

**MILLANIYA PRADESHIYA SABHA**

APPLICATIONS are called for the undermentioned vacant posts in the Millaniya Pradeshiya Sabha, from applicants who possess qualifications mentioned in this notification and who are permanent residents in the Western Province.

<i>Serial No.</i>	<i>Designation</i>	<i>No. of Post</i>	<i>Educational and Other Qualifications</i>	<i>Salary Scale and Salary Code</i>	<i>Recruitment</i>
01	Primary Level Un-skilled Category Health Labourer Grade III	03	Should have passed Grade 8 (Year 9)	Rs. 24,250 - 250 x10 - 270x10 - 300 x 10 - 330 x 12 - Rs. 36,410 PL 1-2016	Interview will be conducted by a structural Board of interview. At this interview the period of service in a Local Government institution on casual, substitute, contract basis, other certificates with regard to the experience obtained in relation to the post, and general knowledge regarding National and International Level current events and the personality will be considered.
02	Primary Level Un-skilled Category Work/Field Labourer Grade III	20	Should have passed Grade 8 (Year 9)	Rs. 24,250 - 250 x10 - 270x10 - 300x10 - 330 x12 - Rs. 36,410 PL 1-2016	Interview will be conducted by a structural Board of interview. At this interview the period of service in a Local Government institution on casual, substitute, contract basis, other certificates with regard to the experience obtained in relation to the post, and general knowledge regarding National and International Level current events and the personality will be considered.

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03	Primary Level Un-skilled Category Service Watcher Grade III	04	Should have passed G. C. E. (O/L) Examination in not more than two sittings in 06 subjects with two credit passes (Should have passed at least 05 subjects in one sitting)	Rs. 24,250 - 250 x10 - 270x10 - 300x10 - 330 x12 - Rs. 36,410 PL 1-2016	Interview will be conducted by a structural Board of interview (At the interview for the consideration of basic education qualifications, in addition to consider the additional educational Qualifications, the knowledge of international and current affairs in national level and the personality will be considered)
04	Primary Level Skilled Category Service Driver Grade III	04	Should have passed 06 subjects with two credit passes including Sinhala/Tamil Language not more than two sittings in the G. C. E. (O/L) Examination (05 subjects out of this should have passed in one sitting)  <i>Professional Qualifications :</i> I. Should have obtained a Driving License for Motor Vehicles issued by the Commissioner General of Motor Traffic to drive private/rented out vehicles and station wagons of less than the tare of 24 cwt. Should have obtained minimum of "C" and "C1" class vehicle license or "B" class new Driving License according to new Driving License three (03) years before the date of appointment.  II. Should have a good knowledge of Road Regulation Code.  <i>Experience.</i> – Should have three years experience in driving after receiving license (Should prove by certificates)  <i>Physical Fitness :</i> 1. Minimum height should be 5 ft.	Rs. 25,790 -10x270 -10x300 -10x330 -12x350 - Rs. 38,990	Recruitment will be made by a Vocational test and a General Knowledge test. (driving efficiency, practical knowledge about road rules and basic knowledge with regard to Motor Mechanism will be tested by an Executive/Staff officer by the appointing authority, motor traffic examiner of the Motor traffic Commissioners department, officer of the police traffic division.

