

**MINISTRY OF HOUSING, CONSTRUCTION
AND CULTURAL AFFAIRS**

Department of Government Factory - 2018 (2019)

**OPEN COMPETITIVE EXAMINATION FOR
RECRUITMENT TO POSTS IN SUPERVISORY
MANAGEMENT ASSISTANT TECHNOLOGICAL
SERVICE CATEGORY IN THE DEPARTMENT OF
GOVERNMENT FACTORY - 2018 (2019)**

APPLICATIONS are called from the citizens of Sri Lanka for the Open Competitive Examination to be held in Colombo by the Commissioner General of Examination in September 2019 for the posts of Department of Government Factory mentioned below. Candidates who satisfy relevant qualifications can apply for both posts.

<i>Post</i>	<i>Number of vacancies</i>
Mechanical Superintendent	07
Draughtsman	03

1. *Salary :*

1.1 Salary Code No : MN 3-2016

1.2 *Salary Scale* : Rs. 31,040 - 10x 445 - 11 x 660 - 10x 730 - 10x 750 - Rs. 57,550.

(Salaries will be paid in line with this salary scale from 01.01.2020 and provisions of Schedule ii of the Public Administration Circular 03/2016 will be applied to pay salaries until then.)

2. Grade to which recruitment is made : Grade III

3. *Educational Qualifications :*

(A) Should have passed three subjects in one sitting at G.C.E. Advanced Level Examination under Science/ Mathematics stream including two subjects from Pure Mathematics/ Applied Mathematics/ Combined Mathematics and Physics.

And

(B) Shall have passed G.C.E. Ordinary Level Examination with six (06) subjects and with Credit Passes for Sinhala/ Tamil/ English language. Science and Mathematics and one other subject.

04. *Professional Qualifications :*

I. National Diploma in Technology awarded by University of Moratuwa or Hardy Institute Ampara

Or

II. National Diploma in Engineering Science awarded by National Apprentice and Industrial Training Authority

Or

III. Higher National Diploma in Engineering awarded by the Ministry of Education and Higher Education,

Or

IV. Diploma in Technology awarded by the Open University of Sri Lanka

Or

V. Successful completion of Part I of Mechanical Engineering Examination conducted by the Institution of Engineers Sri Lanka

Or

VI. Completion of Level 6 of National Vocational Qualification (NVQ 6) relevant to the field of job.

Or

VII. Other technological qualifications recognized by Tertiary and Vocational Education Commission as equivalent to above technological qualifications in each and every way after consulting the Ministry of Higher Education and the institutions which award above certificates.

5. *Physical Qualifications* : Every applicant should be physically and mentally fit to perform the duties of the post and to serve in any part of Sri Lanka.

6. *Other Qualifications* :

I Should be a citizen of Sri Lanka

II Should be of excellent character

III All the qualifications required for the recruitment for the post should be satisfied in each and every way as at the date mentioned in the notice calling for applications.

7. *Age* :

7.1 *Minimum Age Limit* : Not less than 18 Years

7.2 *Maximum Age Limit* : Not more than the age of 30 (Accordingly, only those whose birthdays are in between 28.06.2001 and 28.06.1989 can apply for the same)

8. *Method of Recruitment* : Recruitment will be made on the results of a written examination and general interview. Candidates, equal to the number of posts to be filled will be called for the general interview on the order of the merit out of those who pass all 03 subjects securing the pass marks of each , which is 40 or more for each subject at the written examination .

8.1 *Written Examination* :

	<i>Subjects</i>	<i>Duration</i>	<i>Maximum Marks</i>	<i>Pass Marks</i>	<i>Number of Questions</i>	<i>Structure of the Question Papers</i>
1	Technical Knowledge	01 Hour	100	40	10	Questions for Short Answers
2	General Knowledge	01 Hour	100	40	25	Questions for Short Answers
3	Intelligence Test	01 Hour	100	40	25	Questions for Short Answers

8.2 *Syllabus of the Written Examination :*

<i>Name of the Question Paper</i>	<i>Syllabus</i>
Technical Knowledge	Includes questions to test the level of technical knowledge of the candidates who hold diploma or equivalent qualifications in the fields of casting, mechanism, fitting, welding, motor mechanics, carpentry and maintenance
General Knowledge	Geographical features, history, politics, sports and recent important events in Sri Lanka (including the achievements in international arenas) Important events in the world, geographical divisions, main cities, international organizations and their role
Intelligence Test	It is expected to assess the candidate's capacity for applying analytical skills, capacity for critical reasoning and interpretation on problems presented in numerical, linguistic and Morphological contexts and interrelationship for other situations and the level of intelligence of the candidates on decision making.

8.3 *General Interview:-* No marks are allocated, only the qualifications will be verified.

