

PRADESHIYA SABHA WARIYAPOLA

Announcement of Vacancies - North Western Provincial Council

Wariyapola Pradeshiya Sabha invites applications from people who are permanently residing in the area under the purview of Wariyapola Pradeshiya Sabha for more than 03 years and who possesses the qualifications stated in the table below. The honorable governor of the North Western Provincial Council has granted permission to recruit suitable people for primary unskilled and primary semi-skilled posts by his letters dated 19.11.2008 and 12.05.2009 respectively.

<i>Post</i>	<i>Service Category</i>	<i>Grade</i>	<i>No. of Vacancies</i>	<i>Salary Scale</i>
01. K. K. S.	Primary (Unskilled)	III	01	As per Public Administration Circular 3/2016 PL 1-2016 Rs. 24,250 - 10x250 - 10x270 - 10x300 - 12x330 - Rs. 36,410
02. Work/Field Labourer (Road)	Primary (Unskilled)	III	04	As per Public Administration Circular 3/2016 PL 1-2016 Rs. 24,250 - 10x250 - 10x270 - 10x300 - 12x330 - Rs. 36,410
03. Library Attendant	Primary (Unskilled)	III	01	As per Public Administration Circular 3/2016 PL 1-2016 Rs. 24,250 - 10x250 - 10x270 - 10x300 - 12x330 - Rs. 36,410
04. Tube well Pump Operator	Primary (Semi-skilled)	III	01	As per Public Administration Circular 3/2016 PL 2-2016 Rs. 25,250 - 10x270 - 10x300 - 10x330 - 12x350 - Rs. 38,450

Qualifications :

01. K. K. S., Work/Field Labourer (Road), Library Attendant

- (i) *Education Qualifications.* – At least 02 subjects should be passed at the G. C. E. (O/L) examination. (Except optional subjects)
- (ii) *Recruitment procedure.* – Recruitment will be done based on the results of a structured interview.
- (iii) *Conditions of the Employment.* – These posts are permanent, pensionable and subjected to a 03 years probationary period. Employees whose performance, attendance and conduct are satisfactory and who have passed the first efficiency bar examination will make permanent at the end of the probationary period. As per circulars, employees should contribute to the Widows/Widowers and Orphans Pension Scheme.

02. Tube Well Pump Operator :

I. Education Qualifications :

- (a) *External applicant.* – Should have passed a minimum of two subjects at the G. C. E. (O/L) examination. (Except optional subjects)
- (b) *Internal applicant :*
 - Should be a permanent employee of Wariyapola Pradeshiya Sabha whose salary is based on PL- 1 scale.
 - Should have passed grade 8 (9th year) from a school approved by the government of Sri Lanka.

- II. *Technical Skills.*– Should pass a certificate on tube well mechanic issued by a technical college, a national training institute or an institute accepted by the tertiary institute certificate should be of NVQ 2 or level 3.
- III. *Experience.*– A minimum of 2 year experience in a relevant public sector institute or a corporation/statutory board or an institute approved by the tertiary institute.
- IV. *Recruitment Procedure.*– Successful candidates will be identified based on the results of a structured interview. Preference will be given to temporary/casual/relief worker of the Pradeshiya Sabha and permanent employees on PL-1 salary scale.
- V. *General Conditions (for all posts) :*
1. Age should be not less than 18 years and not more than 45 years at the closing date of applications.
 2. Applicants should be Sri Lankan's either by descent or registration.
 3. Should bear a good character and a good health.
 4. Shouldn't be a person who is being punished by the court under the criminal code.
 5. Should produce a letter issued by the Grama Niladhari and counter signed by the Divisional Secretary to prove the continued residence of more than 03 years in the area under the purview of Wariyapola Pradeshiya Sabha.
 6. The Secretary of Wariyapola Pradeshiya Sabha reserves all rights to postpone recruitments and cancellation or editing the advertisement during the period of calling applications or after the closing date of the applications.
- VI. If the applicant is an employee of the Pradeshiya Sabha age limit is not applicable and the applicant should not-being punished except a warning, during the last 05 years and should have earned all annual salary increment during that period.
- VII. *Applying Procedure.*– A completed application prepared according to the attached application form should be sent under the registered post to the Secretary, Pradeshiya Sabha, Wariyapola to reach before 30.11.2018 State the post applying for at the top left corner of the envelope.

Provide copies of the following certificates/documents along with the application :

1. Birth Certificate,
2. Educational Certificates,
3. Certificate of technical competition/skills and experience (for semi-skilled posts),
4. National Identity card,
5. Grama Niladhari's certificate (signed by the Divisional Secretary),
6. Service certificate to prove more than 02 year service as a tube well operator.

Y. M. SENANAYAKA,
Secretary,
Pradeshiya Sabha Wariyapola.

At Pradeshiya Sabha Wariyapola,
29th October, 2018.

WARIYAPOLA PRADESHIYA SABHA

APPLICATION FOR THE POST OF

01. (a) Name with initials :_____.
- (b) Name in full :_____.
02. Private Address :_____.
03. Date of Birth : Year :_____. Month :_____. Date :_____.
- (a) Age as at 30th November, 2018 : Years :_____. Months :_____. Days :_____.
04. Divisional Secretariat Division :_____.
05. Are you a citizen of Sri Lanka either by descent ? or registration :_____.
06. Gender (Male/Female) :_____.
07. Civil Status (Married/Unmarried) :_____.
08. Higher examination passed :_____.
09. Technical proficiencies :_____.
10. Vocational Qualifications :_____.
11. Have you being punished by a court of law ? :_____.
12. If so, what is the nature of the punishment :_____.
13. Provide details if you are already an employee of Wariyapola Pradeshiya Sabha :_____.

I hereby certify that the information provided in this application are true and correct. I am aware that I will be disqualified, if incorrect or false information were uncovered prior to the recruitment and my service will be terminated if incorrect or false information were uncovered after the recruitments.

_____,
 Signature of the applicant.

Date :_____.