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			2. Should be physically fit to work during day and night and should have a sound vision. Should be confirmed by a Medical certificate issued by a Government Medical Officer.		
05	Primary Un-skilled Library Assistant Grade III	02	Should have passed G. C. E. (O/L) Examination in not more than two sittings in 06 subjects with two credit passes (Should have passed at least 05 subjects in one sitting)	Rs. 24,250 - 250 x10 - 270x10 - 300x10 - 330 x12 - Rs. 36,410 PL 1-2016	It will be conducted by a structural Board of interview. (Educational Qualification obtained in addition to the basic educational qualification, knowledge of current affairs and personality will be taken in to consideration)
06	Primary Semi-Skilled Electrical Technician Grade III	01	Should have passed G. C. E. (O/L) Examination in not more than two sittings in 06 subjects with two credit passes (Should have passed at least 05 subjects in one sitting)  <i>Professional Qualifications :</i> Should have specialist in National Vocational Qualification (NVQ) Level two in order to decision of tertiary, Vocational Studies Commission according to order of relevant post or should have minimum experience not less than 06 month in relevant field (Should prove by certificates)  <i>Experience :</i> Should be an employees in a primary grade confirm in service in a Local Government institute who has completed 05 years of service and who has passed the relevant efficiency bar test and completed 05 years of satisfactory service.	Rs. 25,790 -10x270 -10x300 - 10x330 - 12x350 - Rs. 38,990	There is a structure interview to examine the basic qualification and health condition. (Educational Qualification obtained in addition to the basic educational qualification, practical knowldge in the relevant post and personality will be taken in to consideration)
07	Primary skilled Service Heavy Equipment Operator Grade III	02	Should have passed G. C. E. (O/L) Examination in not more than two sittings in 06 subjects with two credit passes (Should have passed at least 05 subjects in one sitting)	Rs. 25,790 -10x270 -10x300 - 10x330 - 12x350 - Rs. 38,990	There is a structure interview to examine the basic qualification. (Practical knowledge about road rules and knowledge with regard to Motor Mechanism and personality will be taken in to consideration)

Serial No.	Designation	No. of Post	Educational and Other Qualifications	Salary Scale and Salary Code	Recruitment
			<p><i>Professional Qualifications :</i></p> <p>i. Should have obtained a proficiency certificate (Grade A License or Grade D License under the New driving License) issued by the Commissioner of Motor Traffic for driving Heavy Motor vehicle and Heavy Trailers heavier than 34 hundred and buses which could carry more than 32 passangers</p> <p>ii. Minimum height should be 5ft.</p> <p>iii. Should have a proficiency certificate relevant to the role of the post at the level of NVQ 4 issued by the Commission of tertiary and Vocational education.</p> <p>iv. Should have a Preliminary Knoweldge in Motor machinery Science.</p> <p><i>Experience :</i></p> <p>I. To be confirm in service in a PL1/PL2 post in a Local Government Institute.</p> <p>II. Should have completed 03 years service in above said (According to the I) post.</p> <p>III. With regard to the post of Heavy Equipment operator there should be an experience of one year about the operation of such equipment.</p>		
08	Management Assistant Non-Technical Seg 2- Work/Field Supervisor Grade III	02	Passed G. C. E. (O/L) examination in 06 subjects in not more than two sitting with credit passes for Language and Mathematics Subjects (should have passed at least 05 subjects in one sitting)	Rs. 27,140 -10x300 - 11x350 - 10x495 -10x660 - Rs. 45,540 MN-1-2016	Recruitment will be conducted by a structural Board of interview and written exam.  <i>Written exam :</i> 01. General Knowledge and Aptitude test. 02. Subject Knowledge test.

