

NORTH WESTERN PROVINCIAL COUNCIL PUBLIC SERVICE COMMISSION

Recruitment to the Grade III of the Post of Sports Officer of the North Western Provincial Department of Sports Development – 2019 (Open)

APPLICATIONS are hereby invited from the permanent residents of the North Western Province (Male / Female) who have completed the required qualifications as per this notification for recruitment to the Grade III of the Post of Sports Officer of the North Western Provincial Council Public Service at the North Western Provincial Department of Sports Development.

1. Salary Scale :-

Salary scale applicable to this post according to MT-2-2016 of the Schedule I of the Public Administration Circular No. 03/2016 dated 25.02.2016 is Rs. 30,140 – 10 x 350 – 11 x 370 – 10 x 560 – 10 x 660 – Rs. 49,910/=.

However, the salary will be paid according to the Schedule II until 01.01.2020.

2. Educational and Professional Qualifications:-

2.1 Educational Qualifications :-

(A) Should have passed 06 subjects including Maths and English in not more than two sittings at the GCE (Ordinary Level) Examination with Credit passes for Sinhala / Tamil and two other subjects

and

Represented Sri Lanka in South Asian Games, Asian Games, Commonwealth Games, Olympic Games or World Championships.

or

(B) Should have passed 06 subjects including Maths and English in not more than two sittings at the GCE (Ordinary Level) Examination with Credit passes for Sinhala / Tamil and two other subjects

and

Passed 03 subjects (excluding Common General Test) at the GCE (Advanced Level) Examination.

And

- I. Obtained 1st or 2nd place in individual events, 1st place in team events at the Provincial Competitions (Inter Districts) conducted by the Provincial Sports Ministry concurrently with the National Sports Festival.

or

- II. Obtained 1st, 2nd or 3rd place in the individual events and 1st or 2nd places in the team events at the National Sports Festival conducted by the Ministry of Sports or a National level championship conducted by the sports associations.

The candidates appointed according to the above qualifications should obtain a technical Diploma related to the field of Sports which should be equivalent to the NVQ Level 06 recognized by the Tertiary and Vocational Education Commission within 05 years from the date of appointment. If this cannot be achieved, the salary increments will be differed. (Graduates of Sports will be exempted from this requirement).

2.2 Physical Qualifications :-

Every applicant should be mentally and physically fit to serve in any area of the North Western Province and to perform the duties of the post.

2.3 *Other Qualifications :-*

- I. Should be a citizen of Sri Lanka.
- II. Should have an excellent moral character.
- III. Applicants should be permanent residents of the territory of the North Western Provincial Council for a period not less than three (03) years preceding to the closing date of applications. (Residency should be proved at the interview by a Residence Certificate issued by the Grama Niladhari and counter signed by the Divisional Secretary).
- IV. Should be not less than 18 years of age and not more than 35 years of age as at the closing date of applications.
- V. Should have completed and obtained certificates pertaining to the educational, professional and other qualifications required for recruitment by the closing date of applications.

Note:- Applicant should not be a priest or a member of clergy.

3. *Service Conditions:-*

- 3.1 This post is permanent. The pension scheme relevant to this post will be subjected to a policy decision taken by the Government in future.
- 3.2 Appointees to this post will be subjected to a probation period of three (03) years and their posts will be made permanent at the end of the probation period only if his / her service and behaviour during the probation period is satisfactory, passed the first efficiency bar examination and the other conditions for making the post permanent have been fulfilled.
- 3.3 In addition to the language medium of recruitment, the Second Language competency level applicable to the post according to the Public Administration Circular No. 01/2014 and its subsequent amendments, should be obtained within five (05) years from the date of appointment.
- 3.4 In addition to the Scheme of Recruitment of this post, appointees should abide by the regulations of the Establishment Code of the Democratic Socialist Republic of Sri Lanka, Financial Regulations, Financial Regulations Code of the North Western Provincial Council, Disciplinary Code of the North Western Provincial Council, Procedural Rules of the North Western Provincial Council, Departmental Orders and other regulations imposed by the Government and the North Western Provincial Council.

