

PRADESHIYA SABHA - KARANDENIYA

Filling the Vacancies of State Service of Southern Province

APPLICATIONS are invited from qualified applicants for recruitment to the following vacant post of Karadeniya Pradeshiya Sabha from the permanent residents of authority limits of Karadeniya Pradeshiya a Sabha.

<i>Index No.</i>	<i>Name of the Post</i>	<i>Number of Posts</i>	<i>Educational Qualifications</i>	<i>Other/Professional Qualifications</i>	<i>Recruiting/Experience</i>	<i>Monthly Salary Scale</i>
01	Driver Grade III	01	Should have passed any 06 Subjects in the G. C. E. (O/L) Examination not more than two sittings.	Should possess a valid Heavy vehicle Driving License issued by the Commissioner General of the Motor Traffic	Should have an experience for at least 03 years after obtaining the Driving License	As in S. A. C. 3/2016 (PL3 2016) Rs. 25,790- 10 x 270 - 10 x 300 - 10x330 - 12 x 350 - Rs. 38,990- Affective from 01.01.2020 and the salary will be paid as per schedule II of above circular

02. Age Limit :-

- i. should be not less than 18 years and not more than 45 years of age on the closing date of applications
- ii. The maximum age limit is not relevant for applicants currently in the Public service.

03. General Qualifications :-

- i. Applicants should be citizens of Sri Lanka and should be permanent residents of Karadeniya Authority limits for at least 03 years to the nearby or date of acceptance
- ii. Applicants should be with an excellent character and good physical condition. If the candidate selected for the post, he should appear for a government medical examination within one month, and if found he is physically disqualify from the test, the appointment will be cancelled.
- iii. Should not be convicated in the Court and punished under the penal code or should not be a dismissed person from Public service
- iv. Applicants should have the minimum qualifications for relevant posts.

04. *General Conditions* :-

- (i) After calling these application, all rights to withholding or delaying recruitment or power of cancelling and amending this notice reserve to the Chairman of Karadeniya Pradeshiya Sabha.
- (ii) If the candidate selected for the post should be undergo in a medical examination and, if found that he is not fit the appointment will be cancelled.

05. *Conditions for the Recruitment* :

- (i) This post is permanent ;
- (ii) Subjected to a policy decision taken by the Government in future, regarding Pension scheme ;
- (iii) This appointment is subjected to a probationary period of 03 years, if the Duties, Attendance, and Conduct are satisfactory during this period service will be confirmed at the end of the probationary period. Applicants those who are already permanent employees of the Public service or Provincial Public Service will be recruited under subjecting to acting period of one year.

06. In addition to the recruitment conditions and regulations bounded to the Establishment code and Financial regulations of the Republic of Sri Lanka, and also to the orders of the Governor of the Southern Provincial Council or bounded to serve in accordance with regulations issued by the Provincial Public Service Commission from time to time,

07. *System of Recruitment* :

- (i) Qualified candidates will be selected by a structured interview and will be recruited on the basis of a conformation of
- (ii) Method of providing marks professional proficiency test, in the structured interview for recruiting to the post.

1.1	For passes of G. C. E. (O/L)	8 x 1 =	8
1.2	For Credit passes of G. C. E. (O/L)	8 x 2 =	16 (Maximum)
	Passing of G. C. E. (A/L)	=	04
2.	Professional knowledge	=	10
3.	Personality	=	05
4.	For experience or a training in relevant of the Profession	=	15
	(2 marks for each year)	Total marks =	50

Over 40% of marks (20 marks) should obtain to get through.

- (iii) Professional proficiency test.

08. *Method of Application*. – Certified copies of following documents must be attached alone with the application :

- (i) Photocopy of the National Identity Card ;
- (ii) Birth Certificate ;
- (iii) Educational certificates and school leaving certificate ;
- (iv) Certificate of Residence (issued within 06 months by the Grama Niladhari of the Residence and counter signed by the relevant Divisional Secretary) ;
- (v) 02 Character certificates obtained recently ;
- (vi) Professional or Experience certificates (if any) ;
- (vii) Service experience certificate.

Applications should be prepared according to the specimen application form of this announcement and it should be addressed to the "Chairman, Pradeshiya Sabha, Karadeniya" and send it to reach on or before 31.01.2019 by registered

post. Applicants those who are already permanent employees of the Public service should send their applications through the head of the institute. Applied Post should be written clearly on the left top corner of the envelope. (Applications should be prepared in A4 size papers.) I complete, unclear and delayed applications are rejected without any prior notice.

GAMINI AMARAWANSHA MUNUGODA,
Chairman,
Pradeshiya Sabha - Karandeniya.

At the Office of the Pradeshiya Sabha - Karandeniya.
04th January, 2019.

SPECIMEN APPLICATION FORM

PRADESHIYA SABHA - KARANDENIYA

APPLICATION FOR THE POST OF A DRIVER

01. Name : _____.
Names denoted by initials : _____.
02. Permanent Address : _____.
03. District of Permanent Residence : _____.
04. Date of Birth : Year : _____, Month : _____, Date : _____.
05. National Identity Card No. : _____.
06. Whether Male or Female : _____.
07. Age to the last date (31.01.2019) of acceptance Applications : _____.
08. Civil status : _____.
09. Nationality : _____.
10. Whether your citizenship was by decent or by Registration : _____.
11. Educational qualifications (Passed examinations with details)
- (i) Passed year/Grade : _____.
- (ii) G. C. E. (O/L) Examination : _____.
- Subjects passed : _____.

<i>Subject</i>	<i>Grade</i>	<i>Subject</i>	<i>Grade</i>

12. Professional qualifications (Should confirmed by Certificates) : _____.
13. Service experiences : _____.
14. Are you convicted before the Court and punished ? : _____.
- if so give details : _____.

I declare that all information furnished by me in this application are true and accurate up to the best of my knowledge and belief. If I am aware that any statement if found to be false, prior to the appointment I will be disqualify for the post and after the appointment and subjected to dismiss from the service.

_____,
Signature of the Applicant.

Date : _____.

Certificate of the Head of the Institute for applicants in Public Service :

I certify and recommend this applications of Mr/Mrs./Miss..... and forward and I declare that this applicant is employed in this Department/Institute as a and, I can/Cannot release him/her. He/She has not been undergone any type of disciplinal punishment (except warning).

_____,
Signature of the Head of the Department.

Name : _____.
Designation : _____.
Department/Institute : _____.
(Official seal)
Date : _____.