

## DEPARTMENT OF GOVERNMENT PRINTING

### **Recruitment (open basis) to the Post of Offset Litho Printing Operator in Class 03 of the Management Assistant Technical Service Category of the Department of Government Printing**

APPLICATIONS are called from eligible persons for recruitment (open basis) to the 31 posts of Offset Litho Printing Operator in Class III of Grade III of the Management Assistant Technical Service Category of the Department of the Government Printing coming under the purview of the Ministry of Defence. Duly completed applications prepared in accordance with the specimen given should be sent through registered post to reach the "Government Printer, the Department of Government Printing, 118, Dr. Danister de Silva Mawatha, Colombo 08" on or before 21.01.2019. The envelope enclosing the application should be clearly marked "Recruitment (open basis) to the Post of Offset Litho Printing Operator" on the top left hand corner.

01. *Method of Recruitment.* – The recruits shall be undergone a six month (06) of the vocational training period relevant to the post recruited and shall be admitted to the permanent establishment based on the date of recruitment to the specific post after the successful completion of the 6 months vocational training relevant to the recruitment post. A structured interview will be held to assess the competency of National Vocational Qualification (N. V. Q.) Level 4 and recruitments to the vacant posts will be made by a general interview to check qualifications according to the order of marks obtained from the structured interview. Competency of the candidates in every field related to offset Lithography will be tested and total marks of 100 are given for this.

02. *Service occupying conditions.* – The post is permanent and pensionable. (You shall be subjected to the policy decisions made by the government in the future of the pension scheme to which you are entitled).

03. *Salary scale and salary code entitled to the Post.* – A salary scale of Rs. 29,840 -10x300 - 11x350 - 10x560 - 10x660 - Rs. 48,890 (Monthly) is entitled to this post in terms of Public Administration Circular No. 03/2016.

Salary Code MT1-2016.

04. *Qualifications for recruiting :*

4.1 *Professional Qualifications.* – The applicant should have obtained the National Vocational Qualifications level four (N. V. Q. 4) Competency relevant to the Offset Lithography.

4.2 *Experience.* – Should have an experience not less than of five (05) years in the related field. (This experience should be confirmed by accepted certificates. The applicants should affirm their contribution to the E. P. F./ Pension Fund for their service during this 05 years period of service).

4.3 *Physical Qualifications.* – Every applicant shall have sufficient physical and mental fitness to serve in any part of Sri Lanka and perform the duties of the post.

4.4 *Other Qualifications :*

- 4.4.1 Applicants should be citizens of Sri Lanka,  
4.4.2 Applicants should have good moral character,  
4.4.3 Should not be a clergy of any Religious Chapter,  
4.4.4 Shall not be disqualified to appoint to the public service, according to the Chapter V of the Procedural Rules of the Public Service Commission,  
4.4.5 All qualifications required for appointment to the post should have been satisfied with each and every way as the closing date mentioned by the notice for calling applications,  
4.4.6 Shall discharge the duties at any work shift in the day or night on the exigencies of the service and shall agree to discharge an efficient service in every day of the year regularly as per the availability of duties.

4.5 *Age limit.*– Should not be less than 30 years and not more than 45 years of age as at the closing date of applications.

05. No liability that the applications received after the closing date or the applications lost in the post will be accepted.

06. Any matter not mentioned here would depend on the Printing Service Minute of the Department of Government printing.

07. In the event of any inconsistency between the Sinhala, the Tamil and the English texts of this notice, the Sinhala text shall prevail.

08. If any of the particulars furnished by a candidate are found to be false within his/her knowledge, or if he/she had willfully suppressed any material fact he/she will be liable for dismissal from the service.

GANGANI LIYANAGE,  
Government Printer.

21st December, 2018.

APPLICATION FOR RECRUITMENT (OPEN BASIS) TO THE POST OF OFFSET LITHO PRINTING OPERATOR  
IN CLASS III OF GRADE III OF THE MANAGEMENT ASSISTANT TECHNICAL SERVICE CATEGORY OF THE  
DEPARTMENT OF GOVERNMENT PRINTING

01. Full Name of the candidate : \_\_\_\_\_.  
02. Name with initials :  
• In Sinhala : \_\_\_\_\_.  
• In English : \_\_\_\_\_.  
03. Permanent Address : \_\_\_\_\_.  
04. Date of Birth : \_\_\_\_\_.  
05. Age as at 21.01.2019 : Years : \_\_\_\_\_, Months : \_\_\_\_\_, Days : \_\_\_\_\_.  
06. Gender : \_\_\_\_\_.  
07. Whether married/unmarried : \_\_\_\_\_.  
08. National Identity Card No. : \_\_\_\_\_.  
09. Telephone Numbers : Mobile : \_\_\_\_\_, Residence : \_\_\_\_\_.  
10. Whether Sri Lankan citizen : \_\_\_\_\_.  
11. Educational Qualifications :  
• G. C. E. (O/L) Examination :  
Year : \_\_\_\_\_, Index No. : \_\_\_\_\_.

Subject	Grade	Subject	Grade

\* G. C. E. ((A/L) Examination :

Year : \_\_\_\_\_ Index No. : \_\_\_\_\_.

<i>Subject</i>	<i>Grade</i>

12. Professional Qualifications :

I. Have you obtained National Vocational Qualification (NVQ) relating to the post of Offset Litho Printing Operator ? : \_\_\_\_\_.

(A certified copy shall be attached herewith)

II. If so, the level obtained : \_\_\_\_\_.

III. Other Professional Qualifications : .....  
 .....  
 .....

13. Service Experience : .....  
 .....  
 .....

\* The certificates in support of an experience in the relevant field not less than five (05) years in the accepted institution are attached/not attached herewith.

I hereby certify that the particulars furnished by me in this application are true and accurate. Furthermore, I am aware that if any particulars contained therein are found to be false and incorrect, I am liable to be disqualified.

\_\_\_\_\_,  
 Signature of the Applicant.

Date : \_\_\_\_\_.

14. The applicants who are already engaged in Public Service, should submit the following recommendation of the Head of the Department :

I hereby certify that the particulars furnished in 1-13 above are accurate and this officer has qualified as per the relevant announcement. Furthermore, the officer can be/cannot be released from the current post, if he/she is selected for this post.

\_\_\_\_\_,  
 Designation and Signature of the Head of Department.

Date : \_\_\_\_\_.

15. Attestation of the signature of the applicant :

Signature of the applicant should be attested by a Principal/Retired Principal of a Government School, a Grama Niladhari of a division, a Justice of Peace, Commissioner of Oaths, Attorney-at-Law, Notary Public, Commissioned Officer in the Armed Force, permanent Staff Grade Officer in Government or Local Government Service with an annual consolidated salary fo Rs. 498,960 or above, or a Chief incumbent or a Chief Priest of a Buddhist temple or a distinguish person, in Charge of holy place of any other religion.

\_\_\_\_\_,  
 Designation and Signature.

Date : \_\_\_\_\_.

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PART I : SEC. (IIA) – GAZETTE OF THE DEMOCRATIC SOCIALIST REPUBLIC OF SRI LANKA – 21.12.2018

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I hereby certify that Mr./Mrs./Miss. .... is personally known to me and he/she placed his/her signature in my presence.

\_\_\_\_\_,  
Signature and official stamp.

Date :\_\_\_\_\_.

Name :\_\_\_\_\_.

Designation :\_\_\_\_\_.

Address :\_\_\_\_\_.