4. *Method of Recruitment :-*

Selections will be made through a structured interview and a practical test. Those who have completed basic qualifications and passed the practical test will be recruited in order of merit according to the marks obtained at the structured interview.

4.1 Structured Interview

Marking heads	Method of marking	Marks allocated			Max. marks
1. Additional Educational Qualifications	A. Diploma in Sports Diploma in Sports at national professional skill level recognized by the Tertiary and Vocational Education Commission.	10			10
	B. Degree Degree in Sports offered by a recognized university.	10			
2.Sports Achievements	A. Provincial Competitions Achievements in individual events or championships at provincial championship (inter-district) organized by the provincial Sports Ministry concurrently with the National Sports Festival. (Maximum 03 certificates)	1st place	2nd place	3rd place	
		4X 3 12	3X3 9	Marks will not be given	12
	B. National Competitions Achievements at the National Sports Festival organized by the Ministry of Sports or at a National Championship Event organized by Sports associations. (Maximum 03 certificates)	6X 3 18	4X3 12	3X3 9	18
	(Maximum marks will be given to one certificate) South Asian Games, South Asian Championships, Asian Games, Asian Championships, Commonwealth Games, Commonwealth Championships, World Championships, World Cups, Olympic Games.	1st,2nd,3rd places	Participation		
		40 (Max. marks)	20 (Max. marks)		40
					80
3. Additional Experience	Marks will be given only for training for sports competitions, additional experience in Umpiring / Organizing, training / umpiring / organizing district, provincial, national and international level competitions as described in the section 7.4.2. of the scheme of recruitment (Certificates / Licenses issued by the National or International Sports associations should be submitted). District / Provincial Competitions National Competitions International Competitions	 05 07 10			10
4. International Language Proficiency	Obtained A or B pass for English Language at the GCE (Ordinary Level) Examination.				05
5.Personality					05
Total Marks					100

Marks will be given only for the highest sports achievement. Even if several certificates are produced which have been obtained for the same competition (Provincial / National), marks will be given only for one certificate.

- 4.2 After checking the basic qualifications, a number of applicants equal to three times the number of vacancies will be called to the practical test in order of merit according to the marks obtained at the structured interview.

4.3 *Practical Test*

It is compulsory to pass the practical test which will be conducted to test the physical fitness by the Sports Medical Unit of the Department of Sports Development. It will be comprising of the components such as reaction speed, flexibility, abdominal fitness, fitness of the arms, agility, high and long jump, speed and endurance.

Note :-In the event of the number of applicants is equal or less than the number of vacancies, the applicants who have completed the basic qualifications will be subjected to a physical fitness test conducted by the National Sports Institute of the Department of Sports Development and those who pass the test will be recruited.

5. *Examination Fees :-*

A sum of Rs. 600/- being the examination fee should be paid to the Divisional Secretariat of the area of permanent residence to be credited to Revenue Head 2003-02-13 and the receipt WPSM/2 obtained from the Divisional Secretariat should be affixed to the application. Receipts other than the receipts obtained from the Divisional Secretariat or Money Orders will not be accepted. It should be noted that the examination fee is non-refundable under any circumstance. It will be useful to keep a photocopy of the receipt.

6. *Method of Application :-*

- 6.1 Application should be prepared according to the specimen given at the end of this notification using the both sides of A4 papers. Duly filled applications should be sent under registered cover to reach “**Secretary, North Western Provincial Council Public Service Commission, Provincial Council Office Complex, Kurunegala**” on or before 24.05.2019. The words “**Recruitment to the Post of Sports Development Officer Grade III of the Provincial Sports Development Department – 2019**” should be written on the top left-hand corner of the envelope enclosing the application.

- 6.2 Attestation of the Signature of the Applicant:-

The signature of the applicant in the application form should be attested by a Principal of a Government School / a Justice of Peace / Commissioner of Oaths / Attorney-at-Law / Commissioned Officer in the Armed Forces / an officer holding a permanent staff grade post in the Public / Provincial Public Service whose initial basic salary is above Rs. 32,960/-.

- 6.3 Closing date of applications is 24.05.2019.

