

KATUNAYAKE SEEDUWA URBAN COUNCIL

APPLICATIONS are hereby called from the candidates who are permanently residing in the Western Province, who possess requisite qualifications prescribed in this notification to be recruited to the under mentioned vacant post in the Katunayake-Seeduwa Urban Council of the Western Province Public Service.

2. The application forms which have been prepared in accordance with the specimen application form specified here with should be sent under registered post on or before 26.10.2018 to the Secretary, Katunayake-Seeduwa Urban Council, Seeduwa. On the top left hand corner of the envelope the post applied for has to be mentioned. Incomplete, illegible and late applications will be rejected.

01. *Designation.*– Pre School Teacher III.

Method of Recruitment.– (Open/limited).

Number of Vacancies.– 02.

Salary Scale.– In terms of the salary circular of P. A. C. 03/2016 and the salary code MN 1-2016. The salary scale is (Rs. 27,140 - 10x300 - 11x350 - 10x495 - 10x600 - Rs. 45,540). In accordance with the provisions available under the said circular and as specified in Schedule II an efficiency bar examination is due prior to the 4th annual salary step Rs. 21,532.

Qualifications for Recruitment :

Educational Qualifications.– (For open candidates)

Should have passed at least six subjects in G. C. E. (O/L) examination including Language (Sinhala, Tamil, English), Mathematics and another 2 subjects with credit passes in single sitting and at least one subject in G. C. E. (A/L) examination excluding General Knowledge Test.

Educational Qualifications.– (For limited candidates)

Should have passed at least six subjects including 02 credit passes in Language and Mathematics in G. C. E. (O/L) Examination in not more than two sittings. (Should have passed 05 subjects in single sitting)

Professional Qualifications.– (For open/limited candidates)

Should have followed a course in Childhood Education and Childhood Development conducted by a pre school teacher training government institution or by a government registered institution, for not less than 6 months and obtained a certificate offered by the relevant institution.

(According to the Western Province pre school charter, the course period should be one year. Hence the priority may be given to the candidates who have completed a course conducted for one year or more)

Experience.– (For limited applicants)

Should be permanent employees drawing a primary service salary scale of the relevant local government body, having completed an active and satisfied 5 years service and should not have been subjected to any punishment for disciplinary offences.

Other Qualifications required :

- (i) Applicant should be a citizen of Sri Lanka,
- (ii) Should be a permanent resident for a period of immediate previous 3 years within the area of authority of the Western Province.
- (iii) Should have an excellent character.
- (iv) Should not be below 18 years of age and not above 30 years of age on the closing date of the applications.

- (v) A person who has not been a convicted in a court of law penalized under the penal code or not been a person who has been terminated from the government service/Local Government Service and not been a person who has retired under of P. A. C. 44/90.
- (vi) The selected candidates should undergo a medical test performed by a government medical officer within a period of one month and the appointment may be discontinued in illegibility of physical condition.

Written Examination : (For open/limited candidates)

<i>Subjects</i>	<i>Maximum Marks</i>	<i>Pass Marks</i>
Competency and Aptitude Test	100	40%
General Knowledge	100	40%

- * A sum of Rs. 1,000 should be paid as examination fee.
- * Filling of vacancies shall be done as the serial of obtained higher marks and the priority may be given to the candidates who are in younger ages and with smart personality in accordance with the institution requirements.
- * **Note.**— Only in case of inability of filling the vacancies within the limited candidates, the open candidates may be called for filling the vacancies.

02. *Designation.*— Health Overseer/Field work Overseer III.

Method of Recruitment.— (Open)

Number of Vacancies.— 02.

Salary Scale.— In terms of the salary circular of P. A. C. 03/2016 and the salary code MN 1-2016 the salary scale is (Rs. 27,140 - 10x300 - 11x350 - 10x495 - 10x600 - Rs. 45,540). In accordance with the provisions available under the said circular and as specified in Schedule II an efficiency bar examination is due prior to the 4th annual salary step Rs. 21,532.