9. The application should be in the form of the specimen appended to this notification and should be prepared by the candidate himself on paper of size A-4 using both sides in the language medium he/she intends to appear for the examination. It should be specially noted that the application forms should be prepared that cages 01 to 09 appear on the first side of the paper and cages 10 to 13 appear on the other side of the paper and the rest to appear on third and fourth pages. The title of the examination appearing on the specimen should be indicated in English language as well, on both Sinhala and Tamil application forms. The applications perfected thus should be sent by registered post on or before 28.06.2019 to reach “Commissioner-General of Examinations, Organizations and Foreign Examinations Branch, Department of Examinations, PO. 1503, Colombo. Applications that do not comply with the specimen and that are not completed in every aspect shall be rejected without notice. Therefore the candidates should ensure that the application is in line with the specimen application, it has been perfected with accurate information and that the receipt obtained against the examination fee has been affixed in the cage so as not to be detached. It is advisable to keep a photocopy of the application and the receipt of the payment.

10. The examination will be held in Sinhala, Tamil and English medium and the language medium of examination, mentioned originally in the application, cannot be changed subsequently.

11. Applications not in line with the specimen application and the incomplete applications will be rejected without any notice. Further, the receipt obtained against the examination fees paid, should be affixed to the relevant place of the applications form. It is advisable to keep a photocopy of the receipt with the candidate. Incomplete applications and applications received after the closing date will be rejected without any notice. It is advisable to keep a photocopy of the filled application and receipt with the candidate.

11.1 Punishments for providing false information - When the application is completing, the candidates should carefully provide accurate information. If it is revealed that any candidate is ineligible as per the rules and regulations of the examination, his/ her candidature can be cancelled at any moment before the examination, during the examination is held or after the examination.

12. The Commissioner General of Examinations will issue admission cards to all candidates whose applications have been received on or before the application closing date after paying the due examination fees, on the assumption that only those who have satisfied the qualifications mentioned in the *Gazette* notification have applied for the examination. A notification will be published in newspapers as soon as the admission cards are issued to the candidates by the Department of Examinations. If the admission card is not received to any applicant even after 2 to 3 days of such advertisement, steps should be taken to notify the Organizations and Foreign Examinations Branch of Department of Examinations in the manner

specified in the advertisement When informing, the name of the examination applied for, full name, address and the NIC number of the candidate should be indicated correctly. It would be advisable for candidates outside Colombo to fax a letter of request along with a fax number of the candidate to the department of Examinations through the fax number mentioning the notification for sending a copy of the admission. Further, it would be advisable to keep a copy of the application, copy of the receipt relevant to payment of examination fee and the receipt of registration of the application to prove any information requested by the Department of Examinations. The receipt of the applications will not be acknowledged. The post to which the applicant is applying should be clearly indicated on the top left-hand corner of the envelope enclosing the application as "Open Competitive Examination for Recruitment to the Supervisory Management Assistant - Technological Service Category at the Department of Government Factory".

12.1 The examination fee is Rs. 600.00. It should be paid before the closing date of applications at any Post Office/ Sub Post Office/ District Secretariat/ Divisional Secretariat to be credited to Revenue Head 20-03-02-13 of the Commissioner General of Examination. The receipt obtained in name of applicant should be pasted in the relevant cage of the application form so as not to be detached. No other fee is charged in addition to the examination fees. Stamps or money orders are not accepted as Examination fee. The fee is non- refundable and it will not be allowed to transfer the fee paid for this examination in favor of another examination. It is advisable to keep a photocopy of the receipt.

12.2 Issuance of an admission card to an applicant does not necessarily mean that the candidate has fulfilled the qualifications to sit the examination or to be appointed to a post.

13. Candidates should get their signature on the admission card attested in advance. An applicant applying through a certain institution should get his/her signature attested by the Head of the Institution or an officer authorized by him and the other applicants should get their signature in the application form attested by a Principal of a Government School/ retired officer, Grama Niladhari of the division, a Justice of Peace, Commissioner of Oaths, Attorney-at-Law, Notary Public, Commissioned Officer in the Armed Forces, staff grade Officer holding a permanent post in the

Police Service or a staff grade Officer holding a permanent post in public service or provincial public services a Chief incumbent of a Buddhist temple or Chief Prelate or other clergy holding considerable position as the Chief Priest of a religious place. Applicants who are already serving at a public institution should forward the applications through his/her Head of the Institution.

14. Any of the following documents shall be accepted to prove the identity of the applicant at the examinations conducted by Department of Examination of Sri Lanka.

- I. National Identity Card,
- II. Valid Passport,
- III. Valid driving license.