7. The applications which do not comply with the basic qualifications mentioned in this notification will be rejected. Issuance of a calling letter for the structured interview is not an acceptance of the qualifications of the applicant for this post. If a candidate is found to be ineligible at the structured interview, his / her candidature will be cancelled. It is compulsory that all applicants have completed the required qualification on or before the closing date of applications.

8. *Identity of the Candidates :-*

Candidates should establish their identity to the structured interview board by providing one of the following documents;

- 1) National Identity Card issued by the Department of Registration of Persons
- 2) Valid Passport

Note : Candidates will be considered ineligible if they fail to establish the identity at the structured interview.

09. If a candidate is found to be ineligible, his / her candidature is liable to be cancelled at any stage prior to the appointment. If it is found that a candidate has furnished false information or concealed correct information purposely, he / she shall be liable for dismissal from the public service or termination of service.
10. The North Western Provincial Council Public Service Commission reserves the decision of conducting or not conducting the structured interview and filling or not filling the vacancies and determining the number of vacancies. And also, the North Western Provincial Council Public Service Commission reserves the right of taking decisions pertaining to the matters not provided in this notification.
11. If there is any mismatch or inconsistency among the language phrases of this notification which is published in Sinhala, Tamil and English, the Sinhala text shall prevail.

By order of the North Western Provincial Council Public Service Commission.

PADMINI KARIYAWASAM,
Secretary

North Western Provincial Council Public Service Commission.

Provincial Council Office Complex,
Kurunegala.
17th April, 2019.

SPECIMEN APPLICATION

(For Official use)

Recruitment to the Grade III of the Post of Sports Officer of the North Western Provincial Department of Sports Development – 2019 (Open)

Language medium for the Structured Interview (Please mark ✓ inside the relevant cage)

Sinhala ☐ Tamil ☐ English ☐

1. 1.1 Name with Initials (Sinhala / Tamil):-
- 1.2 Name with Initials (English Block Letters):-
- 1.3 Name in Full (Sinhala / Tamil) :-.....
- 1.4 Name in Full (English Block Letters) :-.....

- 1.5 NIC No :-
2. 2.1 Permanent Address :-
- 2.2 Telephone No :- Private :.....
3. Gender (Please mark ✓ inside the ☐)
- Female : ☐ Male : ☐
4. Date of Birth :- Year :- Month :- Date :-
- 4.1 Age as at the closing date of application i.e. 24.05.2019
Years :- Months :- Days :-
05. Educational and Other Qualifications (Under Section 2.1 of the Notification)
- (A) GCE (Ordinary Level) Examination Year and Index Number :
- First Sitting** :- Year :- **Second Sitting** :- Year:-
- Index No.** :-..... **Index No.** :-

Subject	Results		Subject	Result	
	First Sitting	Second Sitting		First Sitting	Second Sitting
1			7		
2			8		
3			9		
4			10		
5			11		
6					

- (B) (i) GCE (Advanced Level) Examination Year :-
- (ii) Index No :-

Subject	Result	Subject	Result

(C) *Professional Qualifications* :

(Please mention clearly the professional qualifications according to the No. 2 of the notification)

Applications will be rejected if these information is not furnished clearly and accurately.

Event	Place Obtained	Duration	Certificate No. & Date

06. Examination Fee Receipt No.:
Date :-
DS Office the Receipt obtained:-

Please paste the receipt here firmly

07. I, do hereby state that the information furnished in this application is true and accurate to the best of my knowledge and belief. I know very well that my eligibility for the appointment to the post of Sports Officer Grade III of the North Western Provincial Department of Sports Development is liable to be cancelled and I am liable for disciplinary action if it is found that the information provided by me is false.

.....
Signature of the Applicant.

Date:-.....

Attestation of the Signature of the Applicant
(Please cut off unnecessary words)

I do hereby certify that the applicant, Mr/Mrs/Miss is known to me personally and he / she has paid the examination fees and pasted the receipt No. and he / she placed his / her signature before me on

Name of the Attestor :

Signature:

Designation and Rubber Stamp:

(This should be attested by a Principal of a Government School/a Justice of Peace/Commissioner of Oaths/Attorney-at-Law/Commissioned Officer in the Armed Forces/an officer holding a permanent staff grade post in the Public/Provincial Public Service whose initial basic Salary is above Rs. 32,960)