



## PELIYAGODA URBAN COUNCIL

### Recruitment of Vacancies in the Western Province Public Service

APPLICATIONS are invited from those who are residence in the Western Province and have certain qualifications for recruitment to following posts being vacants in the Peliyagoda Urban in the Western Province Public Service.

<i>Serial No.</i>	<i>Name of Posts</i>	<i>Nos. of Posts</i>	<i>Salary Scale</i>	<i>Educational Qualification</i>
01	Management Assistant Technology non skill group 2 - Grade III	01	MN 1 - 2016 Rs.27, 140 - 10x300- 11x350-10x495- 10x660-Rs. 45,540	1.Should have passed 6 subjects with credit passes in Sinhala / Tamil / English Language, Maths and two other subjects in the G.C.E. (O/L) Examination in one sittings  and  2. Should have passed minimum on subject (except General Ordinary examination the G.C.E. (A/L)Examination:  3. Should possess a certificate in course on Development of Babies and children not less than 06 months conducted by Institute of Pre School Teachers' Training (Registered) approved by the Government or Government Institute of Pre School Teachers' Training

Serial No.	Name of Posts	Nos. of Posts	Salary Scale	Educational Qualification
				<p><i>Method of Recruitment :</i></p> <p>Conducted a General interview only to Examining preliminary Qualifications and receiving marks and a written examination in attitude and Intelligent - One Hour Paper</p> <p>General Knowledge - one Hour Paper</p> <p>* Should score 40% marks in every paper to pass</p>
02.	Driver preliminary Technician Grade III	01	PL3-2016 Rs.25,790-10x270-10x300-10x330-12x350-Rs. 38,990	Please see Note No.1
03.	Sanitary Labourers Grade III	06	PL1-2016 Rs.24,250-10x250-10x270-10x300-12x330- Rs. 38,410	<p>Should have passed minimum Grade 8 (year 9)</p> <p>Method of Recruitment:</p> <p>Recruited by a Structure Interview</p> <p>Considered reasons will be considered here.</p>
04.	work/ Field Labourers Grade III	02	PL1-2016 Rs.24,250-10x250-10x270-10x300-12x330-Rs. 38,410	<p>Should have passed minimum Grade 8 (year 9)</p> <p>Method of Recruitment:</p> <p>Recruited by a Structure Interview</p> <p>Considered reasons will be considered here.</p>

**Note No. 1 :**

01. To be completed Educational and other Qualifications for Post of Driver:

- I. Should have passed 6 subjects with two credit passes including Sinhala / Tamil Language in the G.C.E.(O/L) Examination not more than two sittings. (At least 5 subjects out of this should have passed in one sittings.)
- II. Should have possessed License on Specialist in driving Private / Rental Vehicles and stetion / Wagon net weight less than 24 Honders issued by the Commissioner of Director of Motor Traffic. (Should be received minimum C and C1 Class License or B class license according to New Driving License before 3 years from Closing date).
- III. Should have a Sound Knowledge on regulations of Highways code.
- IV. Should have minimum three years experience as a driver after receiving driving licence. (Should be proved by a Certificate).
- V. Mininum height should be 5 feet.
- VI. Should have Good Health for serving Day and Night period and should have good eye sight.

02. *Method of Recruitment.*- Recruitment will be done by General interview and Professional Examination.

03. *Age Limits:*

- I. Should be not less than 18 years and more than 45 years on the closing date of applications.
- II. Maximum age Limit for Post of Pre School Teacher is 30 years.  
(Should have attached copy of Birth Certificate. Age limit will not be applicable those who are already in the Public/Provincial Public Service);

04. *General Conditions :*

- I. This post is permanent and pensionable;
- II. Should be contributed Fund of Pension of Widows/Widows and Orphans ;
- III. Those who have recruited should be in 3 years probation period. If present, work and conduct is satisfied within this period they will be Permanent end of the probation period. those who are already permanent in Public/Provincial Public Service should be applicable to one year Acting Post.
- IV. Should be a Citizens of Sri Lanka by descent or by registration;
- V. Should have good characters and good health; if they recruited, they should appear before Medical test held by Government Medical Officer within a month if he is seemed not suitable in health in this test his appointment will be cancelled.
- VI. Should not be convicted in the Court under Penal Code or dismissed from Public/Provincial Public Service;
- VII. Should be a continuous 3 years permanent residents within the Western Province on the closing date of application;
- VIII. Should be admitted to Policies of Official Language;
- IX. After inviting these Applications, All rights to withholding or delaying recruitments or power of cancelling and amending this notice reserve to the Secretary of Peliyagoda Urban Council.

