authority of Pradeshiya Sabha Bingiriya for the recruitment of following vacant posts in the Preliminary Technical category in the Pradeshiya Sabha Bingiriya as set out in the following schedule.

Serial No.	Name of the Post	Number of Vacancies	Salary scale	Minimum education qualifications and experience required for recruitment
<b>Preliminary Non Technical</b>				
1	Sanitary Labourer	03	P. A. C. 3/2016 P. L. 1-2016 Rs. 24,250	Should have passed Grade 8 (year 9)
2	Office Work Assistance	01	10x250 - 10x270 - 10x300 - 12x330 - Rs. 36,410	Should have passed at least two (02) subjects at G. C. E. (O/L) Examination. (Other than optional subjects)
3	Library Attendant	03		
4	Water Pump Operator	01		
5	Work Field Labourer	04		
6	Electrician	01	P. A. C. 3/2016 P. L. 2-2016 Rs. 25,250 -10x270 - 10x300 - 10x330 - 12x350 - Rs.38,450	1. Proficiency Certificate in the trade of Electricity by a Technical College or a vocational institute recognized by the government or an institute recognized by the Institute of Tertiary Education.  2. In respect of Departmental Employees they should have passed the Final Certificate Examination of the Department of Small Industries and the Proficiency Certificate in the trade Electricity by a Technical College.  <i>Experience :</i> 02 years experience in a recognized Institute (should confirm by a certificate)
<b>Preliminary Technical</b>				
7	Heavy Vehicle Operator	01	P. A. C. 3/2016 P. L. 2-2016 Rs. 25,790 -10x270 - 10x300 - 10x330 - 12x350 - Rs. 38,990	<i>For External Candidates :</i> (a) I. should have passed at least 06 subjects with credits for at least two subjects at the G. C. E. (O/L) Examination in not more than two sittings (Other than optional subjects). Should have passed at least 05 subjects in one sitting.
8	Driver	03		<i>For Internal Candidates :</i> 2. Candidates who have been employed in the particular Institute should have passed Grade 8 (Year 9) from a school approved by the Government.

Serial No.	Name of the Post	Number of Vacancies	Salary scale	Minimum education qualifications and experience required for recruitment
				<p><i>Other Qualifications :</i></p> <p>1. Should have a Grade A Driving License. 2. Should have a three year experience as a driver. (should confirm by certificates of services)</p>

02. *Method of Recruitment.* – Recruitments are made after checking qualifications at an interview held for all the candidates who have fulfilled minimum qualifications. The date of interview to be held will be informed in the future.

03. *Terms of Employment :*

- 3.1 This post is permanent and pensionable. (Appointment will be given in terms of the policy decision taken in respect of pension scheme by the government in the future).
- 3.2 Selected candidates will be subject to (03) year probationary period. If the conduct and behaviour of the selected candidates is at satisfactory level and efficiency bar examination has been passed during that period the service/post of the candidate will be confirmed at the end of the probationary period.
- 3.3 Should abide by Official Languages Policy.

04. *General Conditions :*

- 4.1 Should be a citizen of Sri Lanka.
- 4.2 Should not below 18 years or not exceed 45 years at the closing date of applications are accepted.
- 4.3 Should have an excellent character and should be in good health.
- 4.4 Should not have been convicted before a court of law under penal code.
- 4.5 Candidates should be permanent residents of the area of authority of Pradeshiya Sabha Bingiriya for a period of immediate previous 03 years as at the closing date of applications. (Permanent residency should be confirmed by a certificate issued by the Grama Niladhari which is countersigned by the Divisional Secretary).

05. *Method of application :*

- 5.1 Applications prepared in "12x8" size paper by using the both sides in accordance with the specimen form given hereto should be duly perfected and sent over registered post or hand delivered to reach the "Secretary, Pradeshiya Sabha, Bingiriya" on or before 21.06.2019.
- 5.2 The post applied should be written at the top left hand corner of the envelope in which the application is enclosed.
- 5.3 Candidates those who are already employed in Public/Provincial Public Service should forward their applications through their head of the institute.
- 5.4 Applications should be prepared in A4 size paper. Photocopies of the following certificates should be sent together with the application and original certificates should be furnished at the interview :
  - (a) Certificate of Birth,
  - (b) Certificate of Education,
  - (c) Certificate of Grama Niladhari to confirm the permanent residency (Should have signed by the Divisional Secretary),
  - (d) Two certificates of character issued recently (one should be obtained from the Grama Niladhari),
  - (e) Certificate of professional experience,
  - (f) Certificates of service (for the candidates those who are already employed in public or provincial service),
  - (g) Copies of National Identity Card for confirm the identity.

01. The Secretary to the Pradeshiya Sabha Bingiriya reserves the absolute power to delay, alter or cancel this notification while or after these applications are invited.

A. A. JAYASIRI,  
Secretary,  
Pradeshiya Sabha Bingiriya.

Pradeshiya Sabha Bingiriya,  
15th May, 2019.

For office use

PRADESHIYA SABHA BINGIRIYA

APPLICATION FOR THE POST OF .....

- 1. Name with initials :\_\_\_\_\_.
- Names denoted by the initials :\_\_\_\_\_.
- 2. District of permanent residency :\_\_\_\_\_.
- 3. Area of authority of permanent residency :\_\_\_\_\_.
- 4. Divisional Secretariat Division :\_\_\_\_\_.
- 5. Permanent Address :\_\_\_\_\_.
- 6. Sex :\_\_\_\_\_.
- 7. Date of Birth : Year :\_\_\_\_\_, Month :\_\_\_\_\_, Date :\_\_\_\_\_.
- Age as at 21.06.2019 : Years :\_\_\_\_\_, Months :\_\_\_\_\_, Days :\_\_\_\_\_.
- 8. Are you Sri Lankan from decent or registration ? :\_\_\_\_\_.
- 9. Educational Qualifications (particulars of examinations passed) :
- (i) Name of the examination :\_\_\_\_\_.
- (ii) Index Number :\_\_\_\_\_.
- (iii) Year and Month of the examination :\_\_\_\_\_.
- (iv) Subjects Passed :\_\_\_\_\_.

<i>Subject</i>	<i>Pass</i>	<i>Subject</i>	<i>Pass</i>
1.		6.	
2.		7.	
3.		8.	
4.		9.	
5.		10.	

- 10. National Identity Card Number :\_\_\_\_\_.
- 11. Have you ever been convicted by a court of law ? :\_\_\_\_\_.
- 12. Professional Qualifications :
- 1. ....
- 2. ....
- 3. ....
- 4. ....
- 5. ....

13. I, hereby declare that the particulars furnished by me in this application are true and correct to the best of my knowledge. I am aware that if these particulars are found to be false before I am selected to this post I will be disqualified and if found after I am selected I will be dismissed from the service without any compensation.

\_\_\_\_\_,  
Signature of the applicant.

Date : \_\_\_\_\_.

*Certificate of the Head of the Department for the candidates already employed in the Public Service :*

I, hereby certify that the above candidate, Mr./Mrs./Ms. .... is employed in this office as a ..... If he/she is selected for the above post he/she can/cannot be released from the service. He/she has not been subject to any disciplinary punishment (other than warned) and the application submitted by him/her is hereby recommended/not recommended and forwarded.

\_\_\_\_\_,  
Signature of the Head of the Department/Head of the Institute.

Name : \_\_\_\_\_.

Post : \_\_\_\_\_.

Date : \_\_\_\_\_.