Educational Qualifications.— Should have passed at least six subjects in G. C. E. (O/L) examination including language (Sinhala, Tamil, English), Mathematics and another 2 subjects with credit passes in single sitting and at least one subject in G. C. E. (A/L) examination excluding General Knowledge Test.

Professional Qualifications.— Not applicable.

Experience.— Not applicable.

Physical Fitness.— Every candidate should be mentally and physically fit to discharge the duties of the post.

Other Qualifications required :

- (i) Applicant should be a citizen of Sri Lanka,
- (ii) Should be a permanent resident for a period of immediate previous 3 years within the area of authority of the Western Province.
- (iii) Should have an excellent character.
- (iv) Should not be below 18 years of age and not above 30 years of age on the closing date of the applications.
- (v) A person who has not been a convicted in a court of law penalized under the penal code or not been a person who has been terminated from the government service/Local Government Service and not been a person who has retired under of P A C 44/90.

- (vi) The selected candidates should undergo a medical test performed by a government medical officer within a period of one month and the appointment may be discontinued in illegibility of physical condition.

Written Examination :

<i>Subjects</i>	<i>Maximum Marks</i>	<i>Pass Marks</i>
Competency and Aptitude Test	100	40%
General Knowledge in current affairs	100	40%

- * Filling of vacancies shall be done as the serial of obtained higher marks.
- * A sum of Rs. 1,000 should be paid as Examination fee.

General Interview.– Any marks will not be given in this interview. Only the basic qualifications will be examined.

Structural Test : Not applicable.

03. *Designation.*– Dispenser III.

Method of Recruitment.– (Open)

Number of Vacancies.– 01.

Salary Scale.– In terms of the salary circular of P A C 03/2016 and the salary code : PL-2-2016 (Rs. 25,790 -10x270 -10x300 - 10x330 - 12x350 - Rs. 38,990. In accordance with the provisions available under the said circular and as specified in Schedule II, an efficiency bar examination is due prior to the 4th annual salary step Rs. 20,034.

Educational Qualifications.– Should have passed at least six subjects including 02 credit passes in G. C. E. (O/L) Examination in 2 sittings. (5 passes should be possessed in single sitting).

Professional Qualifications.– Not applicable.

Experience.– Should possess working experience of working in a government Ayurvedic dispensary or a government approved registered Ayurvedic dispensary for.

Physical Fitness.– Should be of good physical and mental health to perform the duties related to the post.

Other Qualifications required :

- (i) Applicant should be a citizen of Sri Lanka,
- (ii) Should be a permanent resident for a period of immediate previous 3 years within the area of authority of the Western Province.
- (iii) Should have an excellent character.
- (iv) Should not be below 18 years of age and not above 45 years of age on the closing date of the applications.
- (v) A person who has not been a convicted in a court of law penalized under the penal code or not been a person who has been terminated from the government service/Local Government Service and not been person who has retired under of P A C 44/90.
- (vi) The selected candidates should undergo a medical test performed by a government medical officer within a period of one month and the appointment may be discontinued in illegibility of physical condition.

Written Examination.– Not applicable.

General interview.– Not applicable.

Structural Examination :

Syllabus of Structural Test :

<i>Main topics for marks</i>	<i>Maximum Marks</i>	<i>Minimum marks for selection</i>
In addition to 6 passes including 2 credit passes at G. C. E. (O/L) examination as the basic qualifications mentioned, only 2 subjects are maximally considered from the passes additionally obtained - * General pass - 04 Marks * Credit pass - 06 Marks * Distinction - 08 Marks * Distinction (Higher) - 10 Marks	20	50%
Identification and basic knowledge of indigenous medicine will be considered	75	
Personality of the employee and the way of facing to the interview and other facts will be concerned	5	
Total Marks	100	

Note.– Recruitments for the vacancies in the order of the merits obtaining the marks and the necessities concerned at the general interview are also considered.

04. *Designation.*– Driver III.

Method of Recruitment.– (open)

Number of Vacancies.– 02.