*Mode of Sending Applications.*– The following certified copies of documents should be sent with the application;-

- I. Birth Certificate,
- II. Educational Certificate and School Leaving Certificate,
- III. A Certificate proving Residence (Issued by Grama Niladhari in your residing division within six months period with initial signed by of Divisional Secretary),
- IV. 2 Character Certificates recently obtained,
- V. Certificate of Professional and Experience,
- VI. Valid National Identity Card issued by Department of Persons Registrations,
- VII. Valid Driving Licence (for Post of Drivers),
- IX. Certificate of service Experience.

According to the applications as shown in this Notice prepared applications should be sent only registered post to "Secretary, Peliyagoda Urban Council, Peliyagoda" before 28.01.2019. Those who are already in Public Service should send through Head of Institution and should mentioned the post clearly on the left corner of the envelope which contains application and those who send more than one they should send every application separately (Applications should prepare in A4 size paper by using two sides) as incompleted, not clear as Applications receiving after the closing date will be rejected without any information.

Secretary,  
Peliyagoda Urban Council.

Office of Urban Council,  
Peliyagoda,  
28th November, 2018.

SPECIMEN FORM

PELIYAGODA PRADESHIYA SABHA IN THE WESTERN PROVINCE PUBLIC SERVICE  
POST OF .....

01. Name with initials :\_\_\_\_\_.
02. Names denoting by initials :\_\_\_\_\_.
03. Date of Birth : Year :\_\_\_\_\_. Month :\_\_\_\_\_. Date :\_\_\_\_\_.  
Age on 28.01.2019: Years :\_\_\_\_\_. Months :\_\_\_\_\_. Days :\_\_\_\_\_.
04. Permanent Address :\_\_\_\_\_.
05. Permanent Resident District :\_\_\_\_\_.
06. National Identity Card Number :\_\_\_\_\_.
07. Sex :\_\_\_\_\_.
08. Married or Unmarried :\_\_\_\_\_.
09. Nationality :\_\_\_\_\_.
10. Are you Citizen of Sri Lanka? if so, by Decent/ by Registration :\_\_\_\_\_.
11. Educational Qualification (Details of Examination passed) :\_\_\_\_\_.
- (a) Examination passed Grade / Year :\_\_\_\_\_.
- (b) G. C. E. (O/L) Examination:-  
Index No. :\_\_\_\_\_. Index No. :\_\_\_\_\_.  
Year of examination :\_\_\_\_\_. Year of examination :\_\_\_\_\_.  
First Sitting: Second Sitting:

Subject	Grade

Subject	Grade

- (c) G. C. E. (A/L) Examination:-  
Index No. :\_\_\_\_\_.  
Year of examination:\_\_\_\_\_.

Subject	Grade

12. Professional and other Qualification (Should be proved by Certificate) :\_\_\_\_\_.

13. Other Qualification :\_\_\_\_\_.

14. Service experience :\_\_\_\_\_.

15. Are you convicted before the Court? :\_\_\_\_\_.

If so, give the details :\_\_\_\_\_.

I declare the information furnished by me in the application are true and accurate to the best of my knowledge and belied and I am aware that if any statement is found to be false, I am liable to be disqualified and also liable to be dismissed from service if I found to be false after my appointment to the post.

\_\_\_\_\_,  
Signature of the Applicant.

Date :\_\_\_\_\_.

*If the applicants are still in the Public/Provincial Public Service, Certificate of Head of Institution :*

I certify that the applicant, Mr./Mrs./Miss. .... has been serving in this department as a.....He/ She can be/ cannot be released from his service if he/she is recruited to this post.

While certifying that he/she has not subjected to whatever disciplinary action (except warning). I recommend and submit this application.

\_\_\_\_\_,  
Signature of Head of the Institution.

Name :\_\_\_\_\_.

Designation :\_\_\_\_\_.

Department/Institution :\_\_\_\_\_.

Official Stamp

Date :\_\_\_\_\_.