

DIVULAPITIYA PRADESHIYA SABHA

Filling Vacancies on Western Provincial Public Service

APPLICATIONS are called only from the permanent residents of the Western Province with due qualifications for recruiting to the following post currently fallen vacant at the Divulapitiya Pradeshiya Sabha.

General Qualifications :

1. Should be a citizen of Sri Lanka,
2. Applicant must have an unblemished character and sound physical fitness.
3. Should be a permanent resident in the Western province for 03 continued, immediate years by the date of calling applications.
4. The age limit should be not less than 18 up to more than 45 years as at application deadline.
5. Should not be convicted in a court of law under Penal Code or dismissed from Government or Provincial Administration Service.
6. All qualifications required to be fulfilled as stated in application calling notice and *Gazette* notifications to be possessed by date carried in such notices.

| <i>Designation</i> | <i>No. Vacancies</i> | <i>Salary Scale</i> | <i>Educational Qualifications</i> |
|---|----------------------|--|---|
| 01. Karyala Karya Sahayaka (KKS iii) Male and Female applicants | 01 | PL-1-2016 Rs. 24,250 -10x250 - 10x270 - 10x300 - 12x330 - Rs. 36,410 (Initial salary Rs. 14,234 as per Schedule ii of P. A. C. 3/2016) | Passing six subjects of General Certificate of examination (O/L) in not more than two sittings (out of this 05 subjects at first sitting) |

* Appointments for post of KKS will be made on maximum marks secured at a structured interview as given below :

| <i>Main head for mark offer</i> | <i>Maximum Marks</i> | <i>Minimum marks for selection consideration</i> |
|---|----------------------|--|
| Education Qualifications in addition to basic education qualifications for recruitment | 20 | } 50% |
| General Knowledge on international and national level current affairs (15 questions at maximum) | 75 | |
| Personality | 05 | |

Conditions of Employment :

1. This post is permanent and pensionable. You have to duly contribute to the Widow/Widower Fund.
2. Appointment will be subjected to three year probation period.
3. You have to abide by regulations in Establishment Code in addition to this recruitment conditions. Financial Regulations, conditions and regulations imposed from time to time by Western Provincial Public Services Commission, ordinances and provisions related to local bodies, orders issued by the Divulapitiya Pradeshiya Sabha.

Submission of applications.— Applications prepared as per the specimen depicted in this Schedule to be sent under the registered cover to reach "Secretary, Divulapitiya Pradeshiya Sabha, Mirigama Road, Divulapitiya" before 30.04.2019. The post for which application is moved to be clearly mentioned on the upper left hand corner of the envelope. In case applications are forwarded for many posts, separate application for each to be produced. The belated or applications without carrying basic qualifications will be rejected.

Photocopies of following certificates to be sent along with the application :

1. Birth certificate,
2. Educational certificate,
3. Photocopy of National Identity Card,
4. Grama Niladari certificate,
5. Vocational skills/proficiency certificates related to post of applying,
6. Two recent testimonials (recently secured).

Amending the scheme of recruitment, statutes and substitution of statues and all powers for delaying or changing recruitment and cancelling this notice are vested with the Secretary of the Divulapitiya Pradeshiya Sabha during time of calling applications.

Only the applicants with due qualifications will be called for the interview in due course.

K. A. UPUL RANJITH,
Secretary,
Divulapitiya Pradeshiya Sabha.

At Head Office, Divulapitiya Pradeshiya Sabha,
On 02nd April, 2019.

DIVULAPITIYA PRADESHIYA SABHA

APPLICATION FOR THE POST OF ON
WESTERN PROVINCIAL PUBLIC SERVICE - 2019

1. Applicant's full name :
2. Permanent address :
3. Grama Niladhari Division and No. :
4. Date of Birth :
Year : Month : Date :

5. (As at dead line) :

Years : Months : Days :

6. Sex :

7. National Identity Card No. :

8. Sri Lanka citizenship whether by birth or registration :

9. Educational Qualifications :

Year :

Index No. :

| Subject | Pass | Subject | Pass |
|---------|------|---------|------|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

10. Other Qualifications :

11. Professional Qualifications :

12. Experience :

13. Contact No. :

I do declare hereby that details given herein are true and correct to the best of my knowledge. I am very well aware that I would be dismissed from the service if found false any information in advance to or aftermath of the appointment.

_____,
Applicant's signature.

Date :

Certificate of Head of Institute of applicants who are already on Public Service :

Mr./Mrs./Miss the applicant is currently employs in this institute in the capacity of he/she can/cannot be released to the post applied herein. I do hereby declare that she/he not subjected to any disciplinary action (except warnings) and his/her application is not/recommended.

_____,
Signature of Head of Department.