Salary Scale.– In terms of the salary circular of P. A. C. 03/2016 and the salary code- PL-3-2016 Rs. 25,790 -10x270 - 10x300 - 10x330 - 12x350 - Rs. 38,990.

In accordance with the provisions available under the said circular and as specified in Schedule II, an efficiency bar examination is due prior to the 4th annual salary step Rs. 20,462.

Educational Qualifications.– Should have passed at least six subjects with 02 credit passes including (Sinhala/English) Language in G. C. E. (O/L) Examination in not more than two sittings. (Should have passed 05 subjects in single sitting).

Professional Qualifications :-

- (A) Should have a fair knowledge of the High Way Code.
- (B) Should possess a valid driving license issued by the Commissioner General of Motor Traffic with regard to driving of private/hiring cars and station wagons tare of which less than 24CWT. (A driving license in vehicle class C and C1 or a driving license in class B under new procedure shall have been obtained at least before 03 years from the date of recruitment.)
- (C) According to the requirements of the institution, the Authority of appointing shall impose the basic requisites in the instances of filling the vacancies from the drivers who possess experience of driving the heavy vehicles, the heavy vehicle driving license (heavy vehicle driving license for light vehicles tare of which not exceeding 34 hundreds and motor coaches carrying more than 32 passengers as "A1 and C1" or under new procedure of issuing driving license class "B and D1" driving license otherwise class "A" driving license issued by the Commissioner of Motor Traffic for driving motor vehicles and heavy trailers

tare of which exceeding 34 hundreds and driving a motor coach carrying over 32 passengers or under new procedure, driving license class "D".)

Experience.– Should have 03 years experience as a vehicle driver after obtaining the license. (Should be confirmed by the certificate of services).

Physical Fitness.– Minimum height should be 5 feet. Should be physically and visually fit to perform the duties during day and night. It should be confirmed by a certificate issued by a government medical officer.

Other Qualifications required :

- (i) Applicant should be a citizen of Sri Lanka,
- (ii) Should have an excellent character.
- (iii) Should be a permanent resident not less than for a period of immediate previous 3 years within the area of authority of the Western Province as at the closing date of applications.
- (iv) A person who has not been a convicted in a court of law penalized under the penal code or not been a person who terminated in government service/Local Government Service and not been a person who has retired under of P. A. C. 44/90.
- (v) The selected candidates should undergo a medical test performed by a government medical officer within a period of one month and the appointment may be discontinued in illegibility of physical condition.

Age.– Should not be below 18 years of age and over 45 years of age on the closing date of applications.

* The applications which were called regarding the position vacant in the advertisement, published in the Dinamina News paper on the date of 11.11.2017.

05. *Designation.*– Library Assistant III.

Method of Recruitment.– (open).

Number of Vacancies.– 01.

Salary Scale.– In terms of the salary circular of P. A. C. 03/2016 and the salary code PL-1-2016 the salary scale is (Rs. 24,250 -10x250 -10x270 - 10x300 - 12x330 - Rs. 36,410). In accordance with the provisions available under the said circular and as specified in Schedule II, an efficiency bar examination is due prior to the 4th annual salary step Rs. 19,242.

Educational Qualifications.– Should have passed at least six subjects with 02 credit passes in G. C. E. (O/L) Examination in not more than two sittings. (Should have passed 05 subjects in single sitting).

Professional Qualifications.– Not applicable.

Experience.– Not applicable.

Physical Fitness.– Every candidate should be mentally and physically fit to serve in the Western Province and discharge the duties of the post.

Other Qualifications required :

- (i) Applicant should be a citizen of Sri Lanka.
- (ii) Should be a permanent resident for a period of immediate previous 3 years within the area of authority of the Western Province.
- (iii) Should have an excellent character.

- (iv) Should not be below 18 years of age and not above 45 years of age on the closing date of the applications.
- (v) A person who has not been a convicted in a court of law penalized under the penal code or not been a person who has been terminated from the government service/Local Government Service and not been a person who has retired under of P. A. C. 44/90.
- (vi) The selected candidates should undergo a medical test performed by a government medical officer within a period of one month and the appointment may be discontinued in illegibility of physical condition.