14.1 Applicants should submit their admission card to the supervisor on the first day of the examination.

14.2 Candidates will be bound by the rules and regulations imposed by the Commissioner General of Examinations for the purpose of conducting examinations and issuance of results and they shall be liable to be subjected to any punishment imposed by Commissioner General of Examinations for violation of these rules and regulations.

15. *Results of the Examination:-* The results sheet of the applicants who have secured not less than 40% of marks for each subject as mentioned in para 8.1 of this notification, prepared on the order of the merit will be, submitted to "Director General, Department of Government Factory, Kolonnawa". Results will be personally informed to all applicants or will be published on the website of Department of Examinations www.results.exam.gov.lk.

16. In the event of any inconsistency between Sinhala, Tamil and English text of this *Gazette* Notification, the Sinhala text shall prevail.

Director General (*Acting*),
Department of Government Factory.

Department of Government Factory, Kolonnawa Road,
Kolonnawa,
15th May, 2019.

SPECIMEN APPLICATION

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(OPEN COMPETITIVE EXAMINATION FOR RECRUITMENT TO POSTS IN SUPERVISORY MANAGEMENT ASSISTANT - TECHNOLOGICAL SERVICE CATEGORY IN THE DEPARTMENT OF GOVERNMENT FACTORY 2018-(2019))

For Office use only

01. Language Medium :

Sinhala - 2, Tamil - 3, English - 4

(Write the relevant number in the cage.)

02. Post:

Mechanical Superintendent

Draughtsman

Both posts

03. Name of the Applicant :

3.1 Name with initials :

I. In Sinhala/ Tamil :_____.

II. In English (IN BLOCK LETTERS) :_____.

Ex (SILVA , A.B.C.D.)

3.2 Names denoted by the initials:

I. In Sinhala/ Tamil :_____.

II. In English (IN BLOCK LETTERS) :_____.

04. Address to which Admission Card should be sent :

I. In Sinhala/ Tamil :_____.

II. In English (IN BLOCK LETTERS) :_____.

05. National Identity Card No. :

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06. Sex : - Male - 0 (Write relevant number in the cage.)

Female - 1

07. Address :

I. Personal Address :_____.

II. District :_____.

08. Mobile No :-

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09. Date of Birth : Year :

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Month :

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Date :

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10. Marital Status :_____.

11. Citizenship : By descent/ Registration :_____.

12. Educational Qualifications :

I. G.C.E (O/L) Examination :

Index No. : _____ . Year : _____ . Medium : _____ .

<i>Passed subjects</i>	<i>Grade</i>	<i>Passed Subjects</i>	<i>Grade</i>
(1)	(6)
(2)	(7)
(3)	(8)
(4)	(9)
(5)	(10)

II. G.C.E (A/L) Examination :

Index No. : _____ . Year : _____ . Medium : _____ .

<i>Passed subjects</i>	<i>Grade</i>
(1)
(2)
(3)
(4)

13. Description on Professional Qualifications :

<i>Serial No</i>	<i>Name of the Course</i>	<i>Institution</i>	<i>Duration</i>	<i>Results</i>
01.				
02.				
03.				

14. Particulars of the Post held at present, if any :

- I. Post and Grade : _____ .
 II. Date of Appointment : _____ .
 III. Institution : _____ .
 IV. Whether a pensionable post : _____ .

Statement of the Applicant

I solemnly declare that particulars furnished by me in this application are true and accurate to the best of my knowledge. I am aware that if any particulars contained herein are found to be false I am liable to disqualification before appointment and to dismissal from service if the inaccuracy is detected after appointment. I hereby agree to abide by all the conditions imposed by the Commissioner General of Examination for the purpose of holding this examination.

Signature of the Applicant.

Date : _____ .

15. Particulars on the Payment of Examination Fees :

- 15.1 Examination Fee paid, Rs. (In words) : _____ .
 15.2 Receipt No. : _____ .
 15.3 Issued Office : _____ .
 15.4 Date : _____ .

One edge of the Receipt is to be affixed here so as not to be detached. Please keep a photocopy of the receipt of the payment.
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16. Attestation of Applicant's Signature :

I hereby certify that Mr./Mrs./Miss
 who submits this application is known to me
 personally and that he/she placed his/her signature in my
 presence on and further the officer
 has paid the prescribed examination fee and pasted the
 receipt on the applications.

_____,
 Signature of the Attester.

Date :_____.

Name of the Attester :_____.

Post :_____.

Address :_____.

Official Stamp :_____.

17. Certification of the Head of the Department if the
 applicant is an employee of Public Service/ Provincial
 Public Service:

I hereby certify that Mr/ Mrs/ Miss
 is a permanent employee at this Ministry/
 Department and he/she can/ cannot be released from service
 if he/she is selected to this post.

_____,
 Signature and official stamp of the
 Head of the Department.

Date :_____.