Serial No.	Designation	No. of Post	Educational and Other Qualifications	Salary Scale and Salary Code	Recruitment
			<p><i>Experience :</i>                      I. Should be employees drawing salary under salary Code No. PL1/PL2 of a Local Government institute, confirm in service and completed a permanent service of 05 years and the period of service should be confirm by the Head of the department in writing.</p>		<p>At the structural interview for the cosideration of period of permanent service, in addition to consider the additional period of service, acting service or service of duty covering, knowledge in the relevant field and personality will be considered.)</p>
09	Management Assistant Non-Technical Seg-2 Health Supervisor Grade III	01	<p>Passed G. C. E. (O/L) examination in 06 subjects in not more than two sitting with credit passes for Language and Mathematics Subjects (Should have passed at least 05 subjects in one sitting)</p> <p><i>Experience :</i>                      I. Should be employees drawing salary under salary Code No. PL1/PL2 of a Local Government institute, confirm in service and completed a permanent service of 05 years and the period of service should be confirm by the Head of the department in writing.</p>	<p>Rs. 27,140                      -10x300 -11x350                      -10x495 -10x660                      - Rs. 45,540                      MN-1-2016</p>	<p>Recruitment will be conducted by a structural Board of interview and written exam.</p> <p><i>Written exam :</i>                      01. General Knoweldge and Aptitude test.                      02. Subject Knowledge test.</p> <p>(At the structural interview for the cosideration of period of permanent service, in addition to consider the additional period of service, acting service or service of duty covering, knowledge in the relevant field and personality will be considered.)</p>
10	Primary Un-Skilled Service Category KKS Grade III	03	<p>Should have passed G. C. E. (O/L) Examination in not more than two sittings in 06 subjects with two credit passes (should have passed at least 05 subjects in one sitting)</p>	<p>Rs. 24,250                      -250x10 -                      270x10 -300x10                      - 330x12 -                      Rs. 36,410                      PL1-2016</p>	<p>Interview will be conducted by a structural Board of interview. (At the interview for the consideration of basic education qualifications, in addition to consider the additional educational qualifications, the knowledge of international and current affairs in national level and the personality will be considered.</p>
11	Primary Un-Skilled Service Category Crematorium Operator Grade III	01	<p>Should have passed Grade 8 (Year 9)</p> <p><i>Experience :</i>                      Should have two years experience. (Should prove in writing by the Head of the Department)</p>	<p>Rs. 25,790                      -10x270 -10x300                      - 10x330 -                      12x350 -                      Rs. 38,990</p>	<p>Subject knoweldge test</p> <p>(At the structural interview for the cosideration of period of permanent service, in addition to consider the additional period of service, acting service or service of duty covering, knowledge in the relevant field and personality will be considered.)</p>

Serial No.	Designation	No. of Post	Educational and Other Qualifications	Salary Scale and Salary Code	Recruitment
12	Primary Un-Skilled Service Category Crematorium Assistant Grade III	02	Should have passed Grade 8 (Year 9)	Rs. 24,250 -250x10 - 270x10 -300x10 - 330x12 - Rs. 36,410 PL1-2016	Subject knowledge test  (At the structural interview for the consideration of period of permanent service, in addition to consider the additional period of service, acting service or service of duty covering, knowledge in the relevant field and personality will be considered.)
13	Management Assistant Non-Technical Pre School Teacher Grade III	01	1. Should have passed in G. C. E. (O/L) Examination in six subject (06) with credit passes for Sinhala/ Tamil/English, Mathematics and two subjects.  2. Passed in at least 01 subject (Except General knowledge) at the G. C. E. (A/L) Examination.  3. Should have obtained a certificate from a government institute of training the pre-school Teachers or from an institute of training pre-school teachers which is accepted by the government. (registered institute) regarding child education and development which is not less than 06 month duration.	Rs. 27,140 -10x300 -11x350 -10x495 -10x660 - Rs. 45,540 MN-1-2016	Recruitment will be conducted by a structural Board of interview and written exam.  <i>Written Exam :</i> 01. General knowledge and Aptitude test. 02. Subject knowledge test.  (At the structural interview for the consideration of period of permanent service, in addition to consider the additional period of service, acting service or service of duty covering, knowledge in the relevant field and personality will be considered.)
14	Management Assistant Non-Technical Category Service Pre School Teacher Assistant Grade III	01	Should have passed G. C. E. (O/L) Examination in not more than two sittings in 06 subjects with two credit passes (should have passed at least 05 subjects in one sitting)	Rs. 24,250 -250x10 - 270x10 -300x10 - 330x12 - Rs. 36,410 PL1-2016	i. Applicant should be a citizen of Sri Lanka  ii. Applicant should be a permanent resident in the Western Province during the preceding three years on the date of accepting applications.  iii. Applicant should possess a sound character.  iv. All requirements required for the appointment to this post should be fulfilled in all aspects on the date of the application calling Notice/ Gazette Notice.