Written Examination. - Not applicable.

Structural Examination :

Syllabus of Structural Examination :

<i>Main topics for marks</i>	<i>Maximum Marks</i>	<i>Minimum marks for selection</i>
In addition to 6 passes including 2 credit passes at G. C. E. (O/L) examination as the basic qualifications mentioned, only 2 subjects are maximally considered from the passes additionally obtained - * General pass - 04 Marks * Credit pass - 06 Marks * Distinction - 08 Marks * Distinction (Higher) - 10 Marks	20	} 50%
The general knowledge of current affairs in the local and international sphere	75	
Personality and the nature of facing for the interview and other facts will be considered	5	
Total Marks	100	

* *Note.* - Recruitments for the vacancies in the order of the merits obtaining the marks and the certificates concerned at the general interview are also considered.

* The applications which were called regarding the position vacant in the advertisement, published in the Dinamina Newspaper on the date of 11.11.2017.

06. *Designation.* - Playground curator III.

Method of Recruitment. - (open).

Number of Vacancies. - 01.

Salary Scale. - In terms of the salary circular of P. A. C. 03/2016 and the salary code PL-1-2016 the salary scale is Rs. (24,250 -10x250 -10x270 - 10x300 - 12x330 - 36,410). In accordance with the provisions available under the said circular and as specified in Schedule II, an efficiency bar examination is due prior to the 4th annual salary step Rs. 19,242.

Educational Qualifications. - Should have passed at least six subjects in G. C. E. (O/L) with 02 credit passes in 2 sittings. (5 passes should be passes in single sitting).

1. Should not be below 18 years of age and not above 45 years of age on the closing date of the applications. Age limit not applicable for those who confirmed in government/local government service.

Professional Qualifications. - Not applicable.

Experience.– Not applicable.

Physical Fitness.– Every candidate should be mentally and physically fit to discharge the duties of the post.

Other Qualifications required :

- (i) Applicant should be a citizen of Sri Lanka,
- (ii) Should be a permanent resident for a period of immediate previous 3 years within the area of authority of the Western Province.
- (iii) Should have an excellent character.
- (iv) Should not be below 18 years of age and not above 30 years of age on the closing date of the applications.
- (v) A person who has not been a convicted in a court of law penalized under the penal code or not been a person who has been terminated from the government service/Local Government Service and not been a person who has retired under of P A C 44/90.
- (vi) The selected candidates should undergo a medical test performed by a government medical officer within a period of one month and the appointment may be discontinued in illegibility of physical condition.

Structural Examination :

Syllabus of Structural Examination :

<i>Main topics for marks</i>	<i>Maximum Marks</i>	<i>Minimum marks for selection</i>
In addition to 6 passes including 2 credit passes at G. C. E. (O/L) examination as the basic qualifications mentioned, only 2 subjects are maximally considered from the passes additionally obtained - * General pass - 04 Marks * Credit pass - 06 Marks * Distinction - 08 Marks * Distinction (Higher) - 10 Marks	20	} 50%
The general knowledge of current affairs in the local and international sphere	75	
Personality and the nature of facing for the interview and other facts will be tested	5	
Total Marks	100	

Note.– Recruitments due make from whom obtained the order of marks obtain in structural test, in this instance, checking of certificate in general interview due perform in this instance.

07. *Designation.*– Office Assistant III.

Method of Recruitment.– (open)

Number of Vacancies.– 03.

Salary Scale.– In terms of the salary circular of P A C 03/2016 and the salary code PL-1-2016 the salary scale is Rs. 24,250 - 10x250 - 10x270 - 10x300 - 12x330 - Rs. 36,410. In accordance with the provisions available under the said circular and as specified in Schedule II, an efficiency bar examination is due prior to the 4th annual salary step Rs. 19,242.

Educational Qualifications.– Should have passed at least six subjects in G. C. E. (O/L) with 02 credit passes in 2 sittings. (5 passes should be passes in single sitting).

Professional Qualifications. - Not applicable.

Experience. - Not applicable.

Physical Fitness. - Every candidate should be mentally and physically fit to discharge the duties of the post.

Other Qualifications required :

- (i) Applicant should be a citizen of Sri Lanka,
- (ii) Should be a permanent resident for a period of immediate previous 3 years within the area of authority of the Western Province.
- (iii) Should have an excellent character.
- (iv) Should not be below 18 years of age and not above 45 years of age on the closing date of the applications.
- (v) A person who has not been a convicted in a court of law penalized under the penal code or not been a person who has been terminated from the government service/Local Government Service and not been a person who has retired under of P A C 44/90.
- (vi) The selected candidates should undergo a medical test performed by a government medical officer within a period of one month and the appointment may be discontinued in illegibility of physical condition.

Structural Examination :

Syllabus of Structural Examination :

<i>Main topics for marks</i>	<i>Maximum Marks</i>	<i>Minimum marks for selection</i>
In addition to 6 passes including 2 credit passes at G. C. E. (O/L) examination as the basic qualifications mentioned, only 2 subjects are maximally considered from the passes additionally obtained - * General pass - 04 Marks * Credit pass - 06 Marks * Distinction - 08 Marks * Distinction (Higher) - 10 Marks	20	50%
The general knowledge of current affairs in local and international sphere	75	
Personality and the nature way of facing for the interview and other facts will be tested	5	
<i>Total Marks</i>	100	

Note. - Recruitments due make from whom obtained the order of marks obtain in structural test, in this instance, checking of certificate in general interview due perform in this instance.

08. *Designation.* - Watcher III.

Method of Recruitment. - (open)

Number of Vacancies. - 01.

Salary Scale. - In terms of the salary circular of P A C 03/2016 and the salary code PL-1-2016 the salary scale is (Rs. 24,250 - 10x250 - 10x270 - 10x300 - 12x330 - Rs. 36,410). In accordance with the provisions available under the said circular and as specified in Schedule II, an efficiency bar examination is due prior to the 4th annual salary step Rs. 19,242.

Educational Qualifications.– Should have passed at least six subjects in G. C. E. (O/L) with 02 credit passes in 2 sittings. (5 passes should be passes in single sitting).

Professional Qualifications.– Not applicable.

Experience.– Not applicable.

Physical Fitness.– Every candidate should be mentally and physically fit to discharge the duties of the post.

Other Qualifications Required :

- (i) Applicant should be a citizen of Sri Lanka,
- (ii) Should be a permanent resident for a period of immediate previous 3 years within the area of authority of the Western Province.
- (iii) Should have an excellent character.
- (iv) Should not be below 18 years of age and not above 45 years of age on the closing date of the applications.
- (v) A person who has not been a convicted in a court of law penalized under the penal code or not been a person who has been terminated from the government service/Local Government Service and not been a person who has retired under of P. A. C. 44/90.
- (vi) The selected candidates should undergo a medical test performed by a government medical officer within a period of one month and the appointment may be discontinued in illegibility of physical condition.

Structural Examination :

Syllabus of Structural Examination :

<i>Main topics for marks</i>	<i>Maximum Marks</i>	<i>Minimum marks for selection</i>
In addition to 6 passes including 2 credit passes at G. C. E. (O/L) examination as the basic qualifications mentioned, only 2 subjects are maximally considered from the passes additionally obtained - * General pass - 04 Marks * Credit pass - 06 Marks * Distinction - 08 Marks * Distinction (Higher) - 10 Marks	20	50%
The general knowledge of current affairs in the local and international sphere	75	
Personality and the nature of facing for the interview and other facts will be tested	5	
<i>Total Marks</i>	100	

Note.– Recruitments due make from whom obtained the order of marks obtain in structural test, in this instance, checking of certificate in general interview due perform in this instance.

09. *Designation.*– Sanitary Labourer III.