02. *Conditions of Recruitment :*

- (i) Applicant should be a citizen of Sri Lanka,
- (ii) Applicant should be a permanent resident in the Western Province during the preceding three years on the date of accepting applications.
- (iii) Preference will be given to the persons residing within Millaniya Pradeshiya Sabha administrative area.
- (iv) Applicants should be not below 18 years of age and not over 45 years as at the closing date of applications. (This maximum age limit does not apply to those who are already in Government Service).
- (v) Preference will be given to the persons who are already employed in Temporary, Casual, substitute basis in the Millaniya Pradeshiya Sabha.
- (vi) Applicant should possess a sound character and should be in a sufficient physical and mental fitness to perform the duties of this post.
- (vii) Applicant should not be a person, who had been convicted in a Court of Law or a person who has been punished.
- (viii) Should be a person not dismissed from the Government Service or Local Government Service.
- (ix) Should not be a person who is retired under Pub. Circular No. 44/90.
- (x) In accordance with the service requirements you will be call for a interview/practical test and the selection will be made in accordance with highest marks obtained.
- (xi) All requirements required for the appointment to this post should be fulfilled in all aspects on the date of the application calling Notice/*Gazette* Notice.
- (xii) Action will be taken to fill the vacancies from the limited applicants from serial No. 06 to 09.
- (xiii) The Secretary of the Millaniya Pradeshiya Sabha reserves the right to delay, change or to cancel this recruitment, amend or to substitute new service minutes in the Western Province either after calling for applications, or during the interim period.

03. *Conditions of Service :*

1. This post is permanent and pensionable. (You should be subjected to the policy decisions taken by the government in future).
2. The candidates recruited shall be subjected to a probation period of 03 years. Employees who have already confirmed shall be subject to a probation period of 01 year.
3. Should comply with the Official Languages policy.
4. When the salary scales applicable to the posts are considered. The salaries will be paid as per Schedule II of P. A. C. No. 3/2016 from 01.01.2018. These salary scales shall be fully implemented from 01.01.2020.
5. In addition to above the selected candidates shall be bound by the provisions of Establishments Code, Financial Regulations, orders of Hon. Governor of Western Province, other orders imposed from time to time by the Provincial Public Service Commission, Department orders and rules and regulations imposed from time to time by the Millaniya Pradeshiya Sabha.

04. *How to send Applications.* - Applicants should prepare their applications in a A4 size paper including his/her Bio-data using both sides of the paper and should be sent under registered post addressed to Secretary, Pradeshiya Sabha, Millaniya on or before 25.10.2018. The name of the post applied for should be mentioned in the application and on the top left hand corner of the envelope. Applications sent by the applicants who are in public service/Province Public Service shall be sent with the certification of the Head of Department/Head of Institution. Late applications will be rejected. Photocopies of the following certificates should be sent along with the application :

- (a) Birth Certificate,
- (b) National Identity Card,
- (c) Educational Certificates/School Leaving Certificate,

- (d) Certificate in respect of residence issued by Grama Niladhari countersigned by the Divisional Secretary,
- (e) Other Qualifications Certificates,
- (f) Experience Certificates,
- (g) Two character certificates obtained recently,
- (h) Police Report.

05. Calling for interview/practical test will be done according to the Number of vacancies and you should not assume that you are suitable for appointment merely because you were called for same.

The final decision with regard to the facts for which provision have not been made about recruitment the final decision rests with the Secretary the Millaniya Pradeshiya Sabha.

If there is any discrepancy among the notices published in Sinhala, Tamil and English media, then the notification in Sinhala shall be treated as the correct notification.

Secretary,  
Millaniya Pradeshiya Sabha.

At the Millaniya Pradeshiya Sabha Office,  
21.09.2018.