Method of Recruitment.– (open)

Number of Vacancies.– 14.

Salary Scale.– In terms of the salary circular of P. A. C. 03/2016 and the salary code PL-1-2016 the salary scale is (Rs. 24,250 - 10x250 - 10x270 - 10x300 - 12x330 - Rs. 36,410). In accordance with the provisions available

under the said circular and as specified in Schedule II, an efficiency bar examination is due prior to the 4th annual salary step Rs. 19,242.

Educational Qualifications.— Should have passed Grade 08.

Professional Qualifications.— Not applicable.

Experience.— Not applicable.

Physical Fitness.— Every candidate should be mentally and physically fit to discharge the duties of the post.

Other Qualifications required :

- (i) Applicant should be a citizen of Sri Lanka,
- (ii) Should be a permanent resident for a period of immediate previous 3 years within the area of authority of the Western Province.
- (iii) Should have an excellent character.
- (iv) Should not be below 18 years of age and not above 45 years of age on the closing date of the applications.
- (v) A person who has not been a convicted in a court of law penalized under the penal code or not been a person who has been terminated from the government service/Local Government Service and not been person who has retired under of P. A. C. 44/90.
- (vi) The selected candidates should undergo a medical test performed by a government medical officer within a period of one month and the appointment may be discontinued in illegibility of physical condition.

Structural Examination :

Syllabus of Structural Examination :

<i>Main topics for marks</i>	<i>Maximum Marks</i>	<i>Minimum marks for selection</i>
An officer in permanent/casual/temporary in a local government institution's period of service 5 marks per year	15	} 50%
Other certificates regards to the service	5	
The general knowledge of current affairs in the local and international sphere	75	
Personality	5	

Note.— Recruitments due make from whom obtained the order of marks obtain in structural test, in this instance, checking of certificate in general interview due perform in this instance.

10. *Designation.*— Road Labourer III.

Method of Recruitment.— (open)

Number of Vacancies.— 03.

Salary Scale.— In terms of the salary circular of P. A. C. 03/2016 and the salary code PL-1-2016 the salary scale is Rs. 24,250 - 10x250 - 10x270 - 10x300 - 12x330 - Rs. 36,410. In accordance with the provisions available under the said circular and as specified in Schedule II, an efficiency bar examination is due prior to the 4th annual salary step Rs. 19,242.

Educational Qualifications.— Should have passed Grade 08.

Professional Qualifications.– Not applicable.

Experience.– Not applicable.

Physical Fitness.– Every candidate should be mentally and physically fit to discharge the duties of the post.

Other Qualifications required :

- (i) Applicant should be a citizen of Sri Lanka,
- (ii) Should be a permanent resident for a period of immediate previous 3 years within the area of authority of the Western Province.
- (iii) Should have an excellent character.
- (iv) Should not be below 18 years of age and not above 45 years of age on the closing date of the applications.
- (v) A person who has not been a convicted in a court of law penalized under the penal code or not been a person who has been terminated from the government service/Local Government Service and not been person who has retired under of P. A. C. 44/90.
- (vi) The selected candidates should undergo a medical test performed by a government medical officer within a period of one month and the appointment may be discontinued in illegibility of physical condition.

Structural Examination :

<i>Main topics for marks</i>	<i>Maximum Marks</i>	<i>Minimum marks for selection</i>
(5 marks) for each year for the service based on/casual/ substitute/contract basic in a local government institution	15	} 50%
Other certificates relevant to the position	5	
The general knowledge of current affairs in the local and international sphere	75	
Personality	5	

Note.– Recruitments due make from whom obtained the order of marks obtain in structural test, in this instance, checking of certificate in general interview due perform in this instance.

11. *Designation.*– Water Pump Operator III.

Method of Recruitment.– (open)

Number of Vacancies.– 01.

Salary Scale.– In terms of the salary circular of P A C 03/2016 and the salary code PL-1-2016 the salary scale is Rs. 24,250 - 10x250 -10x270 - 10x300 - 12x330 - Rs. 36,410. In accordance with the provisions available under the said circular and as specified in Schedule II, an efficiency bar examination is due prior to the 4th annual salary step Rs. 19,242.

Educational Qualifications.– Should have passed Grade 08.

Professional Qualifications.– Not applicable.

Experience.– Not applicable.

Physical Fitness.– Every candidate should be mentally and physically fit to discharge the duties of the post.

Other Qualifications required :

- (i) Applicant should be a citizen of Sri Lanka,
- (ii) Should be a permanent resident for a period of immediate previous 3 years within the area of authority of the Western Province.
- (iii) Should have an excellent character.
- (iv) Should not be below 18 years of age and not above 45 years of age on the closing date of the applications.
- (v) A person who has not been a convicted in a court of law penalized under the penal code or not been a person who has been terminated from the government service/Local Government Service and not been a person who has retired under of P A C 44/90.
- (vi) The selected candidates should undergo a medical test performed by a government medical officer within a period of one month and the appointment may be discontinued in illegibility of physical condition.

Structural Examination :

<i>Main topics for marks</i>	<i>Maximum Marks</i>	<i>Minimum marks for selection</i>
An officer in permanent/casual/temporary in a local government institution's period of services - 5 marks per year	15	} 50%
Other certificates regards to the service	5	
The general knowledge of current affairs in the local and international sphere	75	
Personality	5	

Note.– Recruitments due make from whom obtained the order of marks obtain in structural test, in this instance, checking of certificate in general interview due perform in this instance.

12. *Designation.*– Electrical Labourer III.

Method of Recruitment.– (open)

Number of Vacancies.– 02.

Salary Scale.– In terms of the salary circular of P A C 03/2016 and the salary code PL-1-2016 the salary scale is Rs. 24,250 - 10x250 - 10x270 - 10x300 - 12x330 - Rs. 36,410. In accordance with the provisions available under the said circular and as specified in Schedule II, an efficiency bar examination is due prior to the 4th annual salary step Rs. 19,242.

Educational Qualifications.– Should have passed Grade 08.

Professional Qualifications.– Not applicable.

Experience.– Not applicable.

Physical Fitness.– Every candidate should be mentally and physically fit to discharge the duties of the post.

Other Qualifications required :

- (i) Applicant should be a citizen of Sri Lanka,
- (ii) Should be a permanent resident for a period of immediate previous 3 years within the area of authority of the Western Province.
- (iii) Should have an excellent character.

- (iv) Should not be below 18 years of age and not above 45 years of age on the closing date of the applications.
- (v) A person who has not been a convicted in a court of law penalized under the penal code or not been a person who has been terminated from the government service/Local Government Service and not been a person who has retired under of P A C 44/90.
- (vi) The selected candidates should undergo a medical test performed by a government medical officer within a period of one month and the appointment may be discontinued in illegibility of physical condition.

Structural Examination :

<i>Main topics for marks</i>	<i>Maximum Marks</i>	<i>Minimum marks for selection</i>
An officer in permanent/casual/temporary in a local government institution's period of service. 5 marks per year	15	} 50%
Other certificates regards to the service	5	
The general knowledge of current affairs in the local and international sphere	75	
Personality	5	

Note.– Recruitments due make from whom obtained the order of marks obtain in structural test, in this instance, checking of certificate in general interview due perform in this instance.

13. *Method of Recruitment.*– Recruitment will be made under the procedures of recruitment approved by the Hon. Governor of the Western Province.

14. *Conditions for Recruitment :*

- (i) The post is permanent.
- (ii) Should contribute to the Widows/Widowers and Orphanage Pension Scheme.
- (iii) Recruited employees are subject to a probation period of three years. The service is made permanent at the end of the probation period on the duties, attendance and the discipline is satisfactory. Employees who are already confirmed in the public service are subject to an acting period of one year.
- (iv) All appointees shall adhere to establishment code, financial regulations of Western Provincial Council, Orders of Hon. Governor of Western Provincial Council, Orders which will be enacted from time to time by the Western Provincial Public Service Commission, rules enacted by Commissioner of Provincial Government, Head of Institution of Provincial Government.
- (v) In addition, all appointees shall adhere to establishment code, financial regulations of Western Provincial Council. All appointees shall adhere to orders which will be enacted from time to time by Western Provincial Public Service Commission and Department of Provincial Government and Secretary of the Katunayaka - Seduwa Urban Council.

15. *Method of Application :*

- (i) Applications should be prepared according to the specimen application given at the end of this notice.
- (ii) The original copy of the money order obtained from any post office valued Rs. 1,000, directed to "The Secretary" of Katunayaka-Seeduwa Urban Council, and sited paying office "Seeduwa", should be affixed on the cage given in the specimen application (A photocopy of the money order can be kept by the applicant).
- (iii) An applicant who is called for the interview, should furnish original copies of following documents and photocopies of the certificates shown from "B to H" should be sent with the application.
 - (a) An envelope measured 9x4 inches, penned down your name and address,
 - (b) Certificate of birth,

- (c) Educational certificates or acquired other certificates for highest educational qualifications.
 - (d) Certificates for professional qualifications.
 - (e) Certificates for experience.
 - (f) Certificates for permanent residency (Certified by the Divisional Secretary).
 - (g) For post of driver, a security clearance report should be furnished (issued by the relevant police station according to the permanent residency. It should be within 06 months of period).
 - (h) Character certificate.
- (iv) If any applicant sends applications for more than one post, separately prepared applications for each position should be sent having enclosed in separate envelopes.
- (v) Applications should be sent under registered post to reach the "Secretary" Katunayake-Seeduwa Urban Council, Seeduwa, on or before 26.10.2018. On top left hand corner of the envelope, containing the application, should bear the post you are applying.

Secretary,
Katunayaka-Seeduwa Urban Council.

22nd September, 2018.

Katunayaka-Seeduwa Urban Council

APPLICATION FOR THE POST OF

01. (A) Name with Initials : _____.
 (B) Name denotes by initials : _____.
02. National Identity Card Number :

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03. Address of permanent residency : _____ . Telephone Number : _____.
04. Official Address : _____ . Telephone Number : _____.
05. Date of Birth : _____.
06. Age on 26.10.2018 : Years : _____, Months : _____, Days : _____.
07. District of permanent residency : _____.
08. Married or Unmarried : _____.
09. Sex (Male/Female) : _____.
10. Educational Qualifications :
- G. C. E. (O/L) Examination :

<i>Subject</i>	<i>Result</i>	<i>Subject</i>	<i>Result</i>

G. C. E. (A/L) Examination :

<i>Subject</i>	<i>Result</i>	<i>Subject</i>	<i>Result</i>

11. Vocational Qualifications and Experience :_____.

12. To confirm the above details, proof documents have been submitted here :

(Put ✓ or x mark as applicable)

(a) Envelope measured 9x4 with name and address

(b) A Certified photocopy of Birth certificate

(c) Certified photocopies of Educational certificates or acquired other certificates for highest educational qualification

(d) Certified photocopies of certificates for experience

(e) A certified photocopy of both sides of National Identity Card

13. Affix the original copy of money order here :

(a) Serial Number of the Money Order :_____.

(b) Date of issue :_____.

(c) Amount :_____.

14. Were you an employee under the government of Sri Lanka ? If yes, give details :_____.

I do hereby certify that above details furnished by me are true and correct. If it is revealed as false any of details furnished by me, before selection to the post, liable to disqualified to the post and if revealed after the selection, liable to discontinue the service without any compensation.

_____,
Signature of the Applicant.

Date :_____.

Certificate of the Head of Department/Institution :

The applicant Mr./Mrs./Miss has been working in this department/institution as His/Her work are satisfactory and he/she has not been subject to any disciplinary punishment. He/She can be/cannot be release from the service if select for above post, and this application is recommended and submitted.

_____,
Signature of Head of Department/Institution with official stamp.

